



CITY OF HOUSTON

Sylvester Turner

Mayor



HOUSTON AIRPORT SYSTEM

George Bush Intercontinental ~ William P. Hobby ~ Ellington Airport

Mario C. Diaz
Director of Aviation

October 19, 2022

SUBJECT: Addendum No. 1

REFERENCE: Invitation To Bid (ITB) for Replace and Update Information Booths at William P. Hobby Airport (HOU), Solicitation No. HHG-INFCOU-2023-009; Project No. PN 941.

To: All Prospective Bidders:

This Addendum is issued for the following reason:

I. To Respond to Questions

1. **Question:** Will HAS provide detailed drawings of the Floor Infrastructure?

Response: Detailed drawings are not available for the various areas. See Sheet AD101 General Note 14, contractor responsible for Performing Floor penetrating Radar testing prior to work to identify any conflicts.

2. **Question:** How much Power and Data is currently at each of the proposed Information Booth Locations?

Response: Electrical sheets E100, E101, E102 show some of the existing outlets that will be removed, but it is the contractor's responsibility to field verify existing conditions. Not all outlets are visible due to furniture and other obstructions. Keynotes on those pages state to demo electrical back to source. All new outlets are noted on those pages.

Technology sheets T103 and T104 show data outlets to be removed but it is the contractor's responsibility to field verify existing conditions. Not all outlets are visible due to furniture and other obstructions. Sheets T106, T107, T108 clearly show the new data pulls required at each location.

3. **Question:** When can Site Prep and Installation work be performed?

Response: After notification to proceed.

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4. **Question:** Can the Airport provide their list of approved:
- a. Electrical Contractors
 - b. Technology Providers
 - c. General Contractors

Response:

HAS encourages all Bidders to search the City of Houston's MWDBE Database at: <https://houston.mwdb.com/?TN=houston> for (sub)contractors. The database can be searched based on NAICS codes and geographical areas.

5. **Question:** Can the bidder provide alternative Design recommendations for the Information Booths?

Response: Yes, but recommendations must be specific to what the alternative is and how it impacts the overall booth and construction.

6. **Question:** Can the bidder provide material alternatives, such as metal versus wood in the Information Booth Design?

Response: Please refer to the response provided for Question #5.

7. **Question:** Does this project require Union Labor?

Response: No union requirements.

8. **Question:** How will access for workers be granted?

Response: The workers performing the work will be able to apply for a badge that will allow access to the secured areas, once they meet the requirements of HAS.

9. **Question:** Does this project require any Diversity designation or minimum target percentage (MWBE, MBE, DBE, etc.)?

Response: This project does not have a MWS/DBE goal. However, bidders are encouraged to utilize qualified certified firms in the completion of this project.

10. **Question:** For the NEC Video Wall:
- a. What are the software requirements?
 - b. Who will be providing the Content?

Response: Provide equipment (hardware) as specified and requested on the drawing set. Applications, data, content, etc. shall be provided by HAS.

11. **Question:** When can Site Prep and Installation work be performed?

Response: Please refer to the response provided for Question #3.

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12. **Question:** Is there a comprehensive Software Requirements Document available?

Response: No.

13. **Question:** For the Hire Houston First City Business (CB) or Local Business (LB) Application – is this a requirement and if so, do we still need to complete the application if labor is being subcontracted to a Local Business?

Response: No, Hire Houston First is not a bid requirement. However, it can aide a prime bidder that has the Hire Houston First designation. Bidders must show evidence of HHF designation (as applicable) prior to, or accompanying, the submission of a bid or proposal. Detailed information can be found at <http://www.houstontx.gov/obo/hirehoustonfirst.html>.

Please note, Prime bidders must attach their current HHF Designation Letter to receive credit at the time of bid submission. Hire Houston First is not transferable; thus, prime bidders cannot receive credit for Hire Houston First subcontractors.

14. **Question:** The Specification 272200 for HOU calls out specs for a laptop, but it doesn't seem to be called out anywhere on the Equipment Schedule. Is this an alternative to the desktop?

Response: Laptop is not an alternative to desktop unless requested in the Bid package. Specification Section 272200 is the Standard HAS specification for PC, Laptop, and Server Equipment.

15. **Question:** In the section of the RFP for PC, LAPTOP AND SERVERS EQUIPMENT, there is a link to IT Spec provided but requires a login to view, what is the username and password to access this information?

Response: The following link has been fixed and it is now open for Bidders:
<https://www.fly2houston.com/biz/resources/building-standards-and-permits>
Please see attachment 1, Specification Division 272200 for more information.

16. **Question:** Will we be able to access the computers for support remotely?

Response: No, unless you are given permission by HAS.

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When issued, Addendum shall automatically become part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with this Addendum. Addenda will be incorporated into the Contract as applicable. It is the responsibility of the bidder(s) to ensure that it has obtained all such Addenda. By submitting a bid on this project, bidder(s) shall be deemed to have received all Addenda and to have incorporated them into their bid.

If further clarification is needed regarding this solicitation, please contact Humberto De La Garza, Sr. Procurement Specialist, via email at humberto.delagarza@houstontx.gov.

DS

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DocuSigned by:

Cathy Vander Plaats

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Cathy Vander Plaats
Aviation Procurement Officer
Houston Airport System

cc: Al Oracion
Dallas Evans
Solicitation File

Attachment 1: Specification Division 272200.

GUIDELINES

HAS/IT/Design Division
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(These Guidelines are basic minimum criteria to be met in preparing the final specifications for this section, which is the responsibility of the Designer/Contractor/Installation Team.)

SECTION 272200
(REV. 09/06/2022-TAB)

PART 1 - GENERAL

1.01 SUMMARY *(Designer to provide a detailed project summary)*

- A. Provide the Data Communication Hardware components and interfaces to be implemented and utilized in the Houston Airport System network to support present and future communications systems requirements.

1.02 REFERENCES

- A. The publications listed below form a part of this specification. The publications are referred to in the text by basic designation only.
- B. Specific reference in specifications to codes, rules, regulations, standards, manufacturer's instructions, or requirements of regulatory agencies shall mean the latest printed edition of each in effect at the date of contract unless the document is shown dated.
- C. Related Work:
1. Section 270553: Identification and Labeling of Communication Infrastructure
 2. Section 271100 Communication Cabinets and Equipment Rooms
 3. Section 271300: Backbone and Riser Media Infrastructure
 4. Section 271500: Horizontal Media Infrastructure
 5. Section 270528: Interior Communication Pathways
 6. Section 270543: Exterior Communication Pathways
 7. Section 270526: Telecommunications Grounding and Bonding
 8. Section 272100: Data Communication Network Equipment
- D. Conflicts.
1. Between referenced requirements: Comply with the one establishing the more stringent requirements.
 2. Between referenced requirements and contract documents: Comply with the one establishing the more stringent requirements.
- E. References:
1. National Electrical Manufacturers Association (NEMA)
 2. American Society for Testing Materials (ASTM)
 3. National Electric Code (NEC)
 4. Institute of Electrical and Electronic Engineers (IEEE)
 5. UL Testing Bulletin

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6. American National Standards Institute (ANSI) X3T9.5 Requirements for UTP at 100 Mbps

1.03 DEFINITIONS

- A. *ANSI* – American National Standards Institute
- B. *ATM* – Asynchronous Transfer Mode
- C. *EIA* – Electronics Industries Alliance
- D. *Gbps* – Gigabits per second
- E. *IEEE* – Institute of Electrical and Electronic Engineers
- F. *ISO* – International Organization for Standardization
- G. *Mbps* – Megabits Per Second
- H. *Multi-path* – The possible multiple routes of a single source of RF energy due to reflection, refraction, or diffraction.
- I. *NEC* – National Electrical Code
- J. *NEMA* – National Electrical Manufacturing Association
- K. *SNMP* – Simple Network Management Protocol
- L. *TIA* – Telecommunications Industry Association
- M. *TR* – Telecommunications Room
- N. *UL* – Underwriter’s Laboratories
- O. *VoIP* – Voice over Internet Protocol

1.04 DESIGN AND PERFORMANCE STANDARDS

- A. Standards supported should include, but be not limited to, IEEE 802.3, IEEE 802.3u, 100BaseTX, 1000BaseT, 1000BaseTX, 1000BaseFX, Ethernet MIB (RFC 1643), SNMP MIB II (RFC 1213).

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1.05 SUBMITTALS

- A. Qualifications: Demonstrate compliance with requirements of Paragraph 1.07.A below.
- B. Submit Technical Implementation Plan in accordance with 2.06 below.
- C. Submit manufacturer's technical data for each product provided.
- D. Submit technical and operations manuals. Manuals shall describe function, operation, and programmable parameters for each device to be installed. Manuals shall include required maintenance to be performed.
 - 1. Manuals shall describe function, operation, and programmable parameters for each card and port for each device to be installed. Manuals shall include required maintenance to be performed.
 - 2. Manuals shall be suitable for the training of future personnel by the City, and for use as a reference by currently employed personnel in performing work assignments.
- E. As-built documentation. Notes shall be kept during initial installation and shall be made a permanent part of the installation manual pages as required.
- F. For each active device installed, provide a printed configuration including a printout of the device as displayed on the network management system. Printed configuration parameters for each port on the device shall accompany the written report.
- G. Other information in support of the design, fabrication, and installation of the LAN system.
- H. An implementation schedule listing dates for Data Network Equipment installations for approval by the City Engineer. The dates of LAN equipment installations shall be in accordance with dates for installation of the various special systems and users. It is incumbent upon the Data Network Equipment implementers to include the dates for special system and user installs into the schedule.
- I. Include spares list to be approved by HAS IT Project Manager for approval.

1.06 CONTRACTOR'S DUTIES

- A. Perform all work, coordination, systems integration, engineering design, and testing, and shall provide all products required in order to ensure a fully operative system and proper installation of equipment. System operability and proper installation shall be verified via completion of the acceptance test plan.

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- B. Coordinate all installation activities and details with the Houston Airport Systems' Information Technology (HAS IT) Representative. The HAS IT Representative shall be responsible for approving the final configuration of all equipment supplied as part of this specification.
- C. Provide all system documentation and submittals.
- D. Provide warranty and maintenance support as specified.
- E. Provide all calculations and/or analysis to support design and engineering decisions as specified in Submittals.
- F. Provide and pay for all labor, materials, and equipment. Pay required sales, gross receipts, and other taxes.
- G. Secure and pay for plan check fees, permits, licenses, and all additional fees necessary for execution of Work as applicable for the project.
- H. Give required notices.
- I. Comply with all codes, ordinances, regulations, and other legal requirements of public authorities that bear on performance of Work.

1.07 QUALITY ASSURANCE

- A. Contractor Qualifications:
 - 1. The contractor must be certified by the manufacturer of the products to be installed adhere to the engineering, installation and testing procedures, and utilize the authorized manufacturer components and distribution channels in provisioning this Project.
 - 2. All members of the installation team must be certified by the manufacturer(s) as having completed the necessary training to complete their part of the installation.
 - 3. Contractor shall provide five references for projects of approved equivalent scope, type and complexity of work completed within the last five years.
- B. Equipment and materials supplied shall be a standard product of manufacturers regularly engaged in the manufacture and installation of information backbone technologies and shall be the manufacturer's latest standard design. Items of the same classification shall be identical. This requirement includes equipment, modules, assemblies, parts, and components. Electrically powered equipment shall be UL approved. Electronic equipment shall meet the requirements of CFR 47 Part 15.
- C. All hardware, software, firmware, and/or operating system requirements given are the minimum requirements. The Contractor's product shall meet or exceed these

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requirements. The product selected shall meet the operational, functional, and performance requirements specified herein. Additionally, due to the rapid advancement and antiquation of technology related products, the supplied product shall be the “contemporary technical equivalent” of that specified. “Contemporary technical equivalent” shall be based on a comparison of technology at the time of publication of specification to the technology at the time of the first product submittal. Final product approval is at the sole discretion of the City.

1.08 MAINTENANCE AND SUPPORT

- A. Provide the manufacturer’s standard maintenance and support services for all hardware and software associated with this system at no additional charge for a period of not less than three years. It will be the responsibility of the HAS IT Representative to provide the operational maintenance and support of the installed system. Coordination through the City Engineer and the HAS IT Representative shall be required by the installation contractor to ensure that all documentation for the manufacturer’s maintenance and support programs are in place.
- B. All lead technicians performing installation shall have a minimum of two years experience on the proposed system and be manufacturer certified on all hardware/software applications.

1.09 EXTENDED WARRANTY

- A. Provide the manufacturer’s warranty for all equipment installed at no additional charge for a period of not less than three years. The warranty shall ensure that the installed equipment will conform to its description and any applicable specifications, and shall be of good quality for the known purpose for which it is intended. The warranty shall allow for replacement or repair at the discretion of the City Engineer and shall include all upgrades for firmware and/or operating systems.
- B. Software License
 - 1. Required software licenses shall be identified and supplied by the Contractor. Licenses shall be "Site Licenses" which shall cover all equipment installed now or in the future.
 - 2. All software licenses and warranties shall be registered in the name of Houston Airport System.

1.10 PROCUREMENT

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- A. Procure equipment specified in this document as dictated by the timeline in Appendix B in order to make sure that the technology is acquired in a timely fashion, but not outdated by the installation date.
- B. Submit a copy of Appendix B “Technology Implementation Schedule” as a part of the equipment submittals required elsewhere in this document. The Contractor shall complete the columns headed “Quantity”, “Procurement Lead Time”, “Start Date or Dependent”, and “Installation Duration”.
- C. The “Procurement Lead Time” shall be expressed in days or weeks, and shall include time required for the contractor’s personnel to order and receive the material. Substantiation may be required.
- D. “Start Date or Dependent” and “Installation Duration” should be an accurate estimate based upon known facts in the project. Substantiation may be required.
- E. The Contractor shall not purchase any materials requiring submittals until the HAS IT approves the submittal for that material and the Technology Implementation Schedule.
- F. The Contractor shall not purchase any materials requiring submittals until the date established by the HAS IT as the Purchasing Authorized Date. The Purchasing Authorized Date will be reflected in the “Purch Auth” column of Appendix B as a part of the Submittal Review process.
- G. All products shall be purchased within 6 months of installation as to ensure contemporary technical equivalency.
- H. The Contractor shall not purchase any operating system or software without HAS IT approval to insure it meets current HAS IT standards.

PART 2 - PRODUCTS**2.01 EQUIPMENT MANUFACTURERS**

- A. Servers: Unless otherwise specified, furnish products manufactured by Dell. Substitutions for specified Dell components are NOT permitted.
- B. Desktop, Laptop computers: Unless otherwise specified, furnish products manufactured by Dell. Substitutions for specified Dell components are NOT permitted.
- C. Network printers: Unless otherwise specified, furnish products manufactured by HP. Substitutions for specified HP components are NOT permitted.

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- D. Uninterruptible Power Supply (UPS): Eaton or submitted and approved equivalent.
- E. Cabinets/Racks and cabling infrastructure: Reference Specification 271100 and 271300.

2.02 GENERAL DATA NETWORK HARDWARE REQUIREMENTS

- A. All the data network hardware shall utilize HAS infrastructure located throughout the premises areas as provided in Section 271300.
- B. All data network hardware shall support full-duplex connectivity on links of minimum 1000Base-TX.
- C. All network equipment shall be Virtual Local Area Network (VLAN) compatible based on both port and MAC addresses. VLAN assignments shall be configurable from a centralized administrative console.
- D. All active data network hardware devices shall include all software as required for interconnectivity. All active devices shall have fully functional software platform as specified by the contract documents.

2.03 DATA NETWORK HARDWARE REQUIREMENTS

- A. HAS uses virtual server environment with chassis-based servers. Any server or storage requirements on a project need to be discussed with HAS IT to determine the computing and storage requirements and HAS IT will define the hardware requirements based on the project needs. HAS uses Dell chassis servers with Dell EMC Isilon storage. All hardware must have a 5-year warranty with 24 hour onsite coverage with a 4 hour response time as part of the purchase. The project will cover the installation and coordination with HAS IT as part of the purchase of the required equipment.
- B. Desktop PC, printer, scanners, and other related items shall following current HAS standards (see link below):
 1. <https://connect.houstonairports.us/technology/Pages/ITSpecs.aspx>
 2. Laptop
 - a. Intel Core i5 -6440HQ
 - b. 15.6" FHD 1920x1080
 - c. 8.0 GB, DDR4
 - d. Monitor Stand Dock 452-BCII
 - e. HD - 256 GB SSD
 - f. Dell Backpack
 - g. TPM Enabled
 3. Desktop

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- a. Intel Core i5 -6440HQ
- b. 15.6" FHD 1920x1080
- c. 8.0 GB, DDR4
- d. Monitor Stand Dock 452-BCII
- e. HD - 256 GB SSD
- f. Dell Backpack
- g. TPM Enabled

- C. Fiber and Copper Patch Cords – Adequately sized fiber and copper patch cords shall be provided for each installed device under Section 271300, “Communications Media Infrastructure.”

PART 3 - EXECUTION**3.01 INSTALLATION**

- A. Install components in accordance with contract drawings, manufacturer’s instructions and approved submittal data.
- B. System installation and construction methods shall conform to the requirements of the Federal Communications Commission.
- C. The Contractor shall install all system components including furnished equipment, and appurtenances in accordance with the manufacturer's instructions, and adjustments required for a complete and operable system.
- D. Grounding shall be installed as necessary to preclude ground loops, noise, and surges from adversely affecting system operation.
- E. The HAS IT Representative shall perform final configuration of the network equipment. This includes, but is not limited to: software configuration, IP addressing etc. Installation contractor shall ensure that the proper documentation is provided to assist in the final system configuration.

3.02 PRODUCT HANDLING

- A. The Contractor shall be responsible for any and all loss or damage in the shipment and delivery of all material until transfer of title to the City.

3.03 HARDWARE INSTALLATION

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- A. The Contractor shall obtain written permission from the City Engineer before proceeding with any work which requires cutting into or through any part of the building structures such as, but not limited to, girders, beams, concrete, carpeted or tiled floors, partitions or ceilings. The Contractor shall also consult with the City Engineer before cutting into or through any part of the building structures where fireproofing or moisture proofing could be impaired.
- B. The Contractor shall take all steps necessary to ensure that all public areas remain clear or are properly marked during installation or maintenance.
- C. The Contractor shall also develop a Cable Plant interconnectivity chart showing all fiber and copper patch panels for each piece of equipment associated with the installation.
- D. The contractor shall place materials only in those locations that have been previously approved. The City Engineer shall approve any other locations, in writing.

3.04 SYSTEM STARTUP

- A. The Contractor shall not apply power to the system until after:
 - 1. System and components have been installed and inspected in accordance with the manufacturer's installation instructions.
 - 2. A visual inspection of the system components has been conducted to ensure that defective equipment items have not been installed and that there are no loose connections.
 - 3. System wiring has been tested and verified as correctly connected as indicated.
 - 4. All system grounding and transient protection systems have been verified as properly installed and connected, as indicated.
 - 5. The City Engineer and the HAS IT Representative have approved the installation.
- B. Satisfaction of the above requirements shall not relieve the contractor of responsibility for incorrect installations, defective equipment items, or collateral damage as a result of contractor's deficient work/defective equipment.

3.05 ACCEPTANCE TESTING

- A. The contractor shall develop and execute an onsite acceptance-testing program.
- B. The plan shall address all requirements identified in this specification and test all contractor supplied cabling and hardware components. The plan shall follow accepted industry testing practices and have a method of independent verification described.
- C. Any specified item that does not satisfy the requirements of this specification shall be replaced, upgraded, or added by the contractor as necessary to correct the noted

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deficiencies. After correction of a noted deficiency, re-testing shall be performed to verify the effectiveness of the corrective action.

END OF SECTION

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APPENDIX A

Hardware Schedule (EXAMPLE)

Item	Qty
ROOM 11611	
Server	3
Standard Laptop	6
ROOM 11715	
High-End Workstation	1
Standard desktop	2
ROOM 11908	
Standard desktop	10
Color Printer	1
ROOM 12015	
Standard desktop	1
Black/White Printer	2
ROOM 11812	
High-End Laptop	2
Standard laptop	4
ROOM 12606	
Black/White Printer	1
Color Printer	1
MDF	
High-End Workstation	2
Server	5

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(NOTE TO DESIGNER/SPECIFIER: These Guidelines are basic minimum criteria to be met in preparing the final specifications for this section, which is the responsibility of the Designer.)

APPENDIX B

TECHNOLOGY IMPLEMENTATION SCHEDULE (EXAMPLE)

	(from Designer)		(Contractor Submittal)				(Submittal Response)		
	Product Description	Spec. Ref.	Qty.	Procurement Lead Time	Start Date or Dependent	Installation Duration	Submittal Approved	Purch. Auth.	Remarks
1	Standard Desktop	2.03B							
2	Server	2.03.A							
3	Standard Laptop	2.04.D							
4	High-End Work Station	2.04.C							
5	Black/White Printer	2.04.F							
6	High-End Laptop	2.04.E							
7	Color printer	2.04.G							

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