



PRE-BID CONFERENCE

Invitation to Bid (ITB)

Solicitation No. [H93-IAHVEU-2023-017](#)

IAH TERMINAL A – VESTIBULE EFFICIENCY UPGRADES AT GEORGE BUSH INTERCONTINENTAL AIRPORT (IAH) PN 257A & 257B

Thursday, May 11, 2023, at 1:00 P.M., CT

HAS IDO Building
Auditorium No. 1
111 Standifer Drive
Humble, Texas 77338

Amanda Joseph
Sr. Procurement Specialist
Houston Airport System
Amanda.Joseph@houstontx.gov

Pre-Bid Meeting Agenda



- I. Opening Remarks
Alfredo “Al” Oracion
Division Manager
- II. Solicitation Overview
Amanda Joseph
Sr. Procurement Specialist
- III. Office of Business Opportunity
Kellie Irving
HAS OBO Deputy Assistant Director
- IV. Project Scope and Overview
Armistead Burks
Senior Project Manager
- V. Questions/Answers
All questions must be submitted in writing
via email to SCM, Amanda Joseph

Opening Remarks

A decorative graphic consisting of a large, light blue, curved shape that resembles a stylized wing or a swoosh, positioned below the main title and extending across the width of the slide.

Procurement Process Reminder / Quiet Period



- The Quiet Period begins on the date the solicitation is issued and extends until an award recommendation appears on a City Council Committee Meeting Agenda.
- All inquiries regarding this solicitation are to be directed to the designated City Representative ([Amanda Joseph](#)).
- Do not contact Council Members or City employees in an attempt to influence the outcome of the award. You will be able to speak publicly at the City Council Meeting.

Disclaimer:

This document serves to aid interested Vendors doing business with the City of Houston (City). This document does not constitute legal advice or bind the City in any manner. Anything stated at this pre-bid conference is not intended to change any terms and/or conditions stated in the advertised solicitation document. Any authorized changes will be made in writing in the form of a letter clarification or addendum issued by Supply Chain Management.

Solicitation Overview



Solicitation Purpose

Houston Airport System (HAS) is seeking a qualified vendor to improve the vestibules and replace the automatic entrances at the departures and arrivals levels within Terminal A at George Bush Intercontinental Airport.

Solicitation Overview



SOLICITATION DUE DATE AND TIME:
Thursday, June 8, 2023, 10:30 A.M. CT

**QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION
ARE DUE BY:**

Thursday, May 18, 2023, 12:00 P.M. (noon), CT

Must be received electronically and directed via email to:

Amanda.joseph@houstontx.gov

Please include the phrase **“QUESTIONS: ITB No. H93-IAHVEU-2023-017, IAH Terminal A – Vestibule Efficiency Upgrades”** in the subject line and provide all applicable contact information.

Additional Information and Specification Changes



ADDENDA:

Responses to questions received from potential Firms and any changes to the solicitation documents shall be confirmed in writing and will be posted to the HAS website (<https://www.fly2houston.com/biz/opportunities/solicitations>) prior to the bid due date.

Procurement Timeline



Description	Scheduled Date
→ Advertisement of Solicitation	4/28/23
→ Pre-Bid Conference and Site Visit	5/11/23
→ Deadline for Submission of Questions	5/18/23
→ Bid Due Date	6/8/23
→ City Council Agenda Date (Estimated)	September 2023
→ Contract Start Date (Estimated)	October 2023

Submittal Procedures

- **Submit one (1) original submittal** signed in **BLUE** ink and marked “original” along with **two (2) copies** of the submittal in hard copy **and** on USB thumb drives labeled with the solicitation name and number.
- All submittals must be delivered to the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Room P101, Houston, Texas 77002 by **Thursday, June 8, 2023, 10:30 A.M. CT.**
- All submittals must be labeled on the outside of the box: **“ITB No.: H93-IAHVEU-2023-017 IAH Terminal A – Vestibule Efficiency Upgrades”** and provide all applicable contact information, such as the name and address of the Bidder.

Bid Form

- Submit signed Document 00410.1 and 00410.2 Bid Form, Parts A and B with required 10% Security Deposit and required bid supplements. **Initial each page of Bid Form Part B for both the Arrivals Level (257A) and Departures Level (257B).**
- Offer is open to acceptance and is irrevocable for **180 calendar days** from Bid Date.

Forms to be Submitted with Bid



The forms to be submitted with the bid are listed in Part A of the Document 00410.

Document 00410.1
BID FORM – PART A

To: **The Honorable Mayor and City Council of the City of Houston
City Hall Annex
900 Bagby Street
Houston, Texas 77002**

Project: IAH Terminal A – Vestibule Efficiency Upgrades
Project No.: 257A
Bidder: _____
(Print or type full name of business entity, such as corporation, LLC, etc.)

1.0 OFFER

A. Total Bid Price: Having examined the Project location and all matters referred to in Bid Documents for the Project, we, the undersigned, offer to enter into a Contract to perform the Work for the Total Bid Price shown on the signature page of this Document

B. Security Deposit: Included with the Bid is a Security Deposit in the amount of 10 percent of the Total Bid Price subject to terms described in Document 00200 – Instructions to Bidders.

C. Period for Bid Acceptance: This offer is open to acceptance and is irrevocable for 180 days from Bid Date. That period may be extended by mutual written agreement of the City and Bidder.

D. Addenda: All Addenda have been received. Modifications to Bid Documents have been considered and all related costs are included in the Total Bid Price.

E. Bid Supplements: The following documents are attached:

- Security Deposit (*as defined in Document 00200 – Instructions to Bidders*)
- Document 00450 - Bidder's Statement of MWSBE/PDBE/DBE Status
- Document 00454 - Affidavit of Non-interest
- Document 00455 - Ownership Information Form
- Document 00456 - Bidder's Certificate of Compliance with Buy American Program (*required for AIP funded project*)
- Document 00457 – Conflicts of Interest Questionnaire (CIQ)
- Document 00458 - Bidder's Certificate Regarding Foreign Trade Restriction (*required for AIP funded project*)
- Document 00459 - Contractor's Statement Regarding Previous Contracts Subject to EEO (*required for AIP funded project*)
- Document 00460 – Pay or Play Acknowledgement Form (POP 1-A)
- Document 00470D - Bidder's DBE Participation Plan (*required for AIP funded project*)
- Document 00480 – Form SCM-1 Reference Verification
- Document 00481 – Non-Collusion Statement
- Others as listed: _____

Post Bid Documents

Within 10 workdays after receipt of **Notice of Intent to Award**, the successful Bidder shall execute and deliver to HAS all documents indicated by an “X” in section 4.0 – A. REQUIREMENTS OF BIDDER in Document 00495 (Post Bid Procedures).

Introductions

- *HAS OBO*
- *Primes*
- *Subs*
- *Suppliers*
- *Certified*

Responsibilities

Pre-Bid, Bid and Pre-Award

- *DBE Goal Setting*
- *DBE Participation Plan Review and Approval*
- *GFEs*

Post Award

- *Compliance: Contract, Labor and Pay or Play Program*

DBE Goal, CPR and Pay or Play



- **DBE Participation – 7%**
- **Weekly Certified Payroll**
- **Pay or Play Program**

Diversity Requirements – Kellie Irving



- **The DBE Goal** on this solicitation is 7%
- DBE firms must be certified by the City of Houston Office of Business Opportunity under an applicable NAICS code.
- Firms must be certified **DBE at time of Bid Submission**. If not certified DBE, the firm's participation will not count towards the DBE contract goal and participation.
- MWSBE certification does not count for DBE credit.
- Questions About Certification, Visit <http://www.houstontx.gov/obo> or By Phone (832) 393-0600.

Searching for DBE's



IAH Terminal A – Vestibule Efficiency Upgrades DBE Goal Achievement

There are resources available to assist in assembling your team of certified subcontractors to meet the DBE participation goal for this federally funded project.

Follow these easy steps to access the MWDBE/SBE Directory. Log on to the City of Houston's Website at www.houstontx.gov.

- Click on the Departments Link/Departments and Directors
- Click on the Office of Business Opportunity
- Click on the Certified Firm Directory

You will then view a search parameter screen where you may enter a company name (Search by Business Name or DBA) or a business description (Search by Business Description). Additionally, check off the applicable certification types you need at the bottom of the screen. For this project, search by Certification type (MBE, WBE or M/WBE). The system will then provide you a list of currently certified companies for that business type. Clicking on the company's name will give you the contact information.

Contact the HAS Office of Business Opportunity if you encounter any problems or have questions. We can help guide you through this process.

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Kellie Irving, Deputy Assistant Director, HAS - Office of Business Opportunity

kellie.irving@houstontx.gov (281) 233-7833

Diversity Requirements

- **Davis Bacon Act Wage Determinations**
- **Certified Payroll – Building Construction**

"General Decision Number: TX20230253 04/14/2023

Superseded General Decision Number: TX20220253

State: Texas

Construction Type: Building

County: Harris County in Texas.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or	. Executive Order 14026 generally applies to the contract.
	. The contractor must pay all covered workers at

Pay or Play Program

Developed to address the needs of the uninsured in the Houston area by Executive Order 1-7, certain contractors are required to either:

Pay: Contribute a designated amount to be used to offset the costs of providing healthcare to uninsured people in the Houston/Harris County area.

Play: Provide certain employees a minimum level of healthcare benefits.

Funds collected as a result of POP are placed in a Contractor Responsibility Fund that provides healthcare services to uninsured individuals in the Greater Houston area.

Pay or Play Program

Vendors must complete and return the following forms before contract award by the Contracting Department:

- o Acknowledgment Form (POP-1)
- o Certification of Compliance (POP-2)
- o Participating Subcontractors Form (POP-3)

Quick List

- Please follow the instructions on Document 00811.
- Complete all applicable OBO sections in its entirety.
- List percentage and dollar value of your DBE team member.
- Complete a Letter of Intent for each DBE participating on your team.
- List and submit with your bid all activities engaging DBE firms.

Questions

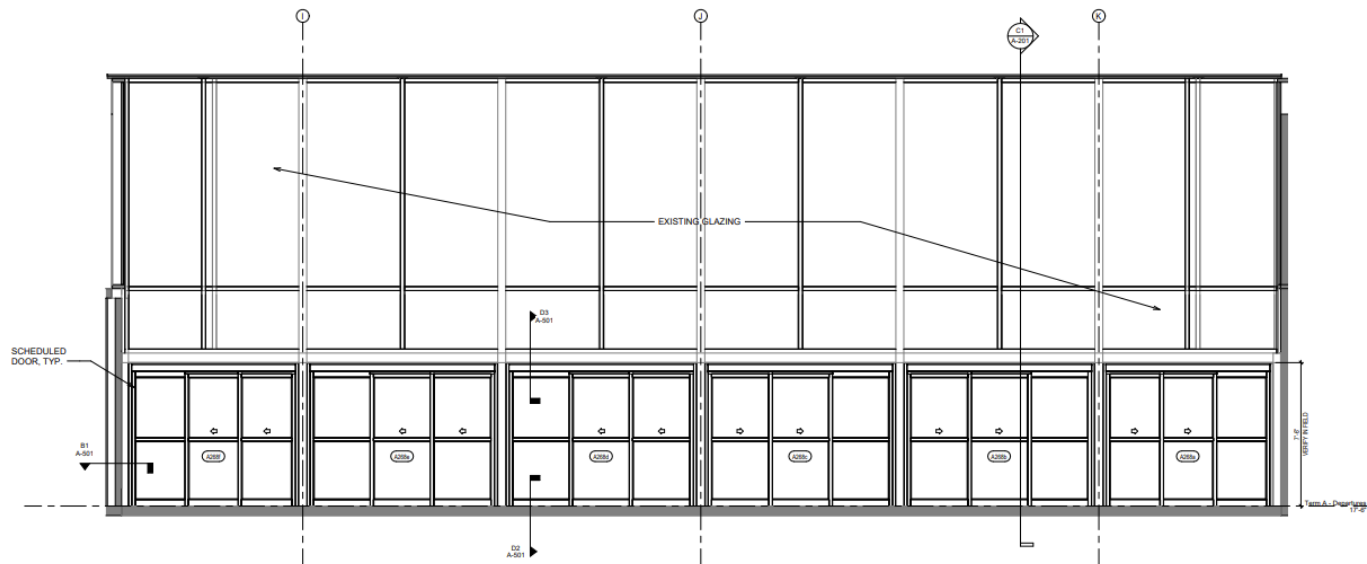
HAS Office of Business Opportunity

has.obo@houstontx.gov

General Project & Scope Overview

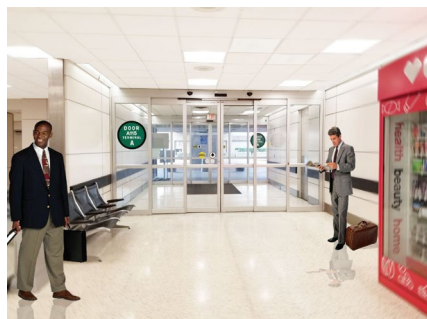
ITB No. H93-IAHVEU-2023-017

IAH TERMINAL A – VESTIBULE EFFICIENCY UPGRADES



IAH Terminal A – Vestibule Efficiency Upgrades

Project Manager: Armistead Burkes
 Design Manager: Waldo Maffei, AIA
 Designer: RDLR Architects



Project Objective:

- Improve the efficiency of the existing entry vestibules of Terminal A at both the Departures and Arrivals levels.
- Includes replacement of automatic sliding doors, air curtains, and security devices. The Departures level also includes expansion of the vestibule and refresh of existing finishes.
- Construction to be phased to prevent interruptions to terminal operations and provide an accessible path to operational curbsides at the Arrivals level while each entry is under construction.

PHASE	FORECASTED
Bid Advertised	April 2023
Construction NTP	October 2023
Construction Complete	May 2024
Closeout	August 2024

Questions?



Questions

- All questions must be in writing and submitted to Amanda Joseph via email: amanda.joseph@houstontx.gov.
- Please include the phrase **“QUESTIONS: ITB No. H93-IAHVEU-2023-017, IAH Terminal A – Vestibule Efficiency Upgrades”** in the subject line and provide all applicable contact information.
- The official responses to the questions will be posted to the HAS website as an Addenda:
<https://www.fly2houston.com/biz/opportunities/solicitations>

Project Site Visit

A Site Visit will begin after the Pre-Bid Meeting. Attendees meet at Terminal A, ticketing level at the Space Cow. The meeting and site visit are the only opportunity for Bidders to see the site prior to Bid Due Date.



HOUSTON AIRPORT SYSTEM

Thank you!