
PRE-BID CONFERENCE

INVITATION TO BID (ITB)

PN 209B HOU Restroom Renovations Phase III

SOLICITATION NO. HOA-HOUREST-2023-020

Ola Al Hammami
Sr. Procurement Specialist
Houston Airport System (HAS)

Friday, May12, 2023, 1:30 PM

Pre-Bid Conference Agenda



- I. Opening Remarks
Alfred Oracion
Division Manager HAS
- II. Solicitation Overview
Ola Al Hammami
Sr. Procurement Specialist, HAS
- III. Project Scope and Overview
Robert Plushnick, Design Manager
Robert Lengefeld, Project Manager
- IV. Questions/Answers
- V. Site Visit

Procurement Process Reminder

Quiet Period



- The Quiet Period begins on the date the solicitation is advertised and extends until an award recommendation appears on a City Council Agenda, or a City Council Committee Meeting Agenda.
- Actual and prospective bidders (including their representatives or persons acting on their behalf) are prohibited from contacting members of City Council or any City employees other than the contracting officer.
- Actual and prospective bidders (including their representatives or persons acting on their behalf) are expressly prohibited from offering, presenting or promising gratuities, favors, or anything of value to any member of an evaluation committee or any appointed or elected official or employee of the City of Houston, their families or staff members.
- As part of the solicitation, bidders shall attest that they understand and agree not to contact any members of City Council or City employees – other than the solicitation contact person – during the Quiet Period.
- Only the designated procurement specialist, [Ola Alhammami](#) should be contacted during this time.

Disclaimer:

This document serves to aid interested Vendors doing business with the City of Houston (City). This document does not constitute legal advice or bind the City in any manner. Anything stated at this pre-bid conference is not intended to change any terms and/or conditions stated in the advertised solicitation document. Any authorized changes will be made in writing in the form of a letter clarification or addendum issued by Supply Chain Management.

SOLICITATION PURPOSE:

HOU Restroom Renovation Phase 3: Invitation to Bid (ITB): This project will enable the Houston Airport System (HAS) to solicit and procure a construction Contractor. The Contractor will conduct the phased restroom renovation project at Hobby Terminal East Terminal, completing the renovations of three sets of restrooms. This project will modernize the existing restrooms in accordance with the approved HAS Restroom Design Guidelines at HOU, improving the customer experience.

**QUESTIONS AND REQUESTS FOR ADDITIONAL
INFORMATION ARE DUE BY:**

Friday, May 19, 2023, 3:00 P.M., CST

SOLICITATION DUE DATE AND TIME:

Thursday, June 22, 2023, 10:30 A.M., CST

ADDENDA

Responses to questions received from potential Bidder(s) and any changes to the bid documents shall be confirmed in writing and an Addendum will be posted to the Houston Airport System website: www.fly2houston.com prior to bid due date.

Procurement Timeline

Description	Scheduled Date
→ Advertisement of Solicitation	04/28/2023
→ Pre-Bid Conference and Site Visit	05/12/2023
→ Deadline for Submission of Questions	05/19/2023
→ Bid Due Date	06/22/2023
→ City Council Agenda Date (Estimated)	09/22/2023
→ Contract Start Date (Estimated)	10/27/2023

Submittal Procedures



Provide sealed bids, in triplicate, one (1) original bid signed in **BLUE** ink and marked “original” and **two (2) copies** of the bids.

Bid(s) will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Room P101, Houston Texas 77002 until **10:30 A.M., (CST) on Thursday, June 22, 2023.**

Please include the phrase **“ITB No.: HOA-HOUREST-2023-020, PN 209B – HOU RESTROOM RENOVATION PHASE 3”** in the subject line and provide all applicable contact information.

Bid Form

- ✈ Submit signed Document 00410 Bid Form, Parts A and B with required 10% Security Deposit and required bid supplements.
Initial each page of Bid Form Part B.

- ✈ Offer is open to acceptance and is irrevocable for **180 calendar days** from Bid Date.

Forms To Be Submitted With The Bid

The forms to be submitted with the bid are listed in the Document 00410A.

Within 10 workdays after receipt of **Notice of Intent to Award**, successful Bidder shall execute and deliver to HAS documents indicated by an “X” in section 4.0 – A. REQUIREMENTS OF BIDDER in Document 00495 (Post Bid Procedures).

CONDITIONS OF THE CONTRACT

Document 00700 - General Conditions

- General Provisions
- The City
- Contractor
- Administration of the Contract
- Subcontractors and Suppliers
- Construction by the City or by Separate Contractors
- Changes in the Work
- Time
- Payment and Completion
- Safety Precautions
- Insurance and Bonds
- Uncovering and Correction of the Work
- Miscellaneous Provisions
- Termination or Suspension of the Contract

CONDITIONS OF THE CONTRACT

Document 00800 – Supplementary Conditions

- General Provisions
- Changes in the Work
- Time
- Payments and Completion
- Insurance and Bonds

HAS Office of Business Opportunity

has.obo@houstontx.gov

Diversity Requirements

- The DBE Goal on this project will be 5%
- Weekly Certified Payroll
- Pay or Play Program

Diversity Requirements – Kellie Irving



- **The DBE Goal** on this solicitation is **5%**
- DBE firms must be certified by the City of Houston Office of Business Opportunity under an applicable NAICS code.
- Firms must be certified **DBE at the time of Bid Submission**. If not certified DBE, the firm's participation will not count towards the DBE contract goal and participation.
- MWSBE certification does not count for DBE credit.
- For Questions About Certification, Visit <http://www.houstontx.gov/obo> or By Phone (832) 393-0600.

Searching for DBE's



HOU Restroom Renovations Phase III DBE Goal Achievement

There are resources available to assist in assembling your team of certified subcontractors to meet the DBE participation goal for this federally funded project.

Follow these easy steps to access the MWDBE/SBE Directory. Log on to the City of Houston's Website at www.houstontx.gov.

- Click on the Departments Link/Departments and Directors
- Click on the Office of Business Opportunity
- Click on the Certified Firm Directory

You will then view a search parameter screen where you may enter a company name (Search by Business Name or DBA) or a business description (Search by Business Description). Additionally, check off the applicable certification types you need at the bottom of the screen. For this project, search by Certification type (MBE, WBE or M/WBE). The system will then provide you a list of currently certified companies for that business type. Clicking on the company's name will give you the contact information.

Contact the HAS Office of Business Opportunity if you encounter any problems or have questions. We can help guide you through this process.

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Kellie Irving, Deputy Assistant Director, HAS - Office of Business Opportunity

kellie.irving@houstontx.gov (281) 233-7833

Diversity Requirements

- Davis Bacon Act Wage Determinations
- Certified Payroll – Building Construction

"General Decision Number: TX20230253 04/14/2023

Superseded General Decision Number: TX20220253

State: Texas

Construction Type: Building

County: Harris County in Texas.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or	. Executive Order 14026 generally applies to the contract.
	. The contractor must pay all covered workers at

Pay or Play Program

Developed to address the needs of the uninsured in the Houston area by Executive Order 1-7, certain contractors are required to either:

Pay: Contribute a designated amount to be used to offset the costs of providing healthcare to uninsured people in the Houston/Harris County area.

Play: Provide certain employees a minimum level of healthcare benefits.

Funds collected as a result of POP are placed in a Contractor Responsibility Fund that provides healthcare services to uninsured individuals in the Greater Houston area.

Pay or Play Program

Vendors must complete and return the following forms before contract award by the Contracting Department:

- o Acknowledgment Form (POP-1)
- o Certification of Compliance (POP-2)
- o Participating Subcontractors Form (POP-3)

Quick List

- Please follow the instructions on Document 00811.
- Complete all applicable OBO sections in its entirety.
- List percentage and dollar value of your DBE team member.
- Complete a Letter of Intent for each DBE participating on your team.
- List and submit with your bid all activities engaging DBE firms.

Questions

HAS Office of Business Opportunity

has.obo@houstontx.gov

INFRASTRUCTURE

Asset Engineering Division
Robert Plushnick / Design Manager
Robert Lengefeld / Sr. Project Manager

HOUSTON AIRPORTS INFRASTRUCTURE DIVISION

RDLR ARCHITECTS, INC

Daniel Ortiz

800 SAMPSON ST. #104

HOUSTON, TX 77003

OVERVIEW:

Project Overview

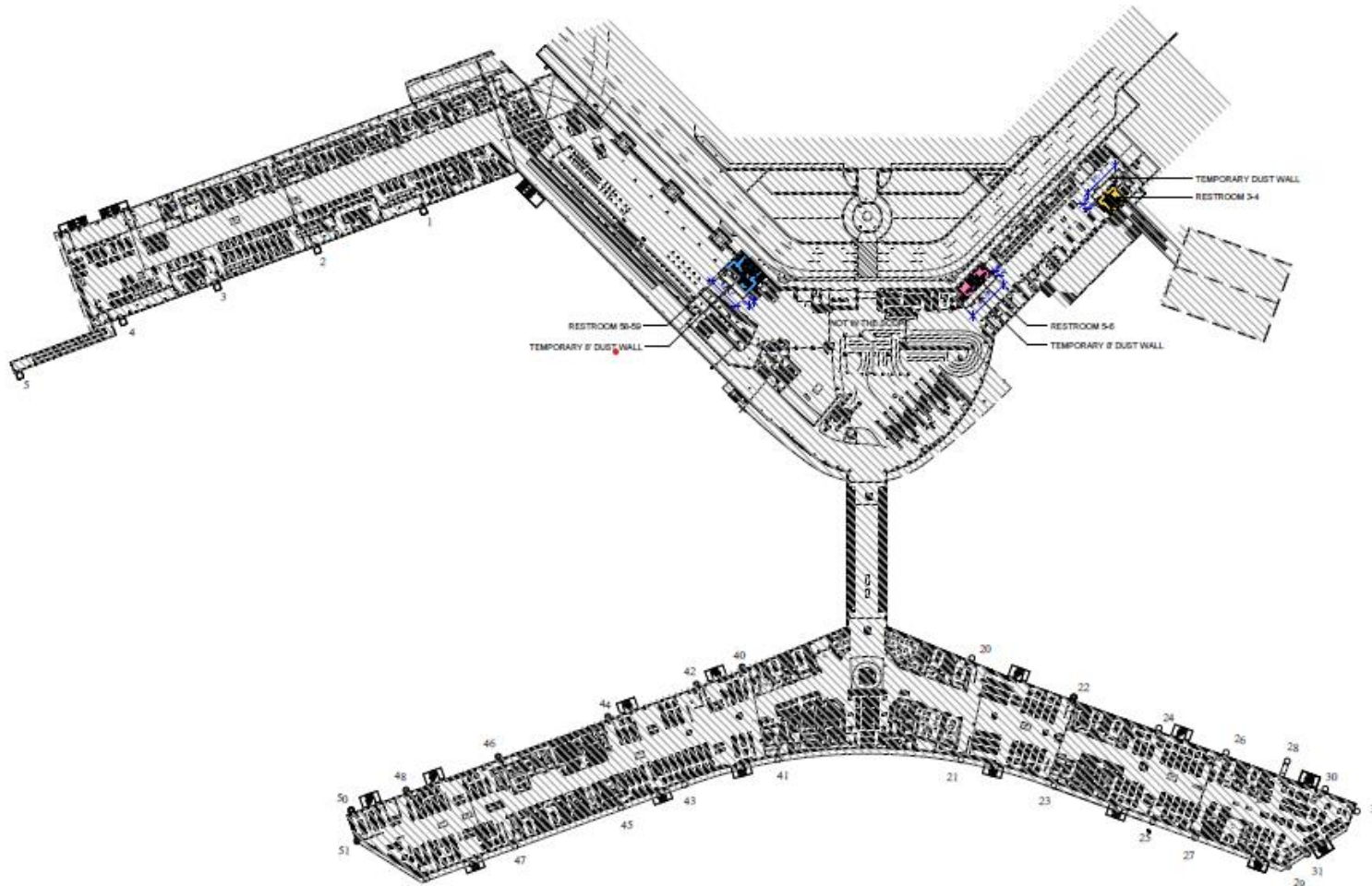
PN 209B HOU Restroom Renovations Phase 3

The restroom renovations are for Level 2 Central & East Terminal: (Remove the word Gates, no Gates at these restrooms)

- i. Restrooms 3, 3A, 4 & JC3 (Men's, Women's, Family Restroom & Janitor's Closet)
- ii. Restrooms 5, 5A, 6, & JC2 (Men's, Women's, Family Restroom & Janitor's Closet)
- iii. Restrooms 58, 58A, 59, & JC1 (Men's, Women's, Family Restroom & Janitor's Closet)



Project Overview



Project Overview

Additional Scope / Information

- Achieve Substantial Completion within 545 calendar days of NTP.
- Project requires phasing to perform work because terminals will remain operational during the work.
- Some Construction will be done during nighttime. Daytime quiet work will be carefully coordinated with HAS Project Management team.

Site Visit: A site visit will take place immediately after the pre-bid presentation.

QUESTIONS...

- In order to be official, questions must be in writing and submitted to Ola Al Hammami via email:

ola.alhammami@houstontx.gov

- Answers will be posted on HAS website as an Addendum:

<https://www.fly2houston.com/biz/opportunities/solicitations/102/>

THANK YOU