

ATTACHMENT A
SCOPE OF WORK

1.0 SPECIFICATIONS / SCOPE OF WORK

1.1 **GENERAL OVERVIEW**

1.1.1 The Houston Airport System (HAS) is currently seeking up to four (4) Job Order Contract (JOC) Contractor(s) for Operations & Maintenance (O&M) and Capital tasks to provide repairs, maintenance tasks, renovations, rehabilitations, alterations, and small construction projects services in a cost effective and time efficient manner. Each Contractor shall be awarded an equal amount per Capital and O&M funding. The Contractor shall furnish all labor, materials, tools, supplies, instruments, equipment, transportation, insurance, Bonds, subcontracts, supervision, management, reports, permits, incidentals, and quality control, and shall perform all operations necessary and required for construction management and construction work, which will be defined in each Work Order (WO). The contract term will be two (2) years with two (2) one-year options to extend.

1.1.2 The maximum aggregate contract price is expected to be \$18,000,000. The current aggregate contract price is \$12,000,000 which will be divided between the successful Proposer(s). The guaranteed minimum amount of Work to be awarded during the term of this Agreement is \$450,000 per the Contractor.

1.1.3 The Contractor will work under the direction of the HAS JOC Project Manager (PM). The PM will issue Work Orders (WOs) on an as-needed basis setting forth the specific work requirements. Each WO will have a maximum amount of \$450,000.00. The Contractors are expected to implement services in the following phases: Work Order (WO) Phase, Design Phase, Construction Phase, Commissioning and Activation Phase, and Contract Closeout Phase. Over the course of the contract term, a wide variety of skills and capabilities and a wide variety of trades including, but not limited to, carpentry, masonry, concrete, paving, roofing, excavation, steam fitting, plumbing, sheet metal, painting, demolition, welding, HVAC, electrical, mechanical, asbestos abatement, hazardous material handling, carpeting, flooring, drywall finishing, hardware, doors, glazing, landscaping, and telecommunications cabling services etc., will be required.

1.2 **UNIT PRICE BOOK**

1.2.1 The Unit Price Book (UPB) for the Agreement will be the R.S. Means Facilities Construction Cost Data. The Houston, Texas City Cost Index "Total Weighted Average" as of the date of each WO will be applied to R.S. Means prices.

1.2.2 Excluded line items: The following divisions are excluded from the Unit Price Book: Section 1 items are excluded unless approved by PM.

- 1.2.3 The Contractors shall provide HAS, at its own cost, full capabilities of the Winest software and Primavera P6 software products that can be loaded on a network and can be shared in a concurrent user environment. The Contractors shall provide at its own cost, all necessary yearly updates of the software, Unit Price Book (UPB) electronic copy, and UPB hard copy.

1.3 **WORK ORDERS**

- 1.3.1 The Contractor shall perform the Work under this Agreement only upon the issuance of a written WO signed by the Director or designee. WOs shall be issued in accordance with the requirements specified herein. WOs issued prior to and in effect at the time of the expiration of this Agreement shall continue to be in effect and performed by the Contractor until such time as all requirements have been met and a written acceptance of the Work performed has been made by the City Engineer or Project Manager.
- 1.3.2 WOs shall set forth the following: contract number, the Contractor's name, address, telephone number, WO number, date of issuance, the WO time including period of performance, schedule of work requirements, place of performance as applicable to each WO, the work to be performed described in detail, the WO Price including total amount and pricing data, amount off/formula for liquidated damages, identity of the Contractor's key personnel, funding code(s) applicable to each WO, balance of funds remaining on the Agreement, and such other information as directed by the PM.
- 1.3.3 WOs may be amended by the PM in the same manner as they are issued. A WO may not be amended to exceed the maximum amount allowable for a WO as stated in Section 1.1 above or to alter the terms of the contract.
- 1.3.4 Adjustments in WO price. Adjustments in WO price by amending the WO shall be based on one of the two methods listed below in Sections 1.3.4.1 or 1.3.4.2, as applicable. If the Contractor does not indicate agreement with change in price or time given in the WO within seven (7) days from date of the City Engineer's or PM's directive, or if the Contractor disagrees with the method for adjustment in WO; then price, method and adjustment shall be determined by the City Engineer or PM. If the City Engineer or PM determines the method and adjustment in WO Price under Section 1.19.6 below, the Contractor shall provide, in such form as the City Engineer or PM may prescribe, appropriate supporting data for items submitted. Failure to submit such data within seven (7) days of request for such data by the City Engineer or PM shall constitute waiver of such Claim. Amount of credit to be allowed by the Contractor to HAS for deletion or change, (which deletion or change results in a net decrease in WO Price), shall be determined in accordance with this Section. When the Contractor agrees with the determination made by the City Engineer or PM concerning adjustments in WO Price and WO Time, or the Parties otherwise reach agreement upon

the adjustments, such agreement will be immediately recorded by preparation and execution of an appropriate Change Order.

1.3.4.1 Method 1. Items listed as pre-priced in the Unit Price Book shall be priced in accordance with the unit prices stated in the Unit Price Book.

1.3.4.2 Method 2. For non-pre-priced items, cost shall be priced in accordance with Section 1.19.6.3 below.

1.3.5 Work Order Issuance. For any work required under this Agreement, the Director or his/her assignee shall issue a written WO as follows:

1.3.5.1 As the need exists for performance under the terms of the Agreement, the Project Manager will notify the Contractors of an existing requirement. On receiving the notification, the Contractors shall respond within two (2) working days, or as otherwise instructed by the Project Manager; visit the proposed site with the Project Manager; or establish contact with the Project Manager to further define the scope of the requirement.

1.3.5.2 After joint definition of the scope of the individual requirement, the Contractors shall prepare a proposal using Winest R.S. Means database resource software and schedule using Primavera P6 software, for accomplishment of the task. The Unit Price Book serves as the basis for establishing the value of the work to be performed. The Contractors shall submit its proposal within four (4) working days after joint definition of the scope of the requirement, or as mutually agreed with the PM. In case of emergency and/or with PM directive, the Contractors should be ready and mobilized at the Jobsite within two (2) hours.

1.3.5.3 After receiving the Contractor's proposal, the Project Manager will compare the proposal with his estimate, prepared using Winest R.S. Means database resource software, and will reach agreement with the Contractor on pricing, schedule, MWBE/SBE participation and all other terms before issuance of a WO.

1.3.5.4 The Project Manager shall review the proposal for completeness and, if it is approved by the Contract Administrator and the Project Manager, the Director or his assignee will issue a WO.

1.3.5.5 If the Director or his/her assignee does not issue a WO after receipt of the Contractor's proposal, HAS is not obligated to reimburse the Contractor for any costs incurred in the preparation of the proposal.

1.4 **SCHEDULING AND COMPLETION OF WORK**

1.4.1 Each executed WO constitutes a Notice to Proceed, which specifies when work is to begin. Any preliminary work started, or materials ordered or purchased before receipt of the executed WO are at the risk and expense of the Contractor. The Contractor shall diligently perform the Work to completion within the time set forth in the WO. The period of performance includes allowance for mobilization, holidays, weekend days, inclement

weather, and cleanup; therefore, claims for delay based on these elements are not allowed. Each task shall be completed within one hundred eighty (180) days upon receiving a WO, unless approved by Project Manager.

- 1.4.2 The Contractor shall deliver materials and equipment without interfering with HAS operations and personnel.
- 1.4.3 The Contractor shall move furniture and portable office equipment in the immediate work area and replace them in their original location, at no cost to HAS. If the furniture and portable office equipment cannot be replaced in its original location, the Project Manager will designate new locations.
- 1.4.4 The Contractor(s) and its sub-Contractor(s) and any other enterprise(s) working for the Contractor shall take all precautions to ensure that no damage to private or public property results from its operations. The Contractor must repair or replace items damaged at no cost to HAS.
- 1.4.5 If a formal Traffic Control Plan is specified or not, and, if applicable, the Contractor shall provide all necessary traffic control, such as barricades and traffic cones, as required for each WO at no additional cost to HAS. The Contractor shall submit proposed traffic control methods compatible with HAS Operations, Texas Department of Transportation (TxDOT), and Manual on Uniform Traffic Control Devices (MUTCD) standards to the PM for final approval.
- 1.4.6 Once a WO is issued, the Contractor shall provide all materials, labor, tools, supplies, equipment, transportation, insurance, bonds, subcontracts, supervision, management, reports, incidentals, and quality control to successfully complete the Work in the required time frame. Unless otherwise specifically provided in a Work Order, all installed equipment, materials, and supplies furnished by the Contractor must be new and the most suitable grade for the purpose intended.
- 1.4.7 The Contractor shall enter and submit a Schedule showing the actual progress every work week, or as directed by the Project Manager or City Engineer. If, in the opinion of the Project Manager or City Engineer, the Contractor falls behind the approved schedule, the Contractor shall take steps necessary to improve its progress, including those that may be required by the Project Manager or City Engineer, without additional cost to HAS. In this circumstance, the Project Manager or City Engineer may require the Contractor to increase the number of shifts, overtime operations, days of work, and/or the amount of construction planned, and to submit for approval any supplementary schedule or schedules in chart form as the Project Manager or City Engineer deems necessary to demonstrate how the approved rate of progress will be achieved.
- 1.4.8 Failure of the Contractor to comply with the requirements of the Project Manager or City Engineer shall be grounds for a determination by the Project Manager or City Engineer that the Contractor is not prosecuting the Work with sufficient diligence to ensure completion within the time specified in the WO. Upon making this determination, the Project Manager or City

Engineer may terminate the Contractor's right to proceed with the Work, or any separable part of it, in accordance with the default terms of this Agreement.

1.5 **FINAL COMPLETION AND PAYMENT**

- 1.5.1 When the Contractor considers the Work under a WO to be complete and ready for its intended use, the Contractor shall review the WO and inspect the Work. Prior to the Contractor notification to the City Engineer or Project Manager that the Work is complete and ready for final inspection, the Contractor shall submit an affidavit that the Work has been inspected, and that the Work is complete in accordance with requirements of this Agreement. WO close out documents shall be completed per HAS requirements.
- 1.5.2 Prior to City Engineer's or Project Manager's issuing a Certificate of Final Completion, the Contractor shall provide a Certificate of Occupancy for new construction or a Certificate of Compliance for remodeled work and compliance with Texas Accessibility Standards through State Inspection of the Work, if required.
- 1.5.3 Within five (5) days after receipt of the Contractor's written notice that the Work is ready for final inspection and acceptance under a WO, the City Engineer or Project Manager will make such inspection. When the City Engineer or Project Manager finds the Work in accordance with this Agreement, the City Engineer or Project Manager will, within three (3) business days, issue or cause to be issued a Certificate of Final Completion stating that to the best of City Engineer's or Project Manager's knowledge, information, and belief, the Work has been completed in accordance with terms and conditions of the WO, Documents, and Agreement and recommends acceptance of the Work under the WO. Upon acceptance, the City Engineer or Project Manager will issue a Certificate for Payment
- 1.5.4 Should Work be found not in compliance with requirements of this Agreement, City Engineer or the Project Manager will notify the Contractor in writing of items of non-compliance. Upon correction of such non-complying items, HAS shall issue a Certificate of Final Completion to the Contractor as provided in Section 1.5.3.
- 1.5.5 The Contractor shall submit the following items to the City Engineer or Project Manager before he will issue a Certificate of Final Completion:
 - 1.5.5.1 Affidavit that payrolls, invoices for materials and equipment, and other indebtedness of the Contractor connected with the Work (less amounts withheld by HAS) have been paid or otherwise satisfied; and, if required by the City Engineer or Project Manager, submits further proof including waiver or release of lien or claims from laborers or suppliers of material or equipment;

- 1.5.5.2 Certificate evidencing that insurance required by the Agreement is to remain in force after final payment is currently in effect and will not be canceled, or materially changed, until at least thirty (30) days written notice has been given to the PM;
- 1.5.5.3 Written statement that the Contractor knows of no substantial reason that the insurance will not be renewable to cover the correction and warranty period required by the Agreement;
- 1.5.5.4 Consent of Surety to final payment, if applicable; and Maintenance Bond and other required Bonds, copies of record documents, maintenance manuals, tests, inspections, and approvals.

1.6 **PARTIAL OCCUPANCY OR USE**

- 1.6.1 HAS may occupy or use any completed portion of the Work at any stage, provided such occupancy or use is consented to by the Contractor and the Contractor's insurer and authorized by public authorities having jurisdiction over the Work. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld.
- 1.6.2 Immediately prior to such partial occupancy or use, the City Engineer or Project Manager and the Contractor shall jointly inspect the area to be occupied or the portion of the Work to be used in order to determine and record the condition of the Work.
- 1.6.3 Partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of the Work not complying with requirements of the Agreement.

1.7 **QUALITY ASSURANCE / QUALITY CONTROL PROGRAM**

- 1.7.1 The Contractor shall submit to the City Engineer or Project Manager, for approval, a Quality Assurance/Quality Control Plan within fifteen (15) calendar days after the Effective Date of the Agreement. This plan should address all aspects of quality control including responsibility for monitoring work, documentation, trend analysis, corrective action, and interface with HAS inspectors. In some cases, the Contractor's Quality Control personnel may be required to have professional or discipline-specific certifications.

1.8 **THE CONTRACTOR REPRESENTATIVE**

- 1.8.1 At all times during performance and until the Work is completed and accepted, the Contractor shall manage, supervise, and direct the Work under the Agreement and have on the work site a competent General Manager who is satisfactory to the Contract Administrator and has authority to act for the Contractor. The Contractor's General Manager must be knowledgeable in multiple disciplines, including architectural, structural

electrical, mechanical, HVAC, paving, landscaping, painting, roofing, and plumbing.

- 1.8.2 The General Manager shall be the communications contact with the Director and shall be exclusively assigned to this project. The General Manager shall not be reassigned from this project without prior approval of the Director. The General Manager shall not be reassigned and or be replaced from this Agreement without prior written approval of the Director.
- 1.8.3 Prior to the start of the Agreement performance, the Contractor shall advise the Contract Administrator in writing of the Contractor's General Manager and alternate representative's contact phone numbers. The Contractor's General Manager will have management responsibility for the total Agreement effort to receive and act on technical matters and resolve problems of a contractual nature.
- 1.8.4 Prior to substituting another individual for the Contractor's General Manager, the Contractor shall notify the Contract Administrator reasonably in advance and shall submit justification in sufficient detail to permit evaluation of the impact on the Work. No such substitution shall be made by the Contractor without first securing the Contract Administrator's written approval.

1.9 **CABLING SERVICE REQUIREMENTS**

- 1.9.1 Any cabling services that may be required shall comply with the following:
 - 1.9.1.1 The Contractor shall adhere to the latest HAS Technology Standards. Technology Standards are subject to change by HAS periodically to maintain current technology standards. The Contractor is required to comply with revisions to Cable Infrastructure Standards within thirty (30) days of receiving the revision.
 - 1.9.1.2 The Contractor shall provide the certified Avaya Systemax warranty certificates for all new inside plant cabling installations, and all outside plant fiber optic cabling installations.
 - 1.9.1.3 The Contractor must provide a certified and currently registered Authorized Avaya Reseller capable of providing a numbered Registration Certificate from Avaya for the entire structured cabling system. The Work must be supervised on-site for quality control purposes by a BICSI RCDD, and must be performed by a Contractor that demonstrates knowledge and complies with all BICSI, TIA/EIA, UL, and NEC standards and codes. All members of the installation team must be certified by the manufacturer as having completed the necessary training to complete their part of the installation. Resumes of the entire team should be provided for approval along with documentation of completed training courses.

1.10 **SOFTWARE SUPPORT REQUIREMENTS**

- 1.10.1 As a minimum, the Contractor shall provide the following software to HAS and for its field or office computer system:
 - 1.10.1.1 Computer operating system must be identical or compatible with the latest HAS requirement;
 - 1.10.1.2 R.S. Means Updated Online Data and current hard copy;
 - 1.10.1.3 Winest Software
 - 1.10.1.4 Primavera P6
- 1.10.2 The Contractor shall supply the necessary labor, components, tools, parts, supplies, materials, and any other items(s) needed to assemble, test and ready for installation the CPU(s), Printer(s), and Monitor(s), at the start of and during the Agreement.
- 1.10.3 All items are subject to review and acceptance by the Project Manager

1.11 **THE CONTRACTOR'S FIELD OFFICE**

- 1.11.1 Depending on job type, duration or nature, HAS may consider providing limited workspace, complete with HAS LAN connection, electrical utilities, and local telephone service, without cost at an HAS location designated by the Director. In that case, the Contractor will be required to furnish and maintain, in its workspace, a computer terminal and modem to access the JOC system for preparing cost estimates, schedules and proposals, receipt of WOs, etc.

1.12 **HAS FURNISHED UTILITIES**

- 1.12.1 HAS shall provide free of charge to the Contractor utilities that are available at each site for Work performed under the Agreement.
 - 1.12.1.1 Water. HAS shall furnish to the Contractor from existing HAS facilities and without cost to the Contractor, a supply of water necessary to perform work under the Agreement. HAS will not furnish or install any required supply connections and piping for the purpose of implementing the availability of the water supply. The Contractor shall determine the extent to which existing City water supply source is adequate for the needs of the Agreement. All taps, connections, and accessory equipment required in making the water supply source available will be accomplished by and at the expense of the Contractor. All related work must be coordinated, scheduled, and performed as directed and approved by the PM. Taps, connections, and accessory equipment must be maintained by the Contractor in a workmanlike manner in accordance with the rules and regulations of the City and the Airports. Upon completion of the Agreement, the Contractor shall remove all taps, connections, and accessories at its

expense so as to leave the water supply source and facility in its original condition. Such removal is subject to the PM's approval.

- 1.12.1.2 Electricity. HAS shall furnish to the Contractor from existing HAS facilities and without cost to the Contractor, electricity necessary for the performance of work under the Agreement. HAS will in no case furnish or install any electrical facility or accessory for the purpose of the Agreement. The Contractor shall determine the extent to which existing City electrical facilities are adequate for the needs of this Agreement. All taps, connections, and necessary equipment required in making the electrical power available will be accomplished by and at the expense of the Contractor. All related work must be coordinated, scheduled, and performed as directed and approved by the PM. The Contractor must maintain taps, connections, and accessory equipment in a workmanlike manner in accordance with the rules and regulations of the City and the Airports. Upon completion of the Agreement, the Contractor shall remove all taps, connections, and accessories at its expense so as to leave the electrical power source and facility in its original condition. Such removal is subject to the PM's approval.

1.13 **WORK BY HAS**

HAS reserves the right to undertake or award contracts for the performance of the same or similar type work as contemplated herein, and to do so will not breach or otherwise violate the Agreement.

1.14 **ARCHITECTURAL AND ENGINEERING SERVICES**

The Work may require architectural and/or engineering services that constitute the practice of architecture or engineering under Texas law. Such services are not included within the scope of the Agreement and will be provided by HAS or its designee. However, code review drawings or incidental drawings can be developed by or through the Contractor when requested by PM with HAS City Engineer approval.

1.15 **USE OF LOW SULFUR DIESEL FUEL**

The Contractor, Subcontractors, and suppliers shall use Low Sulfur Diesel Fuel (500 ppm or the applicable standard set by State or Federal Law and/or rules and regulations of the Texas Commission on Environmental Quality, or the Environmental Protection Agency, whichever is less in sulfur content) in all diesel-operating vehicles and motorized equipment utilized in performing the Work. The Contractor, Subcontractors, and suppliers shall not use a high sulfur type diesel fuel in diesel operating vehicles or motorized equipment used in performing the Work. Off-road Low Sulfur Diesel Fuel may be used in lieu of the on-road Low Sulfur Diesel Fuel. Upon request by the City Engineer, the Contractor shall provide proof that

The Contractor, Subcontractors, and suppliers are using Low Sulfur Diesel Fuel.

1.16 **SAFETY**

1.16.1 The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Agreement and shall abide by all Airport rules, regulations, and programs with regard to safety. The Contractor shall submit a safety program to the City Engineer or Project Manager prior to mobilization for the Work, and shall be solely responsible for the safety, efficiency, and adequacy of the ways, means, and methods and for damage which might result from failure or improper construction, maintenance, or operation performed by the Contractor.

1.16.2 The Contractor and/or subcontractor(s) shall be responsible for compliance with all safety rules and regulations of the Federal Occupational Safety and Health Act of 1970 and subsequent amendments along with those of the Airports, all applicable federal, state, and local laws, ordinances and regulations, and the Agreement during the performance of this Work. The Contractor shall adhere, to applicable OSHA Standards, Part 1926 – Safety and Health Regulations for Construction, Part 1910 – Occupational Safety and Health Standards, the Texas Hazard Communication Standard and the Texas Underground Facility Damage Prevention and Safety Act along with any other applicable standards and/or requirements. The Contractor shall apply and/or adopt Parts 1910 and 1926 along with applicable Subparts as the safety standards for the performance of Work. THE CONTRACTOR SHALL INDEMNIFY HAS FOR FINES, PENALTIES, AND CORRECTIVE MEASURES THAT RESULT FROM THE ACTS OF COMMISSION OR OMISSION OF THE CONTRACTOR, ITS SUBCONTRACTORS, AGENTS, EMPLOYEES, AND ASSIGNS FOR THEIR FAILURE TO COMPLY WITH SUCH SAFETY RULES AND REGULATIONS.

1.17 **PREVAILING WAGE RATES**

1.17.1 The Contractor shall comply with governing statutes providing for labor classification of wage scales for each craft or type of laborer, worker, or mechanic, as amended from time to time.

1.17.2 The prevailing wage rates in effect at the time a WO is issued applicable to the Work may be any one or a combination of the following as specifically identified. City Prevailing Building Construction and / or Engineering Construction Wage Rates.

1.17.3 Each week the Contractor shall submit to the HAS's Office of Business Opportunity (OBO), certified copies of payrolls showing classification and wages paid by the Contractor and all Subcontractors for each employee under the Agreement, for any day included in the applicable WOs.

1.18 **ACCESS REQUIREMENTS FOR INDIVIDUALS WITH DISABILITIES**

The Contractor agrees to comply with, and assure that it and any subcontractor or any other third party the Contractor under this Agreement complies with all applicable requirements regarding Access for Individuals with Disabilities contained in the Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. §§ 12101 et seq.; section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794; 49 U.S.C. § 5301(d); and any other applicable Federal, State and City regulations, including any amendments thereto.

1.19 **FEES (COEFFICIENT FACTORS)**

- 1.19.1 Standard hours of work will be from 8:00 AM to 5:00 PM, CT, Monday through Friday, unless alternate standard hours are agreed to for an individual WO. Hours worked before 8:00 AM and after 5:00 PM, Monday through Friday, and all hours worked on Saturdays, Sundays and City holidays will be considered non-standard hours. The Contractor will be required to notify the City Engineer or Project Manager or his or her authorized representative, in writing, a minimum of 24 hours in advance when planning to work non-standard work hours, which must be approved in advance by the City Engineer or Project Manager and the Contract Administrator. Any work necessary during non-standard hours to maintain project schedules, due to the Contractor delay, shall be performed without additional cost to HAS. Other Work to be performed during non-standard hours that is directed by the City Engineer or Project Manager shall be at the Coefficient for non-standard working hours.
- 1.19.2 The proposed Coefficient factors shall be "net" (e.g., 1.0) or a percentage decrease from (e.g., .95) or increase to (e.g., 1.2) the unit prices in the Unit Price Book. The actual pricing will be based on the unit rates contained in the Unit Price Book, including applicable Coefficient factor set forth above and the quantities agreed to by the Contractor and the City Engineer or Project Manager.
- 1.19.3 The Contractor's proposed price coefficient factors shall be inclusive of all costs including but not limited to the following:
- 1.19.3.1 Overhead;
 - 1.19.3.2 Profit (prime and subcontractors);
 - 1.19.3.3 Insurance;
 - 1.19.3.4 Compliance with all laws including but not limited to environmental laws, protection, and safety;
 - 1.19.3.5 Tax laws;
 - 1.19.3.6 Protection or moving of City property;

- 1.19.3.7 Administrative Work;
- 1.19.3.8 Submittals;
- 1.19.3.9 Price quotations;
- 1.19.3.10 The Contractor adjustments to the City's Unit Prices;
- 1.19.3.11 Daily removal of demolished Materials, Clean-Up and Job Site Covering;
- 1.19.3.12 All waste and excess materials;
- 1.19.3.13 Permits, licenses, badges, and fees; The JOC Contractor's PM(s) shall apply to receive Customs Clearance badge and Airport badges within 30 days of the agreement;
- 1.19.3.14 Mobilization and close-out for total contract and each WO.

End of Attachment A