

PRE-BID CONFERENCE

INVITATION TO BID (ITB)

RESTROOMS RENOVATION PROJECT AT WILLIAM P. HOBBY AIRPORT (HOU)

PROJECT No. 209

SOLICITATION No.: H37-HOURR-2020-005

Andre' Morrow, C.P.M., CPPB
Sr. Procurement Specialist
Houston Airports

Tuesday, March 10, 2020, 10:00 AM

William P. Hobby Airport (HOU),
Airport Emergency Operations Center (AEOC)
7800 Airport Blvd., Houston, Texas 77061

Pre-Bid Conference Agenda



RESTROOMS RENOVATION PROJECT AT HOU PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

- I. Opening Remarks
LaTonja P. Ware
Division Manager, Procurement
- II. Solicitation Overview
Andre' Morrow, C.P.M., CPPB
Senior Procurement Specialist, HAS
- III. Office of Business Opportunity
Janice Ruley
Compliance Supervisor, HAS OBO
- IV. Project Scope and Overview
Robert Lengefeld, Project Manager - HAS
Michael H. Lloyd, AIA, LEED AP Principal, PGAL
- V. Questions/Answers

OPENING REMARKS



RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

No Contact Period Policy:

Starting on the date a solicitation is issued and expiring on the date the City Secretary publicly posts notice of the applicable award on any City Council agenda, actual and prospective respondents or bidders are prohibited from contacting any City employees other than the Procurement Specialist (Andre' Morrow) in any manner regarding this Invitation To Bid.

Solicitation Overview



**RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005**

SOLICITATION PURPOSE:

The City of Houston (City), Houston Airport System (HAS) is looking for a single construction contractor to provide Interior renovation of the public restrooms at Hobby Airport. The work requires demolition of the existing interior finishes and interior architecture prior to the new work beginning.

Solicitation Overview



RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

SOLICITATION DUE DATE AND TIME:

Thursday, April 9, 2020, 10:30 AM (Local Time)

QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION DUE BY:

Friday, March 13, 2020 – no later than 12:00 Noon (Local Time)

Must be received electronically and directed via email to:

Andre.Morrow@houstontx.gov

Additional Information and Specification Changes



**RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005**

ADDENDA:

Responses to questions received from potential Bidder(s) and any changes to the scope shall be confirmed in writing and will be posted to the HAS website (www.fly2houston.com) prior to submittal due date.

Submittal Procedures



**RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005**

Sealed bids, in triplicate, One (1) original marked “original” and two (2) copies of the bids (additionally, include two (2) USB drives of all required submittals in Doc. 00410, Section 1.0 Offer) will be received by the City Secretary of the City of Houston at the address below not later than **10:30 A.M., Local Time, Thursday, April 9, 2020:**

**The City Secretary of the City of Houston
City Hall Annex
Public Level, Room P101
900 Bagby Street
Houston, Texas 77002**

All submittals must be provided in a sealed envelope/box clearly labeled on the outside with the name and address of the Bidding Firm and indicate contents to be: “PN. 209, Solicitation No.: H37-HOURR-2020-005, RESTROOMS RENOVATION PROJECT AT HOU**”**

”

Bid Submission Requirements



RESTROOMS RENOVATION PROJECT AT HOU PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

- Under Section 00410A BID FORM – PART A, 1.0 OFFER :
- 1.0.A Total Bid Price (as shown in detail: BID FORM – PART B)
- 1.0.B Security Deposit (in the amount of 10% of the Total Bid Price)
- 1.0.C Period for Bid Acceptance: 180 days from Bid Date
- 1.0.D Addenda: All Addenda have been received
- 1.0.E Bid Supplements: Attaching City Required Documents

Procurement Timeline



**RESTROOMS RENOVATION PROJECT AT HOU
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Advertisement of Solicitation	02/28/20 & 03/06/20
Pre-Bid Conference @ HOU	03/10/20
Deadline for Submission of Questions	03/13/20
Addendum Posted on HAS Website	03/24/20
Bids Due	04/09/20
Letter of Intent to Contractor	04/28/20
Council Agenda Date (<i>Estimated</i>)	06/05/20
NTP Contract Start Date (<i>Estimated</i>)	07/01/20

City Forms To be Submitted With the Bid



RESTROOMS RENOVATION PROJECT AT HOU PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

- **00450 - Bidder's Statement of MBE/WBE/SBE Status**
- **00452 - COH Fair Campaign Ordinance Form A**
- **00453 - Bidder's Statement of Residency**
- **00454 - Affidavit of Non-Interest**
- **00455 - Ownership Information Form**
- **00457 - Conflict of Interest Questionnaire**
- **00460 - Pay or Play Acknowledgement Form**
- **00461 - Hire Houston First**
- **00470 - Bidder's MWBE Participation Plan**
- **00471 - Pre Bid Good Faith Efforts (if goal not met)**
- **00472 - Bidder's MWSBE Goal Deviation Request (if goal not met)**
- **00480 - Reference Verification Form**
- **00481 - Anti-Collusion Statement**
- **00842 - Letter of Intent**

Post-Bid Submittal Documents By the Low Bidder



RESTROOMS RENOVATION PROJECT AT HOU PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

- 00501 - Resolution of Corporation 00520 - Agreement
- 00570 - Contractor's Revised MWBE Participation Plan
- 00571 - Record of Post-Bid Good Faith Efforts (if goal not met) 00572 - Plan Deviation Request Form (if goal not met)
- 00600 - List of Proposed Subs and Suppliers 00601 - Drug Policy Compliance Agreement
- 00602 - Contractor's Drug-free Workplace Police (Contractor creates this section)
- 00604 - History of OSHA Actions
- 00605 - Contractor's List of Safety Impact Positions 00610 - Performance Bond
- 00611 - Payment Bond
- 00612 - One-Year Maintenance Bond
- 00620 - Affidavit of Insurance
- 00621 - ACORD Certificate of Insurance Form
- 00622 - Name and Qualifications of Proposed Superintendent (Contractor creates this section)
00629 - FAA Form 7460-1
- 00630 - Certification of Compliance with Pay or Play Program (POP-2) 00631 - Pay or Play Program List of Subcontractors (POP-3)
- 00632 - OBO Certification by Professional Service Provider
- 00636 - Certificate of Interested Parties FORM 1295 00805 - EEO Forms
- 00821 - City's Wage Scale for Building construction

Office of Business Opportunity



RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

Office of Business Opportunity

has.obo@houstontx.gov

(281) 233-7823

RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

Diversity Requirements:

The M/WBE Goals for The Restrooms Renovation Project at HOU are:

38% M/WBE

22% MBE

16% WBE

The Subject Contract Will Require You To Make a Good Faith Effort To Achieve These Goals With The Firms Listed in Your M/WBE Utilization Schedule.

Office of Business Opportunity



RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

Program Requirements:

- Deviation or Changes to Your Participation Plan.
- Mediation Clauses for M/WBE Subcontractors
- Good Faith Efforts
- Subcontractor Agreements

Office of Business Opportunity



RESTROOMS RENOVATION PROJECT AT HOU
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Certification:

- Participating Firms Must Be Certified M/WBE
- Firms Must Be Certified M/WBE At Time Of Proposal Submission.
- If Not Certified M/WBE, They Will Not Be Counted Towards Contract
- Participation.
- Questions About Certification, Visit <http://www.houstontx.gov/obo> or By Phone (832) 393-0600.

Pre-Bid Conference

PN 209-Restrooms Renovation Project at

William P. Hobby

M/WBE Goal Achievement

There are resources available to assist you as you assemble your team of certified subcontractors to help you achieve your participation goal for this city funded project. Follow these easy steps to access the MWDBE/SBE Directory. Log on to the City of Houston's Website at www.houstontx.gov

- Click on the Departments Link/Departments and Directors
- Click on the Office of Business Opportunity
- Click on the Certified Firm Directory

You will then be viewing a search parameter screen where you may enter a company name (Search by Business Name or DBA) **or** a business description (Search by Business Description). Additionally, check off the applicable certification types you need at the bottom of the screen. For this project, search by Certification type (MBE, WBE, SBE). SBE participation is capped at 4% for construction projects and may be applied anywhere there is a shortfall. The system will then provide you a list of currently certified companies for that business type. Clicking on the company's name will give you the contact information.

M/WBE Total Goal is 38%
(MBE-22% and WBE-16%)

Contact the HAS Office of Business Opportunity if you encounter any problems or have questions. We can help guide you through this process.

Janice Ruley Contract Compliance Supervisor
Janice.Ruley@houstontx.gov 281 233-7853

Project Scope and Overview



RESTROOMS RENOVATION PROJECT AT HOU
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Robert Lengefeld, Project Manager – HAS Infrastructure

Michael H. Lloyd, AIA, LEED AP Principal, PGAL

HOUSTON AIRPORTS
INFRASTRUCTURE DIVISION

Project Scope and Overview



**RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005**

GENERAL DESCRIPTION OF THE WORK

The Work is summarized as interior renovation of the public restroom renovations at Hobby Airport.

The work requires demolition of the existing interior finishes and interior architecture prior to the new work beginning.

The Scope of Work includes:

- ✓ floor, wall and ceiling finishes
- ✓ new toilet accessories
- ✓ new signage
- ✓ temporary secure construction screen walls
- ✓ MEP renovations work.

Project Scope and Overview



RESTROOMS RENOVATION PROJECT AT HOU PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

- Work shall be completed in 2 major phases associated with the 2 pairs of restroom work.
- Work zones will be established during a post-bid phasing conference.
- The contractor shall submit to the owner (for approval) a work plan that details how the contractor will systematically work from one zone to another.
- Scope of work requires the installer to have airport badged personnel.
- Contract limit lines are shown diagrammatically on Drawings.
- The construction budget for this construction project is \$4,000,00
- The City intends to occupy the entire portion of the Project by 250 calendar days after Notice to Proceed.

QUESTIONS...



RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

Responses to questions received from potential Proposers will be posted in an ADDENDUM to the HAS website prior to submittal due date.

www.houstonairports.biz

IMPORTANT DATES / TIMES



RESTROOMS RENOVATION PROJECT AT HOU
PROJECT NO. 209; SOLICITATION NO. H37-HOURR-2020-005

- **Proposals Due Date and Time:**

Thursday, April 9, 2020, 10:30 AM (Local Time)

City Secretary Office, City of Houston

City Hall Annex, Rm. P101, 900 Bagby Street, Houston TX 77002

- **Questions and Requests for Additional Information Due Date:**
Friday, March 13, 2020 – no later than 12:00 Noon (Local Time), must be received electronically and directed via email to:
andre.morrow@houstontx.gov.

- **Please include the phrase:**

“QUESTIONS – ITB # H37-HOURR-2020-005 RESTROOMS RENOVATION PROJECT AT HOU” in the subject line and provide all applicable contact information.

HOUSTON AIRPORT SYSTEM



Thank you!