

PRE- BID CONFERENCE

INVITATION TO BID (ITB)

**KENSWICK DRIVE EXTENSION GEORGE BUSH
INTERCONTINENTAL AIRPORT (IAH)
SOLICITATION # H73-KENSDE-2025-002**

KENSWICK DRIVE EXTENSION -
H73 KENSDE 2025 002



Gabriel Carey MBA
Sr. Procurement Specialist
Houston Airport System

Thursday, September 12, 2024, 10:00 A.M. CT

Pre-Qualification Meeting Agenda



- | | |
|-------------------------------------|---|
| I. Opening Remarks | Al Oracion
Division Manager |
| II. Solicitation Overview | Gabriel Carey
Sr. Procurement Specialist |
| III. Office of Business Opportunity | Desiree Williams
Supervisor, HAS OBO |
| IV. Project Scope and Overview | Christopher Bunn
Senior Project Manager |
| V. Questions/Answers | |

Procurement Process Reminder

Quiet Period



- The Quiet Period begins on the date the solicitation is advertised and extends until an award recommendation appears on a City Council Agenda, or a City Council Committee Meeting Agenda.
- Only the designated procurement specialist, [Gabriel Carey](#) should be contacted during this time.

PURPOSE:

The objective of this project is to provide a typical TXDOT turnaround intersection at Kenswick Drive and Will Clayton Parkway. In doing so, this project will improve traffic flow and allow direct access to Will Clayton Parkway and Lee Road.

Solicitation Overview



SOLICITATION DUE DATE AND TIME:

Thursday, October 24, 2024, 10:30 A.M. CT

**QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION ARE DUE
BY:**

Thursday, September 19, 2024, 2:00 P.M., CT

Must be received electronically and directed via email to:

gabriel.carey@houstontx.gov

Addt'l Info/Specification Changes

ADDENDUM(s):

Responses to questions received from potential Firm(s) and any changes to the scope shall be confirmed in writing and will be posted to the HAS website (www.fly2houston.com) prior to submittal due date.

Submittal Procedures



Provide sealed bids, in triplicate, one (1) original bid signed in **BLUE** ink and marked “original” and **two (2) copies** of the bids.

Bid(s) will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Room P101, Houston Texas 77002 until **10:30 A.M., (CST) on Thursday, October 24, 2024.**

Please include the phrase **“ITB No. H73-KENSDE-2025-002, KENSWICK DRIVE EXTENSION”** in the subject line and provide all applicable contact information.

- Submit signed Document 00410 Bid Form, Parts A and B with required 10% Security Deposit and required bid supplements. Initial each page of Bid Form Part B.
- Offer is open to acceptance and is irrevocable for 180 calendar days from Bid Date.

Forms To Be Submitted With Bid Form

- The forms to be submitted with the bid are listed in the Document 00410A.

- Within 10 workdays after receipt of Notice of Intent to Award, successful Bidder shall execute and deliver to HAS documents indicated by an “X” in section 4.0 – A. REQUIREMENTS OF BIDDER in Document 00495 (Post Bid Procedures).

Conditions Of The Contract

Document 00700 - General Conditions

- General Provisions
- The City
- Contractor
- Administration of the Contract
- Subcontractors and Suppliers
- Construction by the City or by Separate Contractors
- Changes in the Work
- Time
- Payment and Completion
- Safety Precautions
- Insurance and Bonds
- Uncovering and Correction of the Work
- Miscellaneous Provisions
- Termination or Suspension of the Contract


Conditions Of The Contract



Document 00800 – Supplementary Conditions

- General Provisions
- Changes in the Work
- Time
- Payments and Completion
- Insurance and Bond

- ❑ If you are not registered as a City of Houston vendor, please follow the instructions below.
- ❑ Please visit our Supplier Portal using the attached link. Below is a screenshot of the website.
- ❑ Please follow the instructions provided for the circumstance that pertains to your company. Strategic Procurement Division (houstontx.gov)



The screenshot shows the Supplier Portal website. The URL is https://www.houstontx.gov/bizwithhou/SupplierPortal.html. The page title is "STRATEGIC PROCUREMENT DIVISION" and the sub-page is "Supplier Portal". There are two main sections: "DEPT. MAIN LINKS" and "PROCUREMENT LINKS".

DEPT. MAIN LINKS

- [Strategic Procurement Homepage](#)
- [Finance Department Homepage](#)

PROCUREMENT LINKS

- [Chief Procurement Officer](#)
- [Administrative Policies](#)
- [Bid Law](#)
- [Department Purchasing Representative](#)
- [Employee Directory](#)
- [Overview of Bid Processes](#)
- [Purchasing Terms and Conditions](#)

ARIBA EXISTING SUPPLIER LOGIN

NEW SUPPLIER REGISTRATION (Only if you never had a vendor number/supplier ID with City of Houston)

If you have previously registered with the City of Houston and have a vendor number, please **DO NOT** use New Supplier Registration link. In order to avoid duplication and allow legacy suppliers to continue using the existing vendor number, we have sent out invitation to your email in record. Please use the link in the email to complete the process. If you have not received any invitation email, please contact HoustonPurchasing@houstontx.gov.

If you have already submitted a new request on Ariba Network, we will review your request and deny it once we find duplicated record(s).

HAS Office of Business Opportunity

Desiree Williams
HAS OBO

has.obo@houstontx.gov

Office of Business Opportunity

About Us

- Establish M/WBE and DBE Goals
- Evaluate Good Faith Efforts
- Determine Commercially Use Functions
- DBE and MWBE Participation Plans and Letters of Intent
- B2GNow
- Labor Compliance (Prevailing Wages/Weekly Certified Payrolls)
- EEO Requirements and Drug Policy
- Hire Houston First Program
- Pay or Play (POP)
- DBE and ACDBE Certifications

DIVERSITY REQUIREMENTS

The goals on the project are the following:

MBE Goal – 28%

WBE Goal – 8%

**Weekly Certified Payroll
Pay or Play Program**

CERTIFICATION

- Participating Firms Must Be Certified Minority/Women-owned Business Enterprise (MWBE) in the State of Texas.
- Firms Must Be Certified MWBE At Time Of Qualification Submission. If Not Certified MWBE, They Will Not Be Counted Towards Contract Participation.
- MWBE Certification Will Not Be Counted Towards the Goal.
- Questions About Certification, Visit <http://www.houstontx.gov/obo> Or By Phone (832) 393-0600.

Searching for MWBE's

MWBE Goal Achievement

There are resources available to assist in assembling your team of certified subcontractors to meet the MWBE participation goal for this federally funded project.

Follow these easy steps to access the MWDBE/SBE Directory. Log on to the City of Houston's Website at www.houstontx.gov.

- Click on the Departments Link/Departments and Directors
- Click on the Office of Business Opportunity
- Click on the Certified Firm Directory

You will then view a search parameter screen where you may enter a company name (Search by Business Name or DBA) or a business description (Search by Business Description). Additionally, check off the applicable certification types you need at the bottom of the screen. For this project, search by Certification type (MBE, WBE or M/WBE). The system will then provide you with a list of currently certified companies for that business type. Clicking on the company's name will give you the contact information.

Contact the HAS Office of Business Opportunity if you encounter any problems or have questions. We can help guide you through this process.

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Kellie Irving, Deputy Assistant Director, HAS - Office of Business Opportunity

kellie.irving@houstontx.gov (281) 233-7833

OTHER REQUIREMENTS

- City of Houston Pay or Play Program (POP)

Pay or Play Program

- Developed to address the needs of the uninsured in the Houston area by Executive Order 1-7, certain contractors are required to either:
- Pay: Contribute a designated amount to be used to offset the costs of providing healthcare to uninsured people in the Houston/Harris County area.
- Play: Provide certain employees a minimum level of healthcare benefits.
- Funds collected as a result of POP are placed in a Contractor Responsibility Fund that provides healthcare services to uninsured individuals in the Greater Houston area.

Pay or Play Program

- Vendors must complete and return the following forms before contract award by the Contracting Department:
 - o Acknowledgment Form (POP-1)
 - o Certification of Compliance (POP-2)
 - o Participating Subcontractors Form (POP-3)

Quick List

- Please follow the instructions on Document 00811.
- Complete all applicable OBO sections in its entirety.
- List percentage and dollar value of your MWBE team member.
- Complete a Letter of Intent for each MWBE participating on your team.
- List and submit with your bid all activities engaging MWBE firms.

Questions

HAS Office of Business Opportunity

has.obo@houstontx.gov

Questions

- Questions to be official must be in writing and submitted via email to:
gabriel.carey@houstontx.gov
- Answers will be posted in HAS website as Letter of Clarification:
<http://www.fly2houston.com>

Project Scope and Overview

General Project & Scope Overview

ITB No. H73-KENSDE-2025-002
KENSWICK DRIVE EXTENSION



Project Scope and Overview



INFRASTRUCTURE

Dev R. Pokhrel, *Design Manager*
Christopher Bunn, *Sr. Project Manager*

HOUSTON AIRPORTS INFRASTRUCTURE DIVISION

AtkinsRéalis

John Verburg, P.E.
920 Memorial City, Suite 400
Houston, Texas 77024

Project Scope and Overview

Existing Conditions:

- **Kenwick Drive:**
 - 4-lane roadway with 2 northbound lanes, 2 southbound lanes with multiple median openings.
 - Traffic is mixture of personal vehicles and commercial truck traffic.
- **Will Clayton Parkway:**
 - 6-lane urban road between I-69 and IAH Airport Terminal Building.
 - 3-Eastbound, 3-Westbound lanes, w/densely wooded median separating the lanes.
- **Crossovers have tight turning radii (see photos).**



Project Scope and Overview

Project Scope:

- Design is based on a typical TxDOT turnaround intersection with two turnaround lanes (1-eastbound and 1-westbound) along Will Clayton Pkwy, and a divided roadway with two southbound and two northbound lanes.
- Improve traffic flow and allow direct access to Will Clayton Parkway and Lee Road.
- Two traffic signals will be installed:
 - 1 westbound Will Clayton Pkwy.
 - 1 eastbound Will Clayton Pkwy.
- Proposed infield detention pond east of the proposed intersection. Proposed detention will provide approx. 4.53 ac-ft of storage for both detention & floodplain fill mitigation.

Project Scope and Overview

Geometric Layout



Additional Scope / Information

- Achieve Substantial Completion within 211 calendar days of NTP, subject to adjustments of Contract Time as provided in the Contract.
- Project requires phased progression to perform work with careful and thorough coordination.

Project Site Visit



Site Visit:

Thursday, September 12, 2024 (CT), immediately after the pre-bid conference.

Closing Remarks

Thank you!

KENSWICK DRIVE EXTENSION -
H73 KENSDE 2025 002

