

PRE- BID CONFERENCE

INVITATION TO BID (ITB)

**TERMINAL A NORTH REMAIN OVERNIGHT PARKING (RON)
GEORGE BUSH INTERCONTINENTAL AIRPORT (IAH)
SOLICITATION # H73-RONADG-2025-001**

TERMINAL A NORTH (RON)
REMAIN OVERNIGHT PARKING



Gabriel Carey, MBA
Sr. Procurement Specialist
Houston Airport System

Wednesday, September 11, 2024, 10:00 A.M. CT

Pre-Qualification Meeting Agenda



- | | |
|-------------------------------------|---|
| I. Opening Remarks | Al Oracion
Division Manager |
| II. Solicitation Overview | Gabriel Carey
Sr. Procurement Specialist |
| III. Office of Business Opportunity | Desiree Williams
Supervisor, HAS OBO |
| IV. Project Scope and Overview | Christopher Bunn
Senior Project Manager |
| V. Questions/Answers | |

Procurement Process Reminder

Quiet Period



- The Quiet Period begins on the date the solicitation is advertised and extends until an award recommendation appears on a City Council Agenda, or a City Council Committee Meeting Agenda.
- Only the designated procurement specialist, [Gabriel Carey](#) should be contacted during this time.

PURPOSE:

The objective of this project is to maximize Airplane Design Group (ADG) III parking positions at Terminal A. It will pave the existing no-taxi islands to create a larger apron to be used for RON parking to accommodate the gate reconfiguration along Terminal A North.

Solicitation Overview



SOLICITATION DUE DATE AND TIME:

Thursday, October 24, 2024, 10:30 A.M. CT

**QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION ARE DUE
BY:**

Thursday, September 19, 2024, 2:00 P.M., CT

Must be received electronically and directed via email to:

gabriel.carey@houstontx.gov

Add'l Info/Specification Changes

ADDENDUM(s):

Responses to questions received from potential Firm(s) and any changes to the scope shall be confirmed in writing and will be posted to the HAS website (www.fly2houston.com) prior to submittal due date.

Submittal Procedures



Provide sealed bids, in triplicate, one (1) original bid signed in **BLUE** ink and marked “original” and **two (2) copies** of the bids.

Bid(s) will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Room P101, Houston Texas 77002 until **10:30 A.M., (CST) on Thursday, October 24, 2024.**

Please include the phrase **“ITB No. H73-RONADG-2025-001, TERMINAL A NORTH REMAIN OVERNIGHT PARKING (RON)”** in the subject line and provide all applicable contact information.

- Submit signed Document 00410 Bid Form, Parts A and B with required 10% Security Deposit and required bid supplements. Initial each page of Bid Form Part B.
- Offer is open to acceptance and is irrevocable for 180 calendar days from Bid Date.

Forms To Be Submitted With Bid Form

- The forms to be submitted with the bid are listed in the Document 00410A.

- Within 10 workdays after receipt of Notice of Intent to Award, successful Bidder shall execute and deliver to HAS documents indicated by an “X” in section 4.0 – A. REQUIREMENTS OF BIDDER in Document 00495 (Post Bid Procedures).

Conditions Of The Contract

Document 00700 - General Conditions

- General Provisions
- The City
- Contractor
- Administration of the Contract
- Subcontractors and Suppliers
- Construction by the City or by Separate Contractors
- Changes in the Work
- Time
- Payment and Completion
- Safety Precautions
- Insurance and Bonds
- Uncovering and Correction of the Work
- Miscellaneous Provisions
- Termination or Suspension of the Contract

Conditions Of The Contract



Document 00800 – Supplementary Conditions

- General Provisions
- Changes in the Work
- Time
- Payments and Completion
- Insurance and Bond

- ❑ If you are not registered as a City of Houston vendor, please follow the instructions below.
- ❑ Please visit our Supplier Portal using the attached link. Below is a screenshot of the website.
- ❑ Please follow the instructions provided for the circumstance that pertains to your company. Strategic Procurement Division (houstontx.gov)



The screenshot shows the Supplier Portal website. The URL in the browser is <https://www.houstontx.gov/bizwithhou/SupplierPortal.html>. The page title is "STRATEGIC PROCUREMENT DIVISION" and the sub-page is "Supplier Portal". There are two main buttons: "ARIBA EXISTING SUPPLIER LOGIN" and "NEW SUPPLIER REGISTRATION". Below the "NEW SUPPLIER REGISTRATION" button, there is a note: "(Only if you never had a vendor number/supplier ID with City of Houston)". A paragraph of text explains the registration process: "If you have previously registered with the City of Houston and have a vendor number, please DO NOT use New Supplier Registration link. In order to avoid duplication and allow legacy suppliers to continue using the existing vendor number, we have sent out invitation to your email in record. Please use the link in the email to complete the process. If you have not received any invitation email, please contact HoustonPurchasing@houstontx.gov." Another paragraph states: "If you have already submitted a new request on Ariba Network, we will review your request and deny it once we find duplicated record(s).". On the right side, there are two sections: "DEPT. MAIN LINKS" with links to "Strategic Procurement Homepage" and "Finance Department Homepage", and "PROCUREMENT LINKS" with links to "Chief Procurement Officer", "Administrative Policies", "Bid Law", "Department Purchasing Representative", "Employee Directory", "Overview of Bid Processes", and "Purchasing Terms and Conditions".

HAS Office of Business Opportunity

Desiree Williams
HAS OBO

has.obo@houstontx.gov

Office of Business Opportunity

About Us

- Establish M/WBE and DBE Goals
- Evaluate Good Faith Efforts
- Determine Commercially Use Functions
- DBE and MWBE Participation Plans and Letters of Intent
- B2GNow
- Labor Compliance (Prevailing Wages/Weekly Certified Payrolls)
- EEO Requirements and Drug Policy
- Hire Houston First Program
- Pay or Play (POP)
- DBE and ACDBE Certifications

DIVERSITY REQUIREMENTS

The goals on the project are the following:

DBE Goal – 8%

Weekly Certified Payroll

Pay or Play Program

CERTIFICATION

- Participating Firms Must Be Certified DBE with the City of Houston's Office of Business Opportunity.
- Firms Must Be Certified DBE At Time Of Qualification Submission. If Not Certified DBE, They Will Not Be Counted Towards Contract Participation.
- Questions About Certification, Visit <http://www.houstontx.gov/obo> Or By Phone (832) 393-0600.

Searching for DBE's

DBE Goal Achievement

There are resources available to assist in assembling your team of certified subcontractors to meet the DBE participation goal for this federally funded project.

Follow these easy steps to access the MWDBE/SBE Directory. Log on to the City of Houston's Website at www.houstontx.gov.

- Click on the Departments Link/Departments and Directors
- Click on the Office of Business Opportunity
- Click on the Certified Firm Directory

You will then view a search parameter screen where you may enter a company name (Search by Business Name or DBA) or a business description (Search by Business Description). Additionally, check off the applicable certification types you need at the bottom of the screen. For this project, search by Certification type (MBE, WBE or M/WBE). The system will then provide you with a list of currently certified companies for that business type. Clicking on the company's name will give you the contact information.

Contact the HAS Office of Business Opportunity if you encounter any problems or have questions. We can help guide you through this process.

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Desiree Williams Business Development Supervisor
Desiree.Williams@houstontx.gov 281-230-8028

OTHER REQUIREMENTS

- Davis Bacon Prevailing Wage (Highway)
- City of Houston Pay or Play Program (POP)

Pay or Play Program

- Developed to address the needs of the uninsured in the Houston area by Executive Order 1-7, certain contractors are required to either:
- Pay: Contribute a designated amount to be used to offset the costs of providing healthcare to uninsured people in the Houston/Harris County area.
- Play: Provide certain employees a minimum level of healthcare benefits.
- Funds collected as a result of POP are placed in a Contractor Responsibility Fund that provides healthcare services to uninsured individuals in the Greater Houston area.

Pay or Play Program

- Vendors must complete and return the following forms before contract award by the Contracting Department:
 - o Acknowledgment Form (POP-1)
 - o Certification of Compliance (POP-2)
 - o Participating Subcontractors Form (POP-3)

OFFICE OF BUSINESS OPPORTUNITY

Quick List

- Please follow the instructions on Document 00810.
- Complete all applicable OBO sections in its entirety.
- List percentage and dollar value of your DBE team member.
- Complete a Letter of Intent for each DBE participating on your team.
- List and submit with your bid all activities engaging DBE firms.

Questions

HAS Office of Business Opportunity

has.obo@houstontx.gov

Project Scope and Overview



INFRASTRUCTURE

Asset Engineering Division
Dev Pokhrel, *Design Manager*
Christopher Bunn, *Sr. Project Manager*

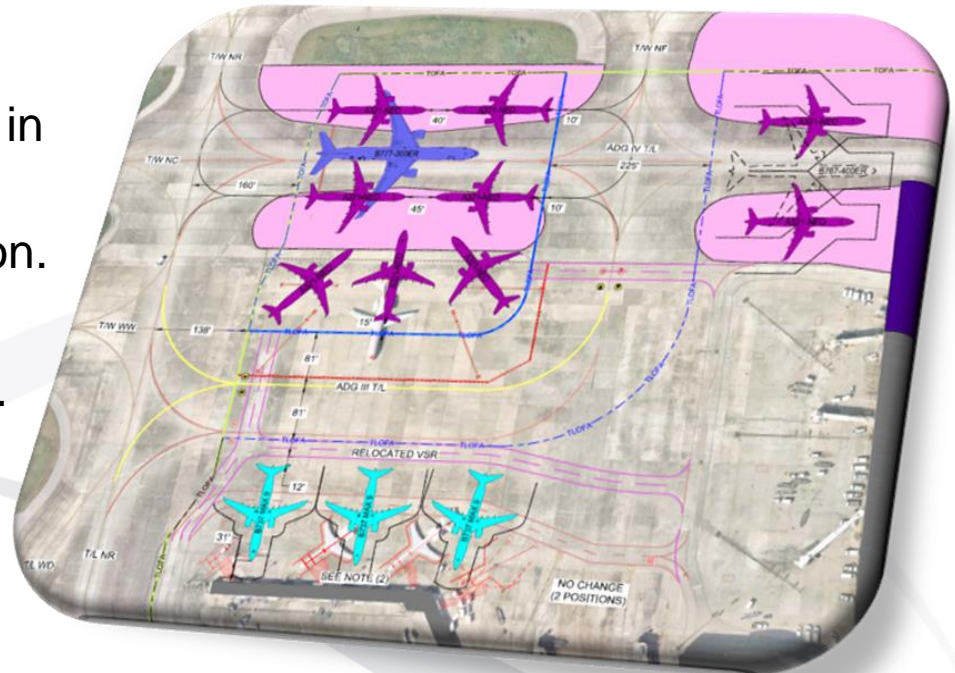
HOUSTON AIRPORTS INFRASTRUCTURE DIVISION

IEA, Inc.

David Akers, P.E.
13501 Katy Freeway, Suite 3425
Houston, Texas 77079

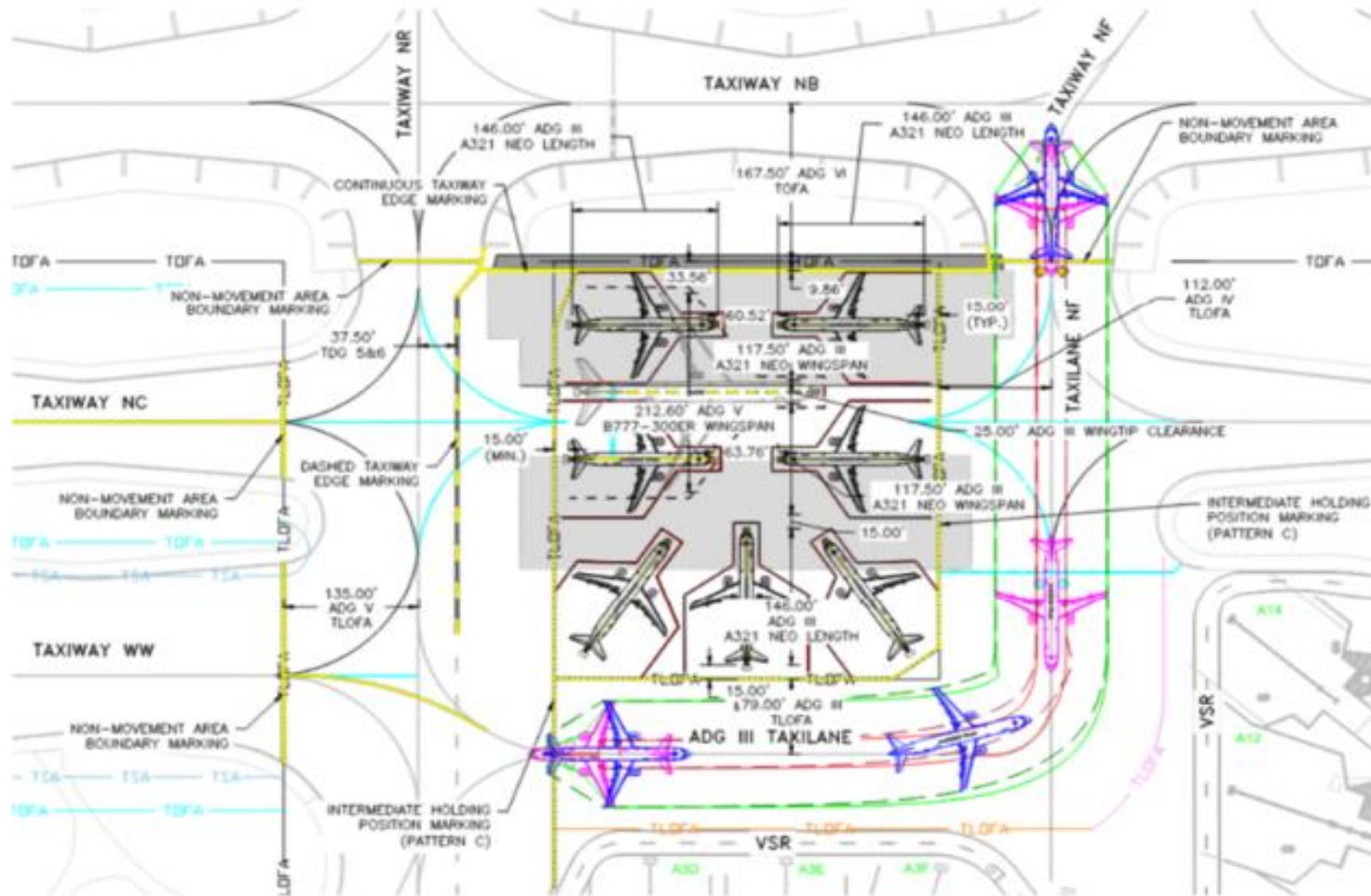
Project Scope and Overview

- Project site is located Northwest of Terminal A North Concourse.
- Seven independent Airplane Design Group (ADG) III RON parking positions.
- One ADG V RON parking position in place of two ADG III positions.
- ADG IV Taxi Lane East of the Apron.
- No change to ADG V Taxiway NR.
- No change to ADG VI Taxiway NB.



PHASE	FORECASTED
Bid Advertised	August 2024
Construction NTP	March 2025
Construction Complete	October 2025
Closeout	December 2025

Project Scope and Overview



Additional Scope / Information

- Achieve Substantial Completion within 190 calendar days of NTP, subject to adjustments of Contract Time as provided in the Contract.
- Project requires phased progression to perform work with careful and thorough coordination with HAS Infrastructure & HAS Operations.
- Some construction operations will be performed during nighttime hours.

Questions

- Questions to be official must be in writing and submitted via email to:
gabriel.carey@houstontx.gov
- Answers will be posted in HAS website as Letter of Clarification:
<http://www.fly2houston.com>

Project Site Visit



Site Visit:

Wednesday, September 11, 2024, (CT), immediately after the pre-bid conference.

Closing Remarks

Thank you!

TERMINAL A NORTH (RON)
REMAIN OVERNIGHT PARKING

