

**MINUTES OF THE AIRPORT  
BOARD OF ADJUSTMENT MEETING**

August 22, 2012  
Meeting held in  
City of Houston Council Chambers  
City Hall Annex, 900 Bagby  
6:00 p.m.

**CALL TO ORDER**

**John Martinec, Airport Board of Adjustment Chair, called the meeting to order at 6:10 p.m.\*  
with a quorum present:**

John Martinec  
Lee Krause  
Gary Shirley  
Joe Webb  
Hugo Alvarez

**HOUSTON AIRPORT SYSTEM**

Carlos Ortiz  
Bill Zrioka  
Laura Montemayor

**ATTORNEYS**

Randy Rivin  
Kim Mickelson

**I. SECRETARY'S REPORT**

Presented by Airport Board of Adjustment Secretary, Carlos Ortiz.

**II. CONSIDERATION AND POSSIBLE ACTION ON RULES OF PROCEDURE FOR AIRPORT  
BOARD OF ADJUSTMENT MEETINGS**

Board Action: Approved Rules of Procedure for Airport Board of Adjustment Meetings.

**Motion:** Shirley      **Second:** Alvarez      **Vote:** Unanimous      **Abstaining:** None

**III. CONSIDERATION AND POSSIBLE ACTION ON MEETING SCHEDULE FOR AIRPORT  
BOARD OF ADJUSTMENT MEETINGS FOR REMAINDER OF 2012**

Board Action: Approved meeting schedule for Airport Board of Adjustment Meetings for remainder of 2012.

**Motion:** Shirley      **Second:** Webb      **Vote:** Unanimous      **Abstaining:** None

**IV. OVERVIEW OF COMPATIBLE LAND USE AND HAZARD AREA REGULATIONS, BOARD AUTHORITY AND PROCESS**

Presenters: Kim Mickelson, Legal Consultant to HAS.

**V. PRESENTATION AND PUBLIC HEARING ON VARIANCE REQUEST:**

1. File No: HAS 2012-HV4  
Applicant: Summit Seafood Supply, Inc.  
Representative: Donald Rakoski  
Address: 8251 Travelair, Houston, Texas 77061  
Variance requested from Sections 9-709, 9-711, and 9-751, Article VII, of the Airport Hazard Area Regulations

Board Action: Closed public hearing.

**Motion:** Shirley      **Second:** Webb      **Vote:** Unanimous      **Abstaining:** None

**VI. CONSIDERATION AND POSSIBLE ACTION ON VARIANCE REQUEST NO. HAS 2012-HV4**

Board Action: Approved variance request No. HAS 2012-HV4 with the condition to submit an approved Form 7460 by the FAA and construction permitted on site in accordance with plans submitted to the Airport and City staff including a provision of final approval of construction by FAA.

**Motion:** Shirley      **Second:** Alvarez      **Vote:** Unanimous      **Abstaining:** None

**VII. CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM OCTOBER 11, 2011 AND MARCH 21, 2012 MEETINGS**

(Item taken out of order for consideration. Considered after Item III.)


Board Action: Approved minutes from October 11, 2011 and March 21, 2012 meetings.

**Motion:** Shirley      **Second:** Alvarez      **Vote:** Unanimous      **Abstaining:** None

**VIII. ADJOURN**

There being no further business brought before the Board, Chair John Martinec adjourned the meeting at 6:34 p.m.

**Motion:** Lee Krause      **Second:** Hugo Alvarez      **Vote:** Unanimous      **Abstaining:** None

  
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John Martinec, Board Chair

  
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Carlos Ortiz, Board Secretary

\*Audio/Visual issues delayed start of meeting

