



CITY OF HOUSTON



HOUSTON AIRPORT SYSTEM

George Bush Intercontinental ~ William P. Hobby ~ Ellington Airport

Sylvester Turner
Mayor

Mario C. Diaz
Director of Aviation

August 16, 2022

SUBJECT: Letter of Clarification (LOC) No. 1

REFERENCE: Request For Qualifications for Design-Build Services For George Bush International Airport (IAH) Central Utilities Plant (CUP) Renovation and Upgrade;
Solicitation No.: H37-IAHCUP-2022-022

To: All Prospective Respondents:

This Letter of Clarification (LOC) is issued for the following reasons:

I. **EXTEND** the submittal due date from August 18, 2022 @ 10:00 A.M., CDT **to Wednesday, August 31, 2022 @ 2:00 P.M., (CST).**

II. To Respond to Questions

1. **Question:** Section 7.4.1.1 requires submission of audited financial statements or tax returns. As a private company, we treat this information as proprietary and confidential, and full audited financial statements will require executing a financial-specific NDA. On previous submissions to COH/HAS, we have submitted an audited balance sheet package in lieu of full audited financials, which does not require an NDA, and includes the Company's financial position for the last two years and annual revenues for the last three years. Would the audited balance sheet package or previously provided financial information remain sufficient for the purposes of this RFQ? If full audited financials are required, please provide contact for reviewing our financial-specific NDA.

Response: An audited balance sheet package that includes your Company's financial position for the last two years and annual revenues for the last three years will suffice.

2. **Question:** Contract Modification Requests – Please confirm these are not required during the Quals phase. This would be part of the RFP phase, correct?

Response: The requirement remains as written. Respondent's EMR is required with the Statement of Qualifications submittal.

3. **Question:** Letters of Reference. This is mentioned in 9.7.1.1. But is not listed in 7.9 nor with Exhibit L. Please clarify what you would like to receive, would a direct client quote be acceptable.

Response: Letters of Reference mentioned in Section 9.7.1.1 should be included with your qualification's submittal under the Minimum Required Experience tab. Although direct quotes are acceptable, the letter of reference must still provide support validation of the project experience your firm included in Exhibit N.

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4. **Question:** Surety Letter – Exhibit I. As things are still preliminary related to the overall cost and other items, our providers are asking that they add this language to the letter – is that acceptable:

“Our support is conditioned upon completion of the underwriting process, including satisfactory review of contract documents, confirmation of financing and our ongoing review of the operational and financial capacity of [Firm Name].

This letter is not an assumption of liability and is issued only as a prequalification reference request from our client. It should be understood that any arrangement for bonds is strictly a matter between [Firm Name] and their sureties.”

Response: Yes. This language is acceptable for this phase of the solicitation.

5. **Question:** The RFP indicates that the Design-Build firm will be interfacing with a 3rd Party Commissioning Services Provider, which leads me to believe a separate contract will be issued for the commissioning scope, directly with the airport. Do you have a timeframe for when we can expect this RFP/RFQ?

Response: HAS currently has professional service contract(s) that perform commissioning services on HAS behalf. As of right now there are no plans to solicit a separate contract for commissioning services for this project, and the current contract(s) are intended to be utilized. However, if later HAS decides to pursue a separate commissioning contract for this project it will be advertised to the industry.

When issued, LOC(s) shall automatically become part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with these LOC(s). LOC(s) will be incorporated into the Contract as applicable. It is the responsibility of the respondent(s) to ensure that it has obtained all such LOC(s). By submitting a statement of qualification on this project, respondent(s) shall be deemed to have received all LOC(s) and to have incorporated them into this solicitation.

If further clarification is needed regarding this solicitation, please contact **André Morrow, C.P.M., CPPB, Sr. Procurement Specialist**, via email at andre.morrow@houstontx.gov.

DocuSigned by:

Cathy Vander Plaats

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Cathy Vander Plaats
Aviation Procurement Officer
Houston Airport System

DS

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cc: Al Oracion
Dallas Evans
Solicitation File