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# **PRE- SUBMITTAL CONFERENCE**

## **REQUEST FOR QUALIFICATION (RFQ)**

### **DESIGN-BUILD FOR THE CONSTRUCTION OF TSA & HPD BUNKER AND K-9 FACILITY SOLICITATION # H27-RBUK9-2021-010**

Al Oracion  
Sr. Procurement Specialist  
Houston Airport System

Thursday, December 3, 2021, 10:00 A.M.  
Video Conference via MS Teams

# List of Attendees

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Please fill-in the following on the “Q&A” area of MS Teams:

Company Name: \_\_\_\_\_

Name of Participant: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Proposing as: Prime \_\_\_ or Sub-Contractor \_\_\_

# Pre-Qualification Meeting Agenda



- I. Opening Remarks  
LaTonja P. Ware  
Division Manager
- II. Solicitation Overview  
Al Oracion  
Sr. Procurement Officer
- III. Office of Business Opportunity  
Jason McLemore  
Deputy Asst. Director, HAS OBO
- IV. Project Scope and Overview  
Robert Lengefeld  
Project Manager
- V. Questions/Answers

# Procurement Process Reminder

## Quiet Period

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- The Quiet Period begins on the date the solicitation is advertised and extends until an award recommendation appears on City Council Committee Meeting Agenda.
- Only the designated procurement specialist, [Al Oracion](#) should be contacted during this time.

## **PURPOSE:**

The City of Houston (City), Houston Airport System (HAS) invites interested firms to submit qualifications for Design-build for the construction of TSA & HPD Bunker and K-9 Facility at William P. Hobby Airport.

# Solicitation Overview

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**SOLICITATION DUE DATE AND TIME:**

**Thursday, January 14, 2021, 2:00 P.M. CST**

**QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION ARE DUE  
BY:**

**Thursday, December 10, 2020, 12:00 P.M., CST**

Must be received electronically and directed via email to:

**[alfredo.oracion@houstontx.gov](mailto:alfredo.oracion@houstontx.gov)**

# Add'l Info/Specification Changes

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## LETTER OF CLARIFICATION(s):

Responses to questions received from potential Firm(s) and any changes to the scope shall be confirmed in writing and will be posted to the HAS website ([www.fly2houston.com](http://www.fly2houston.com)) prior to submittal due date.

# Submittal Procedures

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**Submit ten (10) printed copies of the Statement of Qualifications, including one (1) printed original marked “Original,” signed in blue ink, ten (10) electronic copies on separate unreturnable thumb drives sealed in a separate single envelope and one (1) copy of Financial Statements, must be received at the address below no later than Thursday, January 14, 2021, 2:00 P.M., CST.**

Address to send/submit to  
Attn: Cathy Vander Plaats  
Procurement Officer  
Supply Chain Management  
18600 Lee Road  
Humble, Texas 77338

Please include the phrase **“RFQ No. H27-RBUK9-2021-010, Design-Build for the Construction and Relocation of TSA & HPD Bunker and K-9 Facility at William P. Hobby Airport”** in the subject line and provide all applicable contact information.



# Technical Proposal Submittal Requirements

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- Each Statement of Qualifications (SOQ) must be organized and follow the required format as stated in Section 11.0 – Step One: Request for Qualifications.
- Each item of Step 1, RFQ Content must be appropriately tabbed and inclusive of all the required submittals.
- Submissions to the RPQ must be valid for a period of one-hundred and eighty (180) consecutive calendar days from the date of receipt by the City.
- Forms to be submitted with the SOQ are listed in Part VI, Section 18.0 and must be properly and completely filled-up.

# Procurement Timeline

<b>Description</b>	<b>Scheduled Date</b>
Advertisement of Solicitation	11/13/20
Pre-Submittal Video Conference	12/03/20
Questions from Respondents Due to City	12/10/20
SOQ Submission Due from Respondents	01/14/21
Notification of Shortlisted Firms(Estimated)	01/29/21
Submission of Technical Information (Estimated)	02/18/21
Negotiation (Estimated)	03/25/21
City Council Agenda Date (Estimated)	05/21/21
Contract Start Date (Estimated)	06/01/20

# Evaluation Criteria (Step 1)

Step 1: RFQ Content	Weights
Similar Project Experience	15 points
Project Approach	15 points
Firm(s) Qualifications	15 points
Project Team Qualifications	20 points
Design Services of HPD office, K-9, and Container Dump Site	10 points
Management and Staffing Plan	15 points
Project Controls	10 points
<b>TOTAL SCORE</b>	<b>100 Points</b>
Financial Capabilities	Pass/Fail
Safety Record (Experience Modification Ratio)	Pass/Fail
OSHA Citations	Pass/Fail
MWBE Compliance (Design Services)	Pass/Fail

## HAS Office of Business Opportunity

Jason McLemore

Deputy Asst. Director, HAS OBO

[has.obo@houstontx.gov](mailto:has.obo@houstontx.gov)

## DIVERSITY REQUIREMENTS

The goals on the project are the following:

**DESIGN:** MBE Goal – 18%

**CONSTRUCTION:** MBE Goal – 23%; WBE GOAL: 13%

## CERTIFICATION

- Participating Firms Must Be Certified MBE or WBE with the City of Houston's Office of Business Opportunity.
- Firms Must Be Certified M/WBE At Time Of Qualification Submission. If Not Certified M/WBE, They Will Not Be Counted Towards Contract Participation.
- Questions About Certification, Visit <http://www.houstontx.gov/obo> Or By Phone (832) 393-0600.

## HOUSTON AIRPORT SYSTEM

**Robert Lengefeld**  
**Project Manager**

# Project Overview and Scope

## Overview:

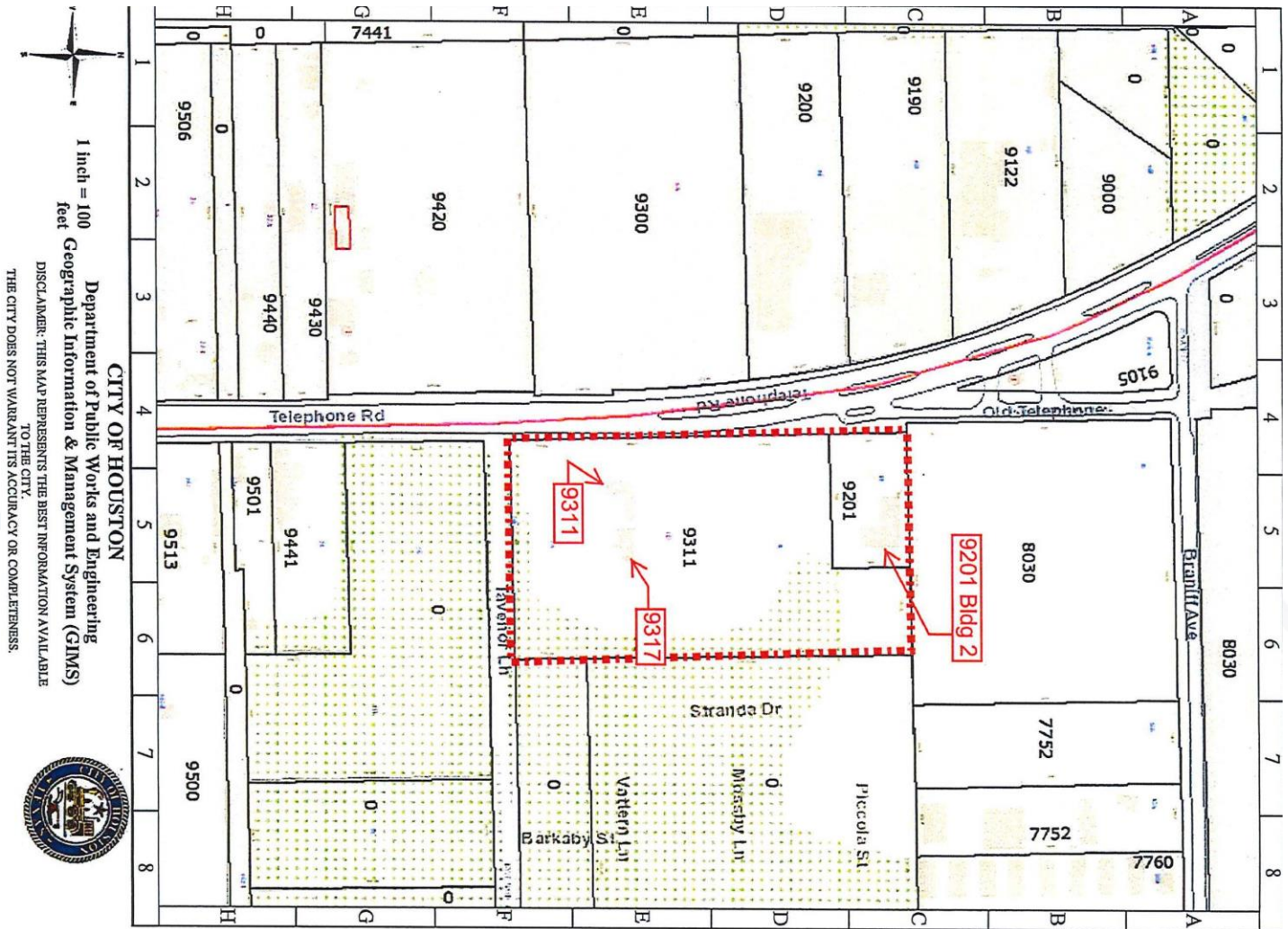
The Houston Airport System (HAS) has identified an existing proposed site to be used as a container dump site and as a training facility for K-9 dogs. This site will be a gated, fenced secured facility for the dump site using chain linking and electronic card readers. For additional security, the HPD office, K-9 area, and bunkers will have additional gates with card readers and chain link fencing surrounding their areas. The chain link and gates for the HPD office, K-9 area, and bunkers will incorporate privacy fence slats for additional security. Both sites will have security cameras at various locations. Currently the site has two existing houses and a warehouse that will need to be demolished. Existing vegetation and debris from this site will need to be removed and properly disposed.





# Project Overview and Scope

## Scope - continued:





# Project Overview and Scope

## Scope - continued:





# Project Overview and Scope

## Scope - continued:





# Project Overview and Scope

## Scope - continued:



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DocuSign Envelope ID: 4CFE706C-3013-479F-9E7E-4444A4B80526



# Project Overview and Scope

## Scope - continued:



# Project Overview and Scope

## Scope - continued:



# Project Site Visit

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## Site Visit:

**Time:** December 3, 2020 at 2:30 P.M., CST

**Assembly area:** Houston Hobby Old FAA Bldg., 1<sup>st</sup> Floor Conference Room, 8800 Paul B. Koonce, Houston, TX 77061



# Project Site Visit

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## Reminder to participants:

**FOR THE HEALTH SAFETY OF OUR EMPLOYEES AND VISITORS, ALL INDIVIDUALS PARTICIPATING IN THE SITE VISIT ARE STRONGLY ENCOURAGED TO WEAR FACE COVERS THAT COVER THE NOSE AND MOUTH.**

**IF YOU ARE DISPLAYING SYMPTOMS OF COVID-19 AS DEFINED BY THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), WHICH INCLUDE HAVING A FEVER, DRY COUGH, SHORTNESS OF BREATH, CHILLS, REPEATED SHAKES WITH CHILLS, MUSCLE PAIN, HEADACHE, SORE THROAT OR A LOSS OF TASTE AND/OR SMELL, DO NOT PARTICIPATE IN THE SITE VISIT.**

# Questions

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- To be official, questions must be in writing and submitted via email to:  
[alfredo.oracion@houstontx.gov](mailto:alfredo.oracion@houstontx.gov)
- Answers will be posted on the HAS website as Letter of Clarification(s):  
<http://www.fly2houston.com>

# Closing Remarks



**DESIGN-BUILD SERVICES FOR THE CONSTRUCTION AND RELOCATION OF TSA  
& HPD BUNKER AND K-9 FACILITY AT WILLIAM P. HOPPY AIRPORT  
H27-RBUK9-2021-010**

## **HOUSTON AIRPORT SYSTEM**

**Thank you!**