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IAH Terminal C Garage Signage and Wayfinding
Houston, Texas
Owner Project No: 794G

VOLUME NO. 2 OF 2 VOLUMES

Technical Documents and Specifications

August 2024
ISSUE FOR BID

Prepared for: HOUSTON AIRPORT SYSTEMS
PGAL Project No. 1004395.00

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SECTION 01110

SUMMARY OF WORK

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Project description.
- B. Work description.
- C. City occupancy.
- D. Contractor-salvaged products.
- E. Separate contracts and work by City.
- F. Extra copies of Contract Documents.
- G. Permits, fees and notices.

1.02 THE PROJECT

- A. The Project is the George Bush Intercontinental Airport/ Houston in Houston, Texas.

1.03 GENERAL DESCRIPTION OF THE WORK

- A. Construct the Work under a single general construction contract:
- B. Construct the Work in a single stage
- C. The Work is summarized as fabrication and installation of interior and exterior signage and wayfinding in the three Terminal C Garages. Unless noted otherwise, the interior directional wayfinding signage is to be constructed of custom shop-cut 1" thick high quality interior sign grade foamboard with high-density extruded polystyrene core (black faces and black core); graphics to be full-bleed digital print on 3M vinyl film & applied to faces. Room Identification signs shall be 1/4" thick thermoformed acrylic panels, unless noted otherwise, exterior signs are to be constructed of aluminum and aluminum tube structure. Where noted, Garage signs shall be mechanically fastened to existing electronic/ digital VMS signs. Drywall, acoustic and drywall ceiling, and touch-up painting and other scope related work in support of the installation shall be required in the ways and means of construction to complete the scope of work. Signage on the curbside and columns at the Skyway entry will be illuminated per the drawing requirements.

Work shall be completed in many phases; Work zones will be established during a post-bid phasing conference. The contractor shall submit to the owner (for approval) a work plan that details how the contractor will systematically work from one zone to another.

SUMMARY OF WORK

01110-1 ver. 12.27.17
ISSUE FOR PERMIT

Careful consideration and coordination will need to be given to obstruction of ceiling appurtenances, flight information directories, smoke detectors, cameras, monitors, lights, etc.

1. Work that will be a hazard to the general public, such as overhead and ceiling work in the terminal, or curbsides must be done at night between 11:00 p.m. and 5:00 a.m., as allowed by the owner.
2. Cut and patch existing construction designated or required to remain and to receive new construction, following Section 01731- Cutting and Patching, and Section 01761 – Protection of Existing Services.
3. Coordinate schedule and provide reasonable access for City's removal and reinstallation of existing loose or demountable office furniture, fixtures and equipment.

Construction in the Garage shall include time for the draining down of automobiles where hazardous work, spray painting, work in the parking spaces, etc. is anticipated. For planning purposes one area may be drained down while work is simultaneously taking place in another area.

In some instances, it may become necessary to do minor relocation of the existing APGS signs. An allowance has been identified in Section 00410 for this work. It is imperative to not void the warranty of this system. Therefore, all work involving the APGS will need to be in consultation with Parking Guidance Systems, LLC. Contact Matthew Taylor at (913) 389-0587

Work in the Garage shall operate simultaneously. Coordination of wayfinding in the terminal, that directs garage patrons to the 3 different garages will need careful coordination. Currently, the three garages are identified by color coding. This system is antiquated and not efficient. This wayfinding package seeks to bring better identification and unites the garages into a cohesive system. As a floor in the garage loses its color identification, temporary wayfinding will need to be utilized. An allowance has been identified in section 00410 for this effort, and artwork for the temporary signs will be provided. The contractor will be responsible for barricades

- D. Contract limit lines are shown diagrammatically on Drawings.
- E. The construction budget for this construction project is \$4,069,989.00

1.04 CITY OCCUPANCY

The City intends to occupy the entire portion of the Project by 270 calendar days after Notice to Proceed.

The City will occupy the premises and remain in operation during the entire period of construction with the exception of phased Garage Signage installation.

- A. Cooperate with the City to reduce conflict, and to facilitate the City's operations. Coordinate Contractor's activities with City Operations or Maintenance personnel through City Engineer.
- B. Schedule Work to fit these requirements.

1.05 CONTRACTOR-SALVAGED PRODUCTS (CSP)

- A. Products intended for salvage and return by the Contractor to City Engineer are scheduled in Part 2 of this Section and are shown in diagrammatic form or noted on Drawings.
- B. Obtain, handle, store and protect CSP following Section 01731 - Cutting and Patching. Reinstall items designated for reuse following Section 01731.
- C. Provide written receipt or transfer of title to City Engineer.
- D. Assume CSP function properly, unless discovered to the contrary and notice given before removal. Correct damages or deficiencies occurring to CSP while in possession of Contractor, without change in Contract Sum or Time.

1.06 SEPARATE CONTRACTS AND WORK BY CITY

Edit date: N/A

- A. Review contract documents and other information furnished by City Engineer to confirm effects of separate contract and City work and to coordinate work of this contract with it.

- 1. Documents are available to download on HAS's website:

<https://www.fly2houston.com/biz/opportunities/solicitations/>

- B. City Engineer will resolve conflicts and discrepancies between this contract and separate contracts and work by City.

1.07 PERMITS, FEES AND NOTICES

Refer to Document 00700 Paragraph 3.14. Reimburse City for City's payment of fines levied against City or its employees because of Contractor's failure to obtain proper permits, pay proper fees, and make proper notifications. Reimbursement will be by Change Order, deducting from the Contract Price the amount of fines imposed.

PART 2 - PRODUCTS

2.01 SCHEDULE OF CSP

- A. Unless indicated otherwise, salvage and return to the City the following CSP existing within the contract limits:
 - 1. APGS Signs and Equipment
- B. Return excess CSP items following Section 01770 - Contract Closeout.

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01145

CONTRACTOR'S USE OF PREMISES

PART 1- GENERAL

1.01 SECTION INCLUDES

- A. Rights-of-way and access to the Work.
- B. Property and Base Facility outside contract limits.
- C. General requirements for exterior work.
- D. Work in AOA, including electrical lockout/tagout program.
- E. Interior work.
- F. Control of access into security areas.

1.02 SUBMITTALS

- A. Show start dates and duration of closures and impediments on construction schedule following Section 01325 - Construction Schedules.
- B. Prepare written requests, using Document 00931 - Request for Information, and submit requests at least 7 days before access is required, for following:
 - 1. Roadway, street, driveway, curbside and building main entrance/exit closures or impediments. Do not close or impede emergency exits intended to remain.
 - 2. Access to property outside contract limits, required to extend or connect work to utilities or environmental system controls in non-contract areas.
- C. For work involving electrical energy or other hazardous energy sources, submit a Lockout/Tagout Program.

1.03 RIGHTS-OF-WAY AND ACCESS TO THE WORK

- A. Confine access and operations and storage areas to contract limits and other areas provided by City, following Document 00700. Do not trespass on non-City-owned property or on airport occupants' spaces.
- B. Airport operates "around the clock." In cases of conflicts with construction operations, airport operations take precedence. Airport roads, streets, drives, curbsides and sidewalks, and ticketing, baggage claim, security check points, concessions, restrooms, aircraft gates and similar passenger-related areas are intended for year-round uninterrupted use and access by the public and airport operations. Maintain uninterrupted traffic movement.

CONTRACTOR'S USE OF PREMISES

1. Aircraft and emergency vehicles have right-of-way in AOA.
 2. Private vehicles, public transportation and emergency vehicles have right-of-way on roads, streets, driveways and curbsides.
 3. Passengers have right-of-way in public spaces. Occupants have right-of-way in other occupied areas.
- C. Follow instructions of the City Engineer, Airport Manager and of ATCT. Follow FAA procedures.
- D. FAA will review Contractor's submittals for compliance with FAA requirements. Attend meetings with FAA to assist the City Engineer in obtaining approvals.
- E. Continued violations of or flagrant disregard for policies may be considered default, and individuals disregarding requirements may be determined as objectionable by the City Engineer, following provisions of Document 00700.
- Do not close or impede rights-of-way without City Engineer approval.
- F. City Engineer may approve temporary storage of products, in addition to areas shown on Drawings, in occupied areas and other on-airport areas if storage piles do not interfere with airport operations.
- 1.04 PROPERTY AND BASE FACILITY OUTSIDE CONTRACT LIMITS
- A. Do not alter condition of property or Base Facility outside contract limits.
 - B. Means, methods, techniques, sequences, or procedures which may result in damage to property outside of contract limits are not permitted.
 - C. Repair or replace damage to property outside contract limits to condition existing at start of the Work, or better.
- 1.07 GENERAL REQUIREMENTS FOR INTERIOR WORK
- A. Obtain City Engineer's approval and permits prior to impeding or closing building entrances, corridors, and areas around passenger service functions (ticketing, baggage check and claim, security screening, waiting, aircraft enplaning and deplaning).
 - B. Maintain emergency access to the Work and to fire hose, extinguisher cabinets and Automated External Defibrillators (AED), following Section 01505 - Temporary Facilities.
 - C. Do not obstruct fire exits. When obstruction is unavoidable due to requirements of the Work, provide fire-retardant enclosures to maintain unimpeded flow, following Section 01505 - Temporary Facilities.
 - D. Locate by Section 01726- Cutting and Patching and protect by Section 01505- Temporary Facilities utility and communications or data systems which may exist. Repair or replace damaged systems to condition existing at start of Work, or better.
 - E. Provide temporary facilities and controls following Section 01505- Temporary Facilities.

F. Provide signs following Section 01507- Temporary Signs.

1.08 CONTROL OF SECURITY AREA ACCESS

- A. Install barricades and enclosures to prevent uncontrolled access into security areas, following Section 01505 - Temporary Facilities. Provide locked access points. Provide duplicate keys to City Engineer.
- B. Post one gatekeeper, employed by the Contractor, at each point of access through barricades or enclosures into security areas, during times when access points are not locked. Ensure persons entering are properly badged.
- C. Provide signs following Section 01507 - Temporary Signs.

PART 2 PRODUCTS (Not Used)

PART 3 EXECUTION (Not Used)

END OF SECTION

SECTION 01210
CASH ALLOWANCES

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. City's allowances, allocated to the items of work listed or as directed.
- B. See Document 00700 - General Conditions, Paragraph 3.11 for costs included and excluded from cash allowance values listed in 1.02 below.
- C. Follow Section 01255 - Modification Procedures for processing allowance expenditures. Cash Allowance sums remaining at Final Completion belong to the City, creditable by Change Order.

1.02 SCHEDULE OF CASH ALLOWANCES (TOTAL \$ 70,000 VALUE)

- A. Allowance Item 1 - Building Permit: For obtaining the Building Permit from City of Houston, \$5,000.
- B. Allowance Item 2 – Owner’s contingency for miscellaneous signage, \$15,000.
- C. Allowance Item 3 - Coordination and minor moving of APGS system, \$50,000

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01255
MODIFICATION PROCEDURES

PART 1- GENERAL

1.01 SECTION INCLUDES

- A. Signatories on behalf of City and Contractor.
- B. Contractor's documentation.
- C. Change Orders
- D. Requests for Proposal.
- E. Work Change Directives.
- F. Execution of Modifications.
- G. Resolving discrepancies.
- H. Requests for Information or Clarification.
- I. Correlation of submittals.

1.02 SIGNATORIES

- A. Submit at the Preconstruction Conference (Section 01312 - Coordination and Meetings) a letter indicating the name and address of Contractor's personnel authorized to execute Modifications, and with responsibility for informing others in Contractor's employ or Subcontractors of same.

1.03 REFERENCES

- A. Blue Book: "Dataquest" Rental Rate Blue Book for Construction Equipment.
- B. Rental Rate: The full unadjusted base rental rate for the applicable item of equipment.

1.04 CONTRACTOR'S DOCUMENTATION

- A. Maintain detailed records of changes in the Work. Provide full information required for identification and evaluation of proposed changes, and to substantiate costs of changes in the Work.
- B. Furnish sufficient data to allow City Engineer's evaluation of Contractor's responses to proposed changes.
- C. Include with each proposal the following minimum information (as applicable to form of Contract Price):

1. Quantities of original Bid Schedule unit price work items (with additions, reductions, deletions, and substitutions).
 2. When work items are not included in Document 00410 - Bid Tabulation Form, provide unit prices for the new items, with proper supporting information.
 3. For Stipulated Price changes, furnish breakdown of labor, products, taxes, insurance, bonds, temporary facilities and controls as applicable, and overhead and profit.
 4. Justification for change, if any, in Contract Time.
 5. Additional data upon request.
- D. Payment for rented equipment will be made to the Contractor by actual invoice cost for the duration of time required to complete additional work. If additional work comprises only a portion of the rental invoice where the equipment would otherwise be on the site, compute the hourly equipment rate by dividing the actual monthly invoice by 176. (One day equals 8 hours and one week equals 40 hours.) Operating costs shall not exceed the estimated operating costs given for the item of equipment in the Blue Book.
- E. For changes in the Work performed on a time-and-materials basis using Contractor-owned equipment, compute rates with the Blue Book as follows:
1. Multiply the appropriate Rental Rate (the lowest cost combination of hourly, daily, weekly or monthly rates) by an adjustment factor of 70 percent plus the full rate shown for operating costs. Use 150 percent of the Rental Rate for double shifts (one extra shift per day) and 200 percent of the Rental Rate for more than two shifts per day. No other rate adjustments apply.
 2. Standby Rates: 50 percent of the appropriate Rental Rate shown in the Blue Book. Operating costs are allowed.
- 1.05 CHANGE ORDERS
- A. Changes to Contract Price or Time are made only by execution of a Change Order.
- B. Stipulated Price Change Order: Stipulated Price Change Orders are based on an accepted Proposal/Contract Modification including the Contractor's lump sum price quotation.
- C. Unit Price Change Order:
1. Where Unit Prices for the affected items of Work are included in Document 00410 - Bid Tabulation Form, Unit Price Change Orders are based on unit prices as originally bid, subject to requirements in Articles 7 and 9 of Document 00700 - General Conditions.
 2. Where unit prices of Work are not pre-determined in Document 00410 - Bid Tabulation Form, Request for Proposal or Work Change Directive will state the unit prices to use.
- D. Time-And-Material Change Order:
1. Provide an itemized account and supporting data after completion of change, within time limits indicated for claims in Document 00700 - General Conditions.

2. City Engineer will determine the change allowable in Contract Price and Contract Time following Document 00700 - General Conditions.
3. For changes in the Work performed on a time-and-material basis, furnish the following in addition to information specified in Paragraph 1.04.C:
 - a. Quantities and description of products and tools.
 - b. Taxes, insurance and bonds.
 - c. Overhead and profit, following Document 00700 - General Conditions Paragraphs 7.3.2.2 or Document 00800 - Supplementary Conditions.
 - d. Dates and times of work performance, and by whom.
 - e. Time records and certified copies of applicable payrolls.
 - f. Invoices and receipts for products, rented tools, and Subcontracts, similarly documented.

1.06 REQUEST FOR PROPOSAL

- A. City Engineer may issue a Request for Proposal, including a detailed description of proposed changes, supported by revised Drawings and Specifications, if applicable. Prepare and submit Contractor's response to the Request for Proposal within 7 days or as specified in the request.
- B. This document does not authorize work to proceed.
- C. Follow instructions on back of the Request for Proposal.

1.07 WORK CHANGE DIRECTIVE (WCD)

- A. City Engineer may issue a WCD instructing the Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
- B. City Engineer may issue minor changes in the Work, not involving an adjustment to Contract Price or Time by using a WCD.
- C. The document will describe changes in the Work and will designate a method of determining change, if any, in Contract Price or Time. When properly executed, this document authorizes work to proceed. Follow instructions on back of the WCD.
- D. Promptly execute changes in the Work following the directions from the Work Change Directive.

1.08 RESOLVING DISCREPANCIES

- A. Complete Base Facility survey following Section 01726 - Base Facility Survey prior to preparation of submittal data and commencing main construction operations. Submit survey data of inaccessible concealed conditions as cutting and patching or demolition operations proceed.

- B. Prepare and submit a Request for Information for each separate condition with a written statement of substantive discrepancies, including specific scope, location and discrepancy discovered.
- C. Based upon the Contractor's knowledge of Base Facility conditions "as-found" and the requirements for the Work, propose graphic or written alternatives to Drawings and Specifications to correct discrepancies. Include as supplementary data to the Request for Information.
- D. Modifications due to concealed conditions are allowed only for conditions which are accessible only through cutting or demolition operations.
 - 1. No changes in the Contract Sum or Time are permitted for sight-exposed conditions or conditions visible by entry into access doors or panels and above lay-in or concealed spline acoustical ceilings, or by conditions described in Documents 00320 - Geotechnical Information or 00330 - Existing Conditions.

1.09 REQUEST FOR INFORMATION OR CLARIFICATION

- A. The Request for Information or Clarification does not authorize work that changes the Contract Price or Time.
- B. Request clarification of Contract Documents or other information by using the Request for Information or Clarification.
 - 1. If additional work is required, then the requirement will be requested by the City Engineer's issuance of a Request for Information or Clarification; Request for Proposal; Work Change Directive.
 - 2. This document does not authorize work to proceed.
- C. Changes may be proposed by the Contractor only by submitting a Request for Information following Paragraph 1.08.
- D. The City Engineer may issue minor changes in the Work, not involving an adjustment to Contract Price or Time using a Request for Information or Clarification and following Document 00700 - General Conditions.
- E. Follow directions on back of the Request for Information or Clarification.

1.10 CORRELATION OF SUBMITTALS

- A. For Stipulated Price Contracts, promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust the Contract Price, following Section 01290 - Payment Procedures.
- B. For Unit Price Contracts, revise the next monthly estimate of work after acceptance of a Change Order to include new items not previously included and the appropriate unit rates.
- C. Promptly revise progress schedules to reflect any change in Contract Time, revise schedules to adjust time for other items of work affected by the change and resubmit for review following Section 01325 - Construction Schedules.

MODIFICATION PROCEDURES

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IAH /Project No. 794G

D. Promptly record changes on record documents following Section 01770- Contract Closeout.

PART 2- PRODUCTS (NOT USED)

PART 3- EXECUTION (NOT USED)

END OF SECTION

MODIFICATION PROCEDURES
01255-5, ver 03.01.18
ISSUE FOR PERMIT

SECTION 01270

MEASUREMENT AND PAYMENT

PART 1- GENERAL

1.01 SECTION INCLUDES

A. Procedures for measurement and payment plus conditions for nonconformance assessment and nonpayment for rejected Products.

1.02 AUTHORITY

A. Measurement methods delineated in Specification Sections are intended to complement criteria of this Section. In event of conflict, requirements of the Specification Section shall govern.

B. Project Manager will take all measurements and compute quantities accordingly.

C. Assist by providing necessary equipment, workers, and survey personnel

D. Measurement and Payment paragraphs are included only in those Specification Sections of Division 01, where direct payment will be made. Include costs in the total bid price for those Specification Sections in Division 01 that do not contain Measurement and Payment paragraphs.

1.03 UNIT QUANTITIES SPECIFIED

A. Quantity and measurement estimates stated in the Agreement are for contract purposes only. Quantities and measurements supplied or placed in the Work and verified by Project Manager will determine payment as stated in Article 9 of Document 00700 – General Conditions.

B. When actual work requires greater or lesser quantities than those quantities indicated in Document 00410 – Bid Form, provide required quantities at Unit Prices contracted, except as otherwise stated in Article 9 of Document 00700 – General Conditions.

1.04 MEASUREMENT OF QUANTITIES

A. Measurement by Weight: Reinforcing Steel, rolled or formed steel or other metal shapes are measured by CRSI or AISC Manual of Steel Construction weights. Welded assemblies are measured by CRSI or AISC Manual of Steel Construction or scale weights.

B. Measurement by Volume:

1. Stockpiles: Measured by cubic dimension using mean length, width, and height or thickness.

2. Excavation and Embankment Materials: Measured by cubic dimension using average end area method.

C. Measurement by Area: Measured by square dimension using mean length and width or radius.

MEASUREMENT AND PAYMENT

01270-1, ver 03.01.18
ISSUE FOR PERMIT

- D. Linear Measurement: Measured by linear dimension, at item centerline or mean chord.
- E. Stipulated Price Measurement: By unit designation in the Agreement.
- F. Other: Items measured by weight, volume, area, or linear means or combination, as appropriate, as completed item or unit of the Work.
- G. Measurement by Each: Measured by each instance or item provided.
- H. Measurement by Lump Sum: Measure includes all associated work.

1.05 PAYMENT

- A. Payment includes full compensation for all required supervision, labor, Products, tools, equipment, plant, transportation, services, and incidentals; and erection, application or installation of an item of the Work; and Contractor's overhead and profit.
- B. Total compensation for required Unit Price work shall be included in Unit Price bid in Document 00410 – Bid Form. Claims for payment as Unit Price work, but not specifically covered in the list of Unit Prices contained in Document 00410 – Bid Form, will not be accepted.
- C. Interim payments for stored materials will be made only for materials to be incorporated under items covered in Unit Prices, unless disallowed in Document 00800 • Supplementary Conditions.
- D. Progress payments will be based on Project Manager's observations and evaluations of quantities incorporated in the Work multiplied by Unit Price.
- E. Final payment for work governed by Unit Prices will be made on the basis of actual measurements and quantities determined by Project Manager multiplied by the Unit Price for work which is incorporated in or made necessary by the Work.

1.06 NONCONFORMANCE ASSESSMENT

- A. Remove and replace work, or portions of the Work, not conforming to the Contract documents.
- B. When not practical to remove and replace work, City Engineer will direct one of the following remedies:
 - 1. Nonconforming work will remain as is, but Unit Price will be adjusted lower at discretion of City Engineer.
 - 2. Nonconforming work will be modified as authorized by City Engineer, and the Unit Price will be adjusted lower at the discretion of City Engineer, when modified work is deemed less suitable than specified
- C. Specification sections may modify the above remedies or may identify a specific formula or percentage price reduction.

D. Authority of City Engineer to assess nonconforming work and identify payment adjustment is final.

1.07 NONPAYMENT FOR REJECTED PRODUCT

A. Payment will not be made for any of the following:

1. Products wasted or disposed of in an unacceptable manner.
2. Products determined as nonconforming before or after placement.
3. Products not completely unloaded from transporting vehicles.
4. Products placed beyond lines and levels of required work.
5. Products remaining on hand after completion of the Work, unless specified otherwise.
6. Loading, hauling, and disposing of rejected Products.

PART 2- PRODUCTS (NOT USED)

PART 3- EXECUTION (NOT USED)

END OF SECTION

SECTION 01290

PAYMENT PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Schedule of Values.
- B. Billing forecast.
- C. Value/ time log.
- D. Expenditure of Cash Allowances.
- E. Applications for Payment.
- F. Payment for mobilization work.
- G. Final payment.

1.02 DEFINITIONS

A. *Schedule of Values*: Itemized list, prepared by the Contractor, establishing the value of each part of the Work for a Stipulated Price contract, or for Major Stipulated Price items for a Unit Price contract. The Schedule of Values is the basis for preparing applications for payment. Quantities and unit prices may be included in the schedule when approved or required by City Engineer.

B. *Major Stipulated Price Item*: Item listed in Document 00410- Bid Tabulation Form which qualifies as Major Unit Price Work following Document 00700- General Conditions Paragraph 9.1.5.

1.03 SUBMITTALS

A. The Contractor must utilize, a web-based system run by the Houston Airport System, to submit Invoices. Before doing so, the Contractor must attend a brief mandatory training session, which will be conducted by a member of HAS. The Contractor must contact the designated HAS trainer prior to the start of construction to schedule a time for training. Access to will not be given to the Contractor's team until training is completed. All document collaboration will be done using a web-based system.

B. Submit electronic version in native format of preliminary Schedule of Values at the Preconstruction Conference (Section 01312 - Coordination and Meetings). Submit electronic copy in native format of final and updated Schedule of Values with each copy of Application for Payment.

PAYMENT PROCEDURES

C. Submit electronic version in native format of Billing Forecast and Value/Time Log at first Progress Meeting (Section 01312- Coordination and Meetings). Obtain approval before making first application for payment. Coordinate this submittal with Master Schedule specified in Section 01325- Construction Schedules.

D. Produce electronic document for Billing Forecast and Value/Time Log on 8 1/2 by 11-inch white bond paper.

1.04 SCHEDULE OF VALUES

A. Prepare Schedule of Values as follows:

1. Prior to the submission of the initial Application for Payment, Contractor shall obtain Project Manager approval for the format and content of the schedule of values for all invoices including the grouping of costs along the lines of specific equipment, asset or deliverable produced as a result of the work performed.
2. For Stipulated Price Contracts, use the Table of Contents of the Project Manual as the base outline for listing the value of work. List Demolition by floor and drawing sector, sign fabrication including quantity of each sign type by floor and sector and installation by floor and sector. This shall apply to the Terminal and Garages.
3. Provide Schedule of Values to itemize as follows:
 - a) Cost of Terminal C West garage scope of work
 - b) Cost of Terminal C East garage scope of work
4. List mobilization, bonds, insurance, accepted Alternates and Cash Allowances as separate items.
5. After award, Provide Schedule of Values to itemize signs as follows:
 - a) List each sign type, list the number of signs, list cost per sign type.
 - b) Provide itemized details divided by: Garages Each floor East and West.

B. Round off values for each item to the nearest \$100.00, except for the value of one item of the Contractor's choice, if necessary, to make the total of all items in the Schedule of Values equal the Contract Price.

C. At direction of City Engineer revise the Schedule of Values and resubmit for items affected by Modifications, at least 10 days prior to submitting the next Application for Payment. List each Change Order as a separate item.

1.05 BILLING FORECAST

Prepare an electronic graphic or tabular Billing Forecast of estimated monthly applications for payment for the Work.

A. This information is not required in the monthly updates, unless significant changes in work require resubmittal of the schedule. Allocate the units indicated in the bid schedule or the schedule of values to Construction Schedule activities (weighted allocations are acceptable, where appropriate). Spread the dollar value associated with each allocated unit across the duration of the activity on a monthly basis. Indicate the total for each month and cumulative total.

B. Billing forecast is only for planning purposes of City Engineer. Monthly payments for actual work completed will be made by City Engineer following Document 00700 - General Conditions.

1.06 VALUE/ TIME LOG

Prepare an electronic Value/ Time Log as a slope chart, showing:

- A. Original Contract Time/ Modified Contract Time: x coordinate, in weeks.
- B. Original Contract Value/ Modified Contract Value: y coordinate, in thousands of dollars.

1.07 EXPENDITURE OF CASH ALLOWANCES

A. Verify with City Engineer that work and payment requested is covered by Cash Allowance.

B. Prepare electronic version of Document 00685- Request for Information following Section 01726- Base Facility Survey, include following minimum data to support Contractor's request for expenditure of Cash Allowances listed in Section 01210- Cash Allowances, and process in a timely manner to allow detailed review by City Engineer:

1. Statement of fact indicating reason(s) expenditure is required. Include photographs or video following Section 01321- Construction Photographs documenting existing conditions.
2. Quantity survey, made from on-site measurements, of quantity and type of work required to properly complete work.
3. Cost of work, including detailed proposals from trade(s) responsible. For work governed by unit prices, applying unit prices following this Section.
4. Trade(s) responsible for corrective work.
5. Change in Contract Time.
6. Administrative data, including contract name and number, and Contractor's name.

C. Do not commence affected work without written authorization.

D. Process approved expenditures following Section 01255- Modification Procedures and Application for Payment process below.

1.08 APPLICATIONS FOR PAYMENT

A. Submit each Application for Payment following Document 00700 and as directed via SharePoint which utilizes an electronic version of the American Institute of Architects Document G702 including G703 continuation sheets.

1.09 PAYMENT FOR MOBILIZATION WORK

A. Measurement for mobilization is on a lump sum basis if included as a unit price in Document 00410.

B. Mobilization payments paid upon application by Contractor subject to:

1. Authorization for payment of 50 percent of the contract price for mobilization will be made upon receipt and approval by City Engineer of the following submittal items, as applicable:
 - a) Schedule of values.
 - b) Safety program.
 - c) Construction schedule.
 - d) Photographs.
 - e) Submit QC Program

C. Authorization for payment of the remaining 50 percent of the Contract Price for mobilization will be made upon completion of Work amounting to 5 percent of the Contract Price less the mobilization unit price.

D. Mobilization payments are subject to retainage amounts stipulated in the Document 00700.

1.10 FINAL PAYMENT

A. When Contractor considers the Work is complete, submit written certification that:

1. Work is fully inspected by the Contractor for compliance with Contract Documents.
2. Work follows the Contract Documents, and deficiencies noted on the Punch List are corrected.
3. Products are tested, demonstrated and operational.
4. Work is complete and ready for final inspection.

B. In addition to submittals required by Document 00700 and other Sections:

1. Furnish submittals required by governing authorities, such as Certificate of Occupancy and Certificates of Inspection.
2. Submit a final statement of accounting giving total adjusted Contract Price, previous payments, and sum remaining due (final Application for Payment).

C. When the Work is accepted, and final submittals are complete, a final Certificate for Payment will be issued.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01312

COORDINATION AND MEETINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. General coordination is required throughout the documents and the Work. Refer to all of the Contract Documents and coordinate as required to maintain communications between Contractor, City and Designer; Subcontractors and Suppliers. Assist City with communications between Contractor and City's separate contractors.
- B. Preconstruction conference.
- C. Progress meetings.
- C. Daily briefings.

1.02 SUBMITTALS

In addition to submittals related to meetings and described elsewhere in this Section, see following Sections for submittals prepared under those Sections, but submitted under this Section:

- A. Section 01255 - Modification Procedures: Individual authorized to execute Modifications.
- B. Section 01506 - Temporary Controls: "Airport Construction Control Plans", containing submittals prepared under Section 01506 and other Sections referenced therein.

1.03 RESPONSIBILITIES FOR MEETINGS

- A. City Engineer may act directly or through designated representatives identified by name at the Preconstruction Conference, and will schedule, chair, prepare agenda, record and distribute minutes and provide facilities for conferences and meetings.
- B. Contractor:
 - 1. Present status information and submittal data for applicable items.
 - 2. Record and distribute Contractor's corrections to meeting minutes.
 - 3. Provide submittal data for attendees. Prepare, reproduce and issue Contractor's documents to support conferences and meetings. Issue typically as part of each session unless more frequent publication is necessary. Issue one copy to each conference attendee, and to others as directed by City Engineer and as required by Contractor.

COORDINATION AND MEETINGS

- a. Transmit documents requiring urgent action by email or messenger.
- b. Provide electronic and/or hard copies as required to properly document the project or project actions. The Contractor shall coordinate the submittal format with the City Engineer.
- c. Initiate and provide facilities for Coordination Meetings as required in 1.04. H.1.
- d. Costs for documentation are the Contractor's responsibility.

1.04 CONTRACTOR COORDINATION

- A. Coordinate scheduling, submittals, and work of Sections to achieve efficient and orderly sequence of installation of interdependent construction elements.
- B. Verify characteristics of products are compatible with existing or planned construction. Coordinate work of various Sections having interdependent responsibilities for installing, connecting to, and placing products in service.
- C. Coordinate space requirements and installation of mechanical and electrical work which are indicated diagrammatically on Drawings. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with line of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- D. Conceal pipes, ducts, wiring and fasteners in finished areas, except as otherwise indicated. Coordinate locations of fixtures and outlets with finish elements. Locate work requiring accessibility to coordinate with existing access panels and doors.
- E. Coordinate completion and clean up of work for Substantial Completion and for portions of the Work designated for partial occupancy.
- F. Coordinate access to site and within the work area(s) for correction of nonconforming work. Minimize disruption of occupants' activities where work areas are occupied.
- G. Do not proceed with affected work until discrepancies in contract requirements are resolved and unsatisfactory substrate and site conditions are corrected.
- H. Coordination Drawings: Before materials are fabricated or Work begun, prepare coordination Drawings including plans, elevations, sections, and other details as required to clearly define relationships between sleeves, piping, ductwork, conduit, ceiling grid, lighting, fire sprinkler, HVAC equipment and other mechanical, plumbing and electrical equipment with other components of the building such as beams, columns, ceilings, and walls.
 1. Hold Coordination Meetings with trades providing the above Work, to coordinate Work of the trades for each floor and mechanical areas.
 2. Prepare coordination Drawings to 1/4" = 1'-0" scale for general layout and 3/8" = 1' -0" for plans and sections in congested areas such as equipment spaces.

COORDINATION AND MEETINGS

3. Resolve conflicts between trades, prepare composite coordination Drawings and obtain signatures on original composite coordination Drawings.
4. When conflicts cannot be resolved, Contractor shall request clarification prior to proceeding with that portion of the Work affected by such conflicts or discrepancies. Prepare interference Drawings to scale and include plans, elevations, sections, and other details as required to clearly define the conflict between the various systems and other components of the building such as beams, columns, and walls, and to indicate the Contractor's proposed solution.
5. Submit Drawings for approval whenever job measurements and an analysis of the Drawings and Specifications by the Contractor indicate that the various systems cannot be installed without significant deviation from the intent of the Contract. When such an interference is encountered, cease Work in the general areas of the conflict until a solution to the question has been approved by the project Architect/Engineer.
6. Submit original composite coordination Drawings as part of record document submittals specified in Section 01770.

1.05 PRECONSTRUCTION CONFERENCE

- A. Attendance Required: City Engineer's representatives, Construction Manager (when so employed), Designer(s), Contractor, Contractor's Superintendent, and major Subcontractors.
- B. Submittals for review and discussion at this conference:
 1. Draft Schedule of Values, following Section 01290 - Payment Procedures.
 2. Bound draft of Airport Construction Plans, following Sections 01506 - Temporary Controls and 01555 - Traffic Control and Regulation.
 3. Draft construction schedule(s), following Section 01325 - Construction Schedules.
 4. Draft Submittal Schedule, following Sections 01325 - Construction Schedules and 01340 - Shop Drawings, Product Data and Samples.
- C. Agenda:
 1. Status of governing agency permits.
 2. Procedures and processing of:
 - a. Submittals (Section 01340 - Shop Drawings, Product Data and Samples).
 - b. Permitted substitutions (Section 01630 - Product Options and Substitutions).
 - c. Applications for payment (Section 01290 - Payment Procedures).
 - d. Document 00685- Request for Information.

COORDINATION AND MEETINGS

- e. Modifications Procedures (Section 01255 - Modification Procedures).
 - f. Contract closeout (Section 01770 - Contract Closeout).
3. Scheduling of the Work and coordination with other contractors (Sections 01325 - Construction Schedules, 01326 - Construction Sequencing and this Section).
 4. Agenda items for Site Mobilization Conference, if any, and Progress Meetings.
 5. Procedures for Daily Briefings, when applicable.
 6. Record documents procedures (Section 01770 - Contract Closeout).
 7. Finalization of Contractor's field office and storage locations (Section 01505 - Temporary Facilities).
 8. Use of premises by City and Contractor (Section 01145 - Use of Premises).
 9. Review of temporary controls and traffic control (Sections 01506 - Temporary Controls and 01555 - Traffic Control and Regulation).
 10. Construction controls provided by City.
 11. Temporary utilities and environmental systems (Section 01505 - Temporary Facilities).
 12. Housekeeping procedures (Section 01505 - Temporary Facilities).

1.06 PROGRESS MEETINGS

- A. City Engineer will hold Progress Meetings weekly, or at other frequency determined by progress of the Work, at Department of Aviation office at

111 Standifer Street (at George Bush Intercontinental Airport/ Houston), Houston, Texas
77338 (281) 233-3000.
- B. Attendance Required: Contractor's Superintendent, major Subcontractors' and Suppliers' superintendents, City Engineer representatives, and Designer(s), as appropriate to agenda topics for each meeting.
- C. Submittals for review and discussion at this conference:
 1. Project schedule (Section 01325 - Construction Schedules).
 2. Submittal Log (Section 01340 - Shop Drawings, Product Data and Samples).
 3. Log of Document 00685 - Request for Information.

COORDINATION AND MEETINGS

D. Agenda:

1. Review minutes of previous meetings to note corrections and to conclude unfinished topics.
2. Review of: progress schedule; coordination issues if any; corrective measures if any to regain planned progress; planned progress during succeeding work period; off-site fabrication and product delivery schedules.
3. Field observations, problems, and decisions.
4. Identification of problems which impede planned progress and Contractor's proposals for resolution.
5. Review of submittals schedule and status of submittals.
6. Review of RFI status.
7. Review of Request for Proposal, Work Change Directive and Change Order status.
8. Closings and impediments (Section 01145 - Contractor's Use of Premises).
9. Maintenance of quality and work standards (Sections 01450 - Contractor's Quality Control and 01455 - City's Acceptance Testing).
10. Effect of proposed changes on progress schedule and coordination.
11. Other items affecting completion of the Work within contracted cost and time.

1.07 DAILY BRIEFINGS

- A. In addition to Progress Meetings, hold briefings as frequently as required, at place designated by the City Engineer, to coordinate details of construction and airport operations. Discuss specific requirements, procedures and schedule changes, and closures and impediments.
- B. When required, hold briefing before start of work each day, to confirm that required activities are properly allocated and unchanged.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION (NOT USED)

COORDINATION AND MEETINGS

01312-5 ver. 06.17.19
ISSUE FOR PERMIT

PGAL
Houston

IAH TERMINAL C GARAGE SIGNAGE AND WAYFINDING
IAH /Project No. 794G

END OF SECTION

COORDINATION AND MEETINGS
01312-6 ver. 06.17.19
ISSUE FOR PERMIT

SECTION 01321

CONSTRUCTION PHOTOGRAPHS

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Progress photographs to supplement Applications for Payment.
- B. Detail photographs and video to supplement Request for Information.

1.02 MEASUREMENT AND PAYMENT

- A. Cost of photographs is incidental to the Contract Price. No additional costs will be paid for other than administrative costs of extra copies and photographs resulting from additional station points.
- B. Following work will be paid on a Unit Price basis:
 - 1. Extra Prints: Per print.
 - a. Extra prints provided direct from the photographer to parties authorized by the City Engineer up to date of Substantial Completion, priced at prevailing local commercial rates. Include photographer's costs and Contractor's administrative costs only.
 - b. Extra prints provided direct from the photographer to the City Engineer up to 3 years after the date of Substantial Completion, priced at prevailing local commercial rates. Include photographer's costs but not Contractor's costs for this service.
 - 2. Additional Station Points: Per stationpoint, for photographs made during same trips as Paragraph 2.01.
- C. Emergencies: Per trip to site. Take additional photographs or video, as appropriate to conditions, within 24 hours of the City Engineer's request. This applies to professional photography required by conditions stated in Paragraph 8.2.1 in Document 00700 - General Conditions.
- D. Following photography will be commissioned by Modification: Publicity photographs; special events at site; photographs taken at fabrication locations off-site.

1.03 SUBMITTALS

- A. Station point Plan: One copy of the Site Plan, marked to show plan, altitude and cone-of-view of each stationpoint selected by the City Engineer or Designer. Submit at least 10 days prior to taking Preconstruction Photographs.
- B. Preconstruction Photographs: Same as Paragraph B., except one-time only, and marked as such.

CONSTRUCTION PHOTOGRAPHS

- C. Progress Photographs: 3 prints (or digital copies) on approved media of each view. Submit 2 prints and 1 color aerial photograph of the project site (or digital copies) with each Application for Payment. Retain 1 print (or digital copy) by the Contractor at the work site and available at all times for reference. Retain photographic digital files, at the photographer's office, for 3 years after Substantial Completion.
- D. Photographs and Video Supporting RFI: Identify following with RFI number and date of photographs:
 - 1. Submit 1 copy of 3x5 inch prints on white card stock in clear plastic sleeves.
 - 2. Submit video on CD's or other approved media. Include video identification number, date of record, approximate location, and brief description of record.
- E. Contract Closeout: Follow Section 01770, Contract Closeout to:
 - 1. Return electronic copies of RFI photographs and video on CD's or other approved media device, identified by Project name, Contractor, and date photographs were taken.
 - 2. Return video on CD's or other approved media device, identified with contents, by RFI number, and each CD or other approved media device numbered sequentially and with "Date From/ To" on each.
- F. Aerial Progress Photographs: Submit 5 prints and 1 CD of 2 consistent oblique views with each Application for Payment. Retain 1 print by the contractor at the work site and available at all times for reference. The photos shall be large format oblique angles taken from a height and viewpoint to be selected by the City Engineer.

1.04 QUALITY ASSURANCE

- A. Timely take and produce photographs from proper station points and provide proper image quality.
- B. Cooperate with the photographer's work. Provide reasonable auxiliary services as requested, including access and use of temporary facilities including temporary lighting.
- C. Qualifications of Photographer for General Progress Photographs: A firm or individual of established reputation regularly engaged as a professional building or scene photographer for not less than 3 years.
- D. Qualifications of Photographer for RFI Photographs and Video: An employee of the Contractor knowledgeable in photography and videotaping technique, including proper use of video pan-zoom, close-ups, lighting, audio control, clear narrative, smooth transition between subjects, and steady camera support.
- E. Qualifications of Aerial Photographer: A firm or individual of established reputation, regularly engaged in aerial photography with prior experience at IAH.

PART 2 - PRODUCTS

2.01 MEDIA

- A. Fixed-film: 35mm color print film or color slide film, as determined by City Engineer; ASA 100 minimum, higher when required by lighting conditions.
- B. Paper Prints:
 - 1. For Progress Photographs: 8x10 inch matte-finish color, in clear plastic envelop with reinforced 3-ring binding.
 - 2. For RFI Photographs: 3x5 inch minimum size, matte-finish color, contact-mounted on flexible white paper card stock in clear plastic envelop with reinforced 3-ring binding.
- C. Video: Approved playable PC digital format; record at slowest speed or speed capable of freezing a clear image on "Pause"; date and time stamp as part of recording process. Use audio function for slate data below.
 - 1. Provide color playback equipment at Contractor's site office, with minimum 13-inch (diagonal) screen size.
- D. Bitmapped (Digital) Images: TIFF, JPG, PNG, GIF, JPEG, BMP, TGA, or TIFF format, maximum 1280x480 and minimum 480x480 pixels, digitally date and time stamped.

2.02 PRECONSTRUCTION, PROGRESS AND RFI PHOTOGRAPHS

- A. Preconstruction Photographs: Prior to beginning on-site construction, take five sets of fixed-film photographs of the project area from approved stationpoints. Show condition of existing site area, and particular features as directed, within contract limits.
 - 1. At exterior views, surrounding situs, showing streets, curbs, esplanades, landscaping, runway, taxiway and apron pavement.
 - 2. At interior views, surrounding situs, showing floors, walls, ceilings and architectural signs.
 - 3. Take pan-view photographs as required to encompass existing conditions.
- B. Progress Photographs for Applications for Payment: Take 3 fixed-film photographs from each of 2 station-points (same station points each time to show a time-lapse sequence), coinciding with the cutoff date associated with each application for payment, and at Substantial Completion of each stage of the Work.
- C. Photographs and Video for Request for Information: Take photographs and video as required to support Document 00685, Request for Information:
 - 1. Details of existing conditions before construction begins.
 - 2. Details of construction.

3. Details of damage or deficiencies in existing construction and work of separate contractors.
4. Take number of images as required to fully show conditions.

PART 3 - EXECUTION

3.01 GENERAL

- A. Do not record over previous video records.
- B. Provide clear, sharp, vibration-less video data and clear audio without detrimental background noise.

END OF SECTION

SECTION 01325
CONSTRUCTION SCHEDULES

PART 1 – GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General Conditions and Division 01 Specification Sections, apply to this Section.
- B. Specifications throughout all Divisions of the Project Manual are directly applicable to this Section, and this Section is directly applicable to them.
- C. City of Houston (City) Policies, Standards and Procedures, as applicable.

1.02 SECTION INCLUDES

- A. Project Schedules and Progress Reporting
- B. Construction Sequencing and Phasing

1.03 DEFINITIONS

- A. Contractor: With respect to the Division 01 requirements, the entity contracted by the City to deliver the preconstruction and construction services defined in the Contract Documents.
- B. Design Consultant - Person or firm and its authorized representatives, under contract with the City, to provide professional services during pre-construction and construction.
- C. Project Scheduling Techniques
 - 1. CPM: Critical Path Method
 - 2. PDM: Precedence Diagramming Method
- D. Section Definitions
 - 1. **Activity:** A discrete element of Work or task performed during the course of the Project. Each schedule activity shall be clearly defined depicting duration, start and finish dates, logic links to predecessor and successor activities and supported by defined resources where applicable. The activities shall be detailed in such a way, that they shall support the planning and measurement of physical percent complete

- for the purposes of Earned Value Management reporting.
2. **Baseline Schedule:** The schedule prepared by the Contractor and approved by the City which is the basis for representing the full scope of Work, the time scales and phasing for delivery, providing a means against which progress can be determined.
 3. **Commissioning and Integration Testing Schedule:** Activities contained within the Project Schedule depicting startup, testing and commissioning phase of the Project, including activities associated with the transition to revenue service and required for achievement of Final Acceptance.
 4. **Constraint:** Scheduling restriction imposed on start or finish of an activity. A constraint restricts the movement of an activity based on the type of constraint and the date used and may override the logic relationship also assigned to the activity.
 5. **Construction Schedule:** Activities within the Project Schedule which depicts the construction activities performed or to be performed by the Contractor as a part of the Project.
 6. **Contractor's Project Management Plan:** A formal document prepared by the Contractor and approved by the City which describes how the Project will be planned and progressed and delivered by the Contractor and the necessary reviews and acceptances by the City.
 7. **Cost Breakdown Structure:** The breakdown structure the Contractor shall use to distribute contract costs in the various estimates, Schedule of Values and in alignment to the Work Breakdown Structure.
 8. **Critical Path Method (CPM):** Scheduling technique utilizing activities, durations, and interrelationships/dependencies (logic), such that activities are interrelated with logic ties from the beginning of Project to Final Acceptance.
 9. **Data Date:** Date when the status of schedule activities is determined for a Monthly Progress Schedule report. Any data prior to the Data Date is considered historical information and data after is the forecast of remaining work.
 10. **Design Schedule:** Activities within the Project Schedule which includes the design activities of the Project. The Design Schedule shall demonstrate the interdependence between design activities and the Owner's requirements. The Design Schedule shall also demonstrate the relationships between design activities and the requirements to successfully deliver the activities within the Construction Schedule.
 11. **Float:** The term "float" shall refer to "end float", also called "terminal float" End or terminal float is the period by which the finish of the longest path through a schedule (the critical path) can be delayed, brought forward, or extended without affecting the completion date.

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12. **Float Suppression:** Any technique that causes an activity to show less float, including but not limited to, as late as possible constraints and unnecessary lags.
13. **Fragnet:** A group of interrelated activities taken from or to be added to a Schedule that can stand on their own representing only a portion of a CPM schedule. For example, a Fragnet can be used to portray a scope of work being added to, or changed from, a Project Schedule.
14. **Key Plans:** Graphic representations on prints of Contract Documents of Contractor's planned breakdown of Project for scheduling purposes. Key plans shall clearly define boundaries of work for each designated segment, locations, and sub-locations. Alphanumeric codes on plans shall match code values for activity code designation in the Project Schedule.
15. **Lag:** Time that an activity follows or is offset from the start or finish of its predecessor.
16. **Materials Plan:** A plan for purchase, fabrication, delivery, storage and issuing of materials and products to the Project which must be integrated into the Project Schedule.
17. **Look-Ahead Schedule:** An element schedule prepared by the Contractor detailing the status of the work as of the Progress Date and Contractor's plan for executing the remaining work before recalculation and/or re-sequencing.
18. **Longest Path:** The Longest Path is the Path through a Project network from start to finish where the total duration is longer than any other path. The Longest Path is determined by the string of activities, relationships that push the Project to its latest early finish dates.
19. **Monthly Progress Schedules:** The updates to the Project Schedules prepared by Contractor and submitted to the City on a monthly basis with the Application for Payment. There are two versions of Monthly Progress Schedules submitted; a Progress Only (PO) version and a Contractor Adjusted (CA) version.
20. **Preconstruction Schedule:** An element of the Project Schedule prepared by the Contractor which includes activities prior to approval to proceed with construction activities.
21. **Project Schedule:** A CPM Schedule prepared by the Contractor that includes all elements of the Scope of Work of the Contract. The Project Schedule clearly identifies all relationships that exist within the Scope of Work. The Project Schedule communicates the sequencing of the multiple phases of work. The Project Schedule identifies interfaces, both internal and external to the Scope of Work of the Contract.

01325 CONSTRUCTION SCHEDULES

- The Project Schedule encompasses the Baseline Schedule, Look Ahead Schedules, Delivery Phase Schedules (Design, Procurement, Detailing, Fabrication, Shipment, Installation, Construction, Startup, Testing and Commissioning), updated or revised Baseline Schedules. The Project Schedule also includes Monthly Progress Schedules, Proposed Schedules, Schedule Fragnets, Recovery Schedules.
22. **Program Schedule:** When multiple Projects are logically linked into a Program, the Program Schedule is prepared by the City and incorporates all the interrelated projects by combining the individual Project Schedules. Project Schedules become element schedules of the Program Schedule.
 23. **Proposed or Preliminary Schedule:** A schedule prepared by Contractor, prior to approval of the schedule by the City and subsequent incorporation into the Project Schedule. Also referred to as Draft or Initial Schedule.
 24. **Recovery Schedule:** A schedule prepared by the Contractor and to be approved by the City which details the Contractor's plan for recovery of time lost on the Project and associated costs.
 25. **Revised Baseline Schedule:** A revision to the Baseline Schedule that is necessitated to accurately reflect a significant change in scope or phasing of the scheduled Activities. The Baseline Schedule shall not be revised without prior approval by the City.
 26. **Status Data Date:** The "as-of" date up to which all progress has been updated and reflected in the Status report. The Status Data Date is also the date from which a Look-ahead Schedule predicts future activities and progress.
 27. **Submittal Schedule:** A register (list) of the Submittals to be made for materials, products, shop drawings, plans which is prepared by the Contractor and includes durations needed for submittal, reviews and processing. The dates and durations are to be coordinated with the associated activities within the Project Schedule.
 28. **Delay Analysis:** Technique that demonstrates comparison of time impact for each schedule revision or proposed revision against the current Project Schedule. Methodology shall follow Association for the Advancement of Cost Engineering International (AACEI) Delay Analysis as applied in Construction (Recommended Practice No. 52R-06.) as a guideline or method submitted by the Contractor and approved by the PMT.
 29. **Work Breakdown Structure (WBS):** A deliverable-oriented breakdown of a project into decreasingly smaller components, also described as a hierarchical decomposition of the project team's work into manageable sections.
 30. **Working Day:** Day scheduled for active execution of Work in the Project Schedule

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Calendar in accordance with the Contract and as approved by the City.

1.04 SUMMARY

A. Acceptance of Schedule Requirements by Contractor

1. The Contractor accepts the responsibility to complete the project on time as called for in the contract.

B. Schedule Requirements

1. The Contractor is responsible for determining the sequence of activities, the time estimates for the detailed construction activities and the means, methods, techniques and procedures to be employed. The Project Schedule shall represent the Contractor's plan of how it will prosecute the Work in compliance with the Contract requirements. Contractor shall ensure that the Project Schedule is current and accurate and is properly and timely monitored, updated and revised as Project conditions may require and as required by the Contract Documents. Unless the context indicates otherwise, the term "schedule" used herein will be read to include updated schedules.
2. Schedules shall contain logic and necessary components to perform Critical Path Method (CPM) network analysis. Contractor's schedule shall also be able to illustrate Precedence Diagramming Method (PDM).
3. Contractor shall include in the Project schedule contractual milestones and all interface points with City, Design Consultant(s), Subcontractors, Suppliers, and other Contractors. These points shall be in the form of Start Milestones for deliverables due to the Contractor from others, and as Finish Milestones for deliverables that Contractor must supply to City, Design Consultant(s), Subcontractors, Suppliers and other Contractors. Finish milestones must be determinate by predecessor activity, not by constrain.
4. Schedule shall contain activities for preparation and approval of contractor's design and submittal deliverables. Procurement, fabrication and delivery of mayor materials and long lead items. Obtain permits and construction activities.
5. Contractor shall allocate duration uncertainty to the scheduled activities within the contract schedule to enable a Quantitative Schedule Risk Analysis (QSRA) to be performed by the Program Management Team. Duration uncertainty (minimum duration, maximum duration, most likely duration) according to the relevant risk exposure shall be captured by the contractor against the scheduled activities. The PMT must rely on the data being supplied by the Contractor and incorporated and updated in line with the monthly schedule update process.

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6. Contractor shall utilize the most current version of Primavera P6 (15.1 or Later) for all schedules governed by these provisions.
7. The Contractor is responsible for assigning appropriate material, equipment and labor resource loading of the key quantities necessary to execute the activity. This will demonstrate realistic productivity rates as well as measure and report Key Performance Indicators (KPIs).
8. The City Engineer reserves the right to reject any schedule or report that fails to realistically or satisfactorily reflect completion of the Project scope of work or any agreed intermediate milestone. Failure of the Contractor to deliver satisfactory schedules or reports as required in the Contract Documents may result in actions by the City General Conditions.
9. The schedule shall show all activities in Work Days, with allowance for holidays or other periods when work is not permitted to be performed.
10. Detailed schedule requirements shall be contained within the City Policies, Standards and Procedures).
11. Contractor shall prepare schedules which assure that all work sequences are logical, and the network shows a coordinated plan for complete performance of the Work. Failure of the Contractor to include any element of work required for performance of the Contract in the network shall not excuse the Contractor from completing all Work within the Contract Time.
12. Contractor must have an approved workhour plan as noted in the approved Work Authorization Notification (WAN) prior to commencing work on the project site. Changes to the approved work-hours plan shall require 48-hour written notice and subsequent written approval by the City.

1.05 SUBMITTAL REQUIREMENTS

The Contractor must utilize the City's web-based application management system for submittals. The Project Manager will coordinate training and access to the web-based application management system. The submittal processes are further defined in Section 01330 Submittal Procedures and in the City Policies, Standards and Procedures, as applicable.

- A. In addition to the PDF versions of the schedule required in this Section, submit one electronic copy of schedule in Primavera compressed format (.XER). Filename shall have a unique identifier and shall include a sequential number for each monthly update. PDF prints and reports shall be generated from same version of the Schedule that is provided in electronic form.
- B. Submittal of Contractor Schedules

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1. Submit Preconstruction Schedule for approval within 30 days of NTP for Preconstruction Services
2. Submit the initial proposed Project Schedule for approval as a Baseline Schedule within 30 days of NTP for Construction Services.
3. Submit Monthly Progress Schedule and Narrative no later than 12:00 noon (local time) on the Wednesday before the last Friday of the month. The Data Date for the Monthly Progress is 00:00 hours on the Saturday following the last Friday of the Month. The Monthly Progress Schedule is required for each Application for Payment. Contractor may request to meet with the City prior to the submittal of the Monthly Progress Schedule and Application for Payment to resolve issues prior to submittal.
4. The weekly 3 weeks Look-Ahead Schedule shall be submitted every Tuesday at 08:00 hours with the previous week's progress updated. The Status Date of the Look-Ahead Schedule shall be the previous Saturday at 00:00 hours, progressed weekly.
5. Submit Delay Analysis per the AACEI recommended practice 52R-06 as follows:
 - a. Within ten work days after receipt of written change modification.
 - b. Within ten work days after receipt of written notice by City.
 - c. Within ten work days from beginning of delay caused by unforeseeable circumstances.
6. Submit Recovery Schedule following the event of a forecast delay. Contractor shall submit a Recovery Schedule within the 21 calendar days of Contractor receiving City's written request that is resource and cost justified indicating how the Contractor will recoup the impacted contract time.
7. Submit an As-Built Schedule within 30 work days after the City's Final Acceptance of the Work.
8. Submit a Submittal Log as a supplement documents for Monthly Progress Schedule, showing all submittals for products, materials, plans, and shop drawings, RFI's and administrative submittals required per the Technical Specifications including associated Specification Section numbers and headings.
 - a. Include durations and dates for processing by Reviewers and/or other parties as required. Indicate submittals requiring special processing such as short-duration reviews.

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- b. The Contractor shall coordinate packaging of individual submittals in a logical and organized fashion so that they may be reviewed in part or in whole with related elements of work with the Reviewers.
- c. Include durations and dates based on frequency of Contractor's submittals to City for items such as of administrative submittals such as Applications for Payment, Labor Reports, Safety Reports, MWBE Reports.

1.06 SCHEDULE CONTROL PROCEDURES AND QUALITY ASSURANCE

A. Control Procedures

1. Procedures for schedule control shall be included in the Contractor's Project Management Plan as part of the plan implementation and reporting requirements. Prior to submission of Monthly Progress Schedule contractor should call for scheduling workshop with Houston Airports to propose schedule changes to remove out of sequence logic and to present accurate critical path. Allowed changes are only for removing or adding logic links. Changes in original durations, resources etc. are not permitted. After approval of schedule changes contractor can proceed with Monthly Progress Schedule submission. All changes must be recorded in schedule change control log and submitted as supplementary document in Monthly progress report.
2. If any in-progress activity is delayed for any reason, that activity will be split to track the reason for the delay. A separate activity for the delay will be created and placed in between the split.
3. Procedures for preparing and monitoring the Project Schedule and other required reporting.,
4. Procedures for performing quality oversight of the schedule review/forecast.
5. Earned Valued Methodology Procedures shall be implemented for performance measurement using data from the schedule to provide an effective means of comparing Work scheduled/planned versus Work performed. Please see Section 0 Section 01 32 16, 1.3.D1. Provide, as a minimum, a continuous review of actual progress against the most recent Project Schedule. This is to assure that revised resource allocation and/or other corrective action can be considered and undertaken proactively and as early as possible.

B. Qualifications of Contractor's Scheduler

1. Contractor shall have within its employ or under separate Contract, throughout the execution of the Work under this Contract, such expertise in CPM scheduling and P6 software so as to insure its effective and efficient performance under this

Specification. It shall be the responsibility of the Contractor to prepare input information for the Contract Schedule, monitor progress, provide input for updating and revising logic diagrams when necessary and otherwise fulfilling its obligations hereunder. Contractor shall submit the qualifications of the CPM Specialist for acceptance by the City.

1.07 SCHEDULING PRINCIPLES AND REQUIREMENTS

A. General

1. Contractor shall prepare the Schedules identified in this Section during the performance of Contract. The Schedules shall:
 - a. Be detailed, time-scaled, computer-generated schedules, using the Critical Path Method, that accurately depict activities representing each portion of the Work from the current Data Date through Final Acceptance.
 - b. Be used for planning and coordinating the Work.
 - c. Be the basis for reporting all the Work to be performed in fulfillment of the Contract Documents.
 - d. Accurately depict the Contractor's current logical activity sequences and activity durations necessary to complete the Work in accordance with the requirements of the Contract Documents.
 - e. Assist Contractor and City in preparation and evaluation of Contractor's monthly progress payments.
 - f. Assist the City in evaluating progress (including payment) of the Work.
 - g. Assist Contractor and City in monitoring progress of Work and evaluating proposed changes to the Contract and requests for additional contract time.
 - h. Provide for optimum coordination by Contractor of its trades, Subcontractors, and Suppliers, and of its Work with the Work or services provided by any separate Contractors.
 - i. Permit the timely prediction or detection of events or occurrences which may affect the timely prosecution of the Work.
 - j. Provide a mechanism or tool for use by the City, and Contractor in determining and monitoring any actions of the Contractor which may be required in order to comply with the requirements of the Contract Documents relating to the completion of the various portions of the Work by the Contract Time specified in

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the Contract Documents.

2. Contractor shall include in the Contract schedule all interface points with City, Design Consultant(s), Subcontractors, Suppliers, and other Contractors. These points shall be in the form of Start Milestones for deliverables due to the Contractor from others, and as Finish Milestones for deliverables which Contractor must supply to City, Design Consultant(s), Subcontractors, Suppliers and other Contractors. The PMT will assist in obtaining the relevant data from other parties when required.
3. Contractor shall provide to the City duration uncertainty and risk events for scheduled activities within the contract schedule to enable a Quantitative Schedule Risk Analysis (QSRA) to be performed by the City. Duration uncertainty (minimum duration, maximum duration, most likely duration) according to the relevant risk exposure shall be captured by the contractor against the scheduled activities.
4. Calendar
 - a. Anticipated work and non-work periods shall be included for each activity.
 - b. Agreed Holidays shall be included as non-work days assigned to the appropriate day as they occur.
 - c. Anticipated Weather Lost Days
 - d. As the basis for establishing a “Weather Calendar”, use the National Oceanic and Atmosphere Administration’s (NOAA) historical monthly averages for days with precipitation, using a nominal 30- year, greater than 2.5 mm 0.10-inch amount parameter, as indicated on the Station Report for the NOAA location closest to the project site. In addition, incorporate into the Weather Calendar, other non-workdays such as Saturdays, Sundays and Federal Holidays.

B. Activities

1. Contractor shall use and/or implement generally accepted recommended industry practices and the City Policies, Standards and Procedures, as applicable.
2. Schedule activities shall be sufficiently named or titled to include what is to be accomplished and identified by the applicable work areas. Activities shall be grouped to assist in the understanding of the activity sequence. Examples of the types of activities to include in each schedule are as follows:
 - a. Design Activities: If and when Contractor has responsibility for the design as a part of the Contract, design activities shall be logically tied to the Construction Activities without constraints and Contractor shall develop an agreed design progress and performance measurement system based on design package deliverables and division of responsibilities. At a minimum, design work shall be

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divided to have an agreed number of deliverables per area/facility/system/subsystems and the governing jurisdictions. Actual design packaging scheme shall be agreed upon with the City prior to implementation. When Contractor does not have responsibility for design as a part of the Contract the design activities shall be logically tied to the Construction Activities as start Milestones. Include Contractor's agreed design packaging scheme to support timely procurement of material, obtaining permits, and construction plan and include:

- 1) Agency review and approval cycles based on applicable Governmental Persons, Authority(s) Having Jurisdiction (AHJ) and other applicable Laws, Regulations, and Ordinances.
 - 2) Activities for each design phase (Concept, Schematic (30%), Design Development (60%) and Issued for Permit and Issued for Construction (100%) documents.
 - 3) Application for, and receipt, of required permits.
 - 4) Contractor's submittal of design and construction documents for City review and approval.
 - 5) Design review cycles and logical ties to subsequent fabrication, delivery, and construction activities.
 - 6) Other design related deliverables.
- b. Procurement Activities: Contractor's procurement activities included in schedules shall be logically tied with no constraints and shall be resource and cost loaded. Examples of Procurement activities include, but are not limited to:
- 1) Bid and award cycles.
 - 2) Shop Drawing development and approval.
 - 3) Equipment and Materials submittal preparation and approval
 - 4) Equipment and Materials, fabrication, factory acceptance testing, and delivery.
 - 5) Purchased and Stored Material/Equipment.
 - 6) Material/Equipment delivery requirements by the City.
- c. City Activities: Activities of City and other third-party activities shall be clearly

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identified in the Project Schedule. These activities include, but are not limited to, the following and the precursor processes:

- 1) Right-of-Way property acquisition and site access.
 - 2) Submittal reviews.
 - 3) Inspections and tests as necessary.
 - 4) Environmental permit approvals by regulators.
 - 5) Notice to Proceed.
 - 6) Delivery of City-furnished material/equipment.
- d. Construction Activities: Construction activities shall be resource and cost loaded as described in this Section and shall include, but not be limited to:
- 1) Mobilization or demobilization.
 - 2) Installation of temporary and permanent Work by trades, areas, and facilities as described in the Contract Documents.
 - 3) Activities to describe the Work in sufficient detail identified according to the WBS.
 - 4) Testing and inspections of installed work by technicians, inspectors or engineers as well as the outages.
 - 5) Final clean-up.
 - 6) Scheduled Substantial Completion.
- e. Commissioning and Integration Testing Activities shall be resource and cost loaded and shall include, but not be limited to:
- 1) Start-up and Testing of equipment and systems.
 - 2) Commissioning of building and related systems.
 - 3) Scheduling of specified manufacturer's representatives.
 - 4) Dynamic Testing Readiness.
 - 5) Pre-Final inspection.

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- 6) Final Acceptance inspection.
- 7) System Demonstration Performance Tests.
- 8) Training to be provided.
- 9) Administrative tasks and processes necessary to start, proceed with, accomplish, or finalize the Work.

C. Activity Durations:

1. Contractor shall maintain individual schedule activity durations of 20 work days or less.
2. Activities exceeding 20 work days in duration shall contain appropriate production projections so that entries can be maintained, and remaining durations adjusted according to physical progress.
3. Items such as Procurement, Fabrication, and Delivery activities may exceed 20 work days with the approval of City.
4. The Contractor is not permitted to modify (increase or decrease) an activity's original duration after it is approved by the City. During the monthly updating process, only the activity's remaining duration may be modified.

D. Summary Level Activities

1. Contractor may use Summary Level activities to represent the Work under the following conditions:
 - a. In the Preconstruction Schedule, those activities starting at least 180 days after the NTP or as otherwise agreed with the City.
 - b. In the Project Schedule and Monthly Progress Schedules, those activities starting at least 360 days after the NTP or as otherwise agreed with the City.
 - c. Summary Level activities should not exceed 90 work days without City approval and shall match the Work Breakdown Structure.
 - d. All Summary Level activities shall be detailed and supported by appropriate key resource information resource and cost loaded as agreed to in the Scheduling Conference.
 - e. Contractor shall replace Summary Level activities in the Preconstruction and

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Proposed Project Schedule with detailed activities through an updating process as the information becomes available and as the above-defined or agreed day limits roll forward.

2. Activity Relationships/Use of Constraints, Lags and Milestones
 - a. Except for the Notice to Proceed and Project Completion milestone activities, no activities shall be open-ended, open-start or open finish. Each activity shall have predecessor and successor relationships to present sequence of work and movement of resources (hard and soft logic). Once an activity exists on an approved Project Schedule it may not be deleted, renamed, or renumbered, unless approved by City.
 - b. Finish-to-Start relationships shall be the primary relationship used in all Project Schedules unless valid reasons are demonstrated for other logic relationships. Start-to-Start with lags shall be permitted provided the lag is updated and no gaps exist between contiguous activities due to the lag. Activities linked to successors only with Start-to-Start relationships shall not be permitted and must also include a Finish-to-Start or Finish-to-Finish relationship with one or more successors. Finish to Start relationship with lag shall not be permitted.
 - c. Lags shall not be used when the creation of an activity will perform the same function (e.g., concrete cure time). Use of lag must be minimized and restricted to only those situations where it is not possible to properly define the start or finish of an activity by the use of a normal Finish-to-Start, Start-to-Start or Finish-to-Finish relationship. Duration of a lag shall not exceed the duration of the predecessor activity. Negative lags shall not be permitted. Contractor shall identify any lag proposed and provide an explanation for the purpose of the lag in the activity notebook and Narrative Report.
 - d. Date/time constraints, other than those required by the Contract Documents, shall not be used unless jointly agreed to by City and Contractor. If Contractor seeks approval to include constraints in the schedule, Contractor shall identify any constraints proposed and provide an explanation for the purpose of the constraint in the activity notebook and Narrative Report.
 - e. Actual Start and Finish dates shall not be automatically updated by default mechanisms that may be included in the CPM scheduling software system. Actual Start and Actual Finish dates shall be included on the Monthly Progress Schedule and shall be consistent with other project reporting, such as daily reports, and the Contractor's monitoring and performance measuring system. In-progress activities will be updated by revising the activity's remaining duration according to actual measured or estimated work progression.
 - f. Allowable activity dates are early start, late start, early finish, late finish, actual

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start, and actual finish. Use of activity dates such as "expected" are prohibited.

- g. Float Suppression techniques (i.e. as late as possible constraints) shall not be allowed. All Float shall be shown in the Project Schedule. Float shall be monitored, accounted for, and maintained in accordance with this Section.
 - h. Activity constraints or use of activity durations, logic ties and sequences unapproved by the City shall not be used in any Project Schedule.
3. Resource Loading Project Schedule
- a. The Activities within the construction schedule shall be resource loaded with key quantities and updated on a weekly basis to track the production of construction activities. The update of key quantities will be used to track Key Performance Indicators (KPIs) set forth by the PMT.

E. Software Settings

- 1. De-Link Remaining Duration and Percent Complete. Construction activity progress will be calculated using Remaining Duration and Physical Percent Complete.
- 2. Set Resource Data to "Two decimal places".
- 3. All activity durations and Float values will be shown in days.
- 4. Schedule calculations and Out-of-Sequence progress (if applicable) shall be handled through Retained Logic, not Progress Override and not Actual Dates. Out-of-Sequence activities shall be updated to reflect actual project conditions.
- 5. Date format will be DDMMYY (i.e., 01DEC15.)
- 6. Default activity type will be set to "Task Dependent".
- 7. The Duration Type for each activity shall be set to "Fixed Duration and Units" before assigning any costs or resources to the activity.

F. Activity IDs

- 1. The naming and coding of activities will strictly be per the City policies, standards and procedures, as applicable. Activity IDs shall be provided for each Activity with up to 15 characters as detailed in the City Policies, Standards and Procedures, as applicable. The purpose of the structure for the Activity ID is for easier identification and for improved organization in all Project Schedules. Each part of the ID will also need to be included in the schedule as an activity code.

2. Activity IDs shall not be deleted and/or re-assigned. If during the course of the project, an activity is needed to be deleted, that Activity shall move to the inactive WBS titled "Deleted Activities" in order to avoid re-using of the same Activity IDs, should the need of adding new activities arise.
3. Activities to be deleted: Remove logic, relationships and Activity Codes.

G. Activity Names

1. Activity

- a. Location - Verb Names shall be brief but shall convey the scope of work described. Non- Standard abbreviations shall be explained in the Narrative Report. Percentages shall not be used in activity descriptions (e.g., Pour West Footing (0 - 50%)) unless the City agrees with the use of percentage for a particular activity. Contractor shall submit samples of activity names for approval prior to establishing the schedule.
- b. All activities shall have a unique activity name/description.
- c. Activity names can only be modified to add detail describing an activity's scope, correct the spelling or grammar, or to improve for clarity, but cannot be revised to completely change the scope of the activity.
- d. Each activity name should follow the following format:
 - (1) Noun.
 - (2) Station numbers, column numbers, or other description for the location, may be included at the end of the activity name if it will provide a better description of the activity.
- e. Example values for Location include but are not limited to:
 - (1) Segment Number.
 - (2) Column Line Numbers.
 - (3) Stationing Value.
 - (4) Other Unique Identification schemes.
- f. Examples of Verbs include, but are not limited to:

- (1) Design.
- (2) Install.
- (3) Procure.
- (4) Fabricate.
- (5) Deliver.
- (6) Erect.
- (7) Commission/Test.
- (8) Pull.
- (9) Terminate.
- (10) Perform.
- (11) Acquire.
- (12) Negotiate.
- (13) Other Verbs to describe the work being performed.

H. Work Breakdown Structure

1. Activities in Project Schedules shall be tied to the Work Breakdown Structure as provided in the City Policies, Standards and Procedures, as applicable.

I. Activity Codes

1. The purpose of the activity codes is to further sort and filter the schedule activities to enhance reporting capability. The activity codes required include both those that are already part of the Activity ID and those that are not.
2. Activities shall be coded as indicated in the City Policies, Standards and Procedures, as applicable.

J. Resource Loading

1. Resource loading shall be done on every construction activity, representing quantifiable work or materials of that Work Package.

2. Each resource-loaded activity shall have an estimate of the key quantities.
3. Failure to incorporate resource loading and establish planned productivity and/or production rates (defined as the planned quantity of work to be executed in a given time), may result in the Contractor's waiver of any right to compensation and time extension for loss of productivity. Submission of any such claim may be rejected for failure to establish baseline productivity by which any claimed loss would be measured.
4. Failure to incorporate resource loading and establish planned productivity may also result in the rejection of any schedule *by the City Engineer*.

K. Schedules as the Basis for Payment

1. The approved Project Schedule of Values shall be the basis for monitoring and calculating the Contractor's progress during each update period and therefore the amount of each progress payment. Lack of an approved Project Schedule or Monthly Progress Schedule Update will result in the inability of the City to evaluate contract progress for the purposes of payment. Failure of the Contractor to provide all information, as specified in this Section, will result in the disapproval of the Monthly Progress Schedule (*City Engineer may decline to certify payment and may withhold request for payment in whole or in part as set forth in the General Conditions, Article 9, Subparagraph 9.7.3.*).
2. Percent complete for activities in the Schedule of Values shall be based on proportion of the overall quantity of the physical work complete. Contractor and City to jointly assess and agree on actual values for easily discernible units of measure (square feet, each, linear feet) on a weekly basis.

L. Cash Flow Report

1. The Contractor shall generate Cash Flow Reports based on each submitted Project Progress Schedule. Report shall be grouped and formatted to be consistent with the approved schedule of values from the contract. Reports shall indicate a time-phased distribution of Schedule of Values. Alternate Cash Flow Reports, if requested by the PMT, shall be submitted for approval prior to submission of the first report.
2. The Cash Flow Report shall display in tabular and graphic format, projections of monthly values of anticipated cost. Each schedule of values line item is to be represented within the project. The Cash Flow Report should also contain the adjusted forecast of estimated costs to achieve completion of the project.

M. Use of Float

1. Float shall be monitored and accounted for. The Float in any schedule shall not be considered for the exclusive use of either the City or Contractor; rather it is for the

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benefit of the Project. As such, Float is considered an expiring resource available to both parties on a nondiscriminatory basis, so long as the parties act in good faith and work in the best interests of completing the Project on time.

N. Contractor and City Responsibilities for Schedules and Acceptance

1. Any schedule or schedule update rejected or otherwise marked by the City as requiring revision and resubmission shall be revised by the Contractor and resubmitted within 5 days of such revision or resubmission Notice by the Project Manager. Any schedule or schedule update that has not been approved or accepted is presumed lacking a reasonable degree of accuracy and will not be considered by the City to be reasonable, feasible, or accurate when used by Contractor as a basis for a Time Impact Analysis or other type of delay analysis or claim.
2. If Contractor fails to submit its initial construction schedule or monthly schedule updates, or any such schedule or updates are not acceptable to the City, the City Engineer or Director may take such action *to decline certifying payment and may withhold request for payment in whole or part*) as set forth in *Article 9 - General Conditions, §9.7.3* or any other remedy set forth in the Contract or at law of equity.
3. Contractor Responsibilities
 - a. Contractor shall have the responsibility to develop and update the schedules according to all requirements described herein. All schedules shall accurately represent to the City the Contractor's plan for execution of Work. Contractor shall use the most current Project Schedule to execute the Work in compliance with Contract Documents.
 - b. In developing and updating the Project Schedules, Contractor represents that it shall require its Subcontractors to actively participate in such development and updating processes. The Contractor represents that all schedules are consistent with Contractor-approved Subcontractor schedules with sufficient agreed details.
 - c. Contractor is required to provide its Subcontractors' schedules and updates in native format upon request by City.
 - d. Costs incurred by the Contractor in complying with the requirements of this Section or other scheduling obligations contained in the Contract Documents, including but not limited to Contractor's Scheduler, and preparation of all Project Schedules, creation of Recovery Schedules, and the preparation of Time Impact Analysis shall be included in the Contract Price, and shall not be the subject of requests to the City for contractual relief.
4. City's Responsibilities

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- a. All Project Schedules shall be submitted to the City for review and approval, consistent with the specific requirements set forth herein. The City shall have the right to disapprove any schedule if the schedule fails to comply with the requirements herein, provided, that such disapproval is based on a reasonable determination by the City that such schedule contains deviations from the specifications. City shall have the right to waive what it considers to be, in its sole discretion, minor defects in a schedule. City recognizes its responsibility to act in a reasonable manner with respect to approvals and agrees that approvals shall not be unreasonably withheld (i.e. for matters that do not impact the effective functioning of the schedule.)
 - b. Any approval by City of the schedules submitted by the Contractor to City shall mean that in the opinion of the City, Contractor has complied with the requirements of this Section. No such review shall release or relieve the Contractor from full responsibility for the accurate and complete performance of the Work, including the accuracy and completeness of the schedules, or any other duty, obligation or liability imposed on it by the Contract including, the responsibility for completing the Work within the time set forth in the Contract. The review or approval will not constitute a representation by City that the Contractor will be able to proceed or complete the Work in accordance with the dates contained in submitted schedule.
 - c. In reviewing schedules submitted by designers, contractors, or others, the City will review the schedules to determine if the respective schedule appears “feasible and reasonable”; and, determine if the services or work could logically be accomplished in the time frames allotted in the schedule. Approving, accepting, or assenting to (hereafter referred to collectively as “approval” or “approving”) a schedule only means that the City considers that the schedule appears “feasible and reasonable.”
 - d. By approving a schedule, the City is not agreeing that the work or services will be accomplished according to and within times set forth in the schedule. Nor by approving a schedule does the City accept or bear some responsibility or liability if the work or services are not accomplished according to and within times set forth in the schedule or if factors upon which the schedule is based thereafter change during the execution of the works or services. Approval of any schedule showing completion beyond milestone dates and/or beyond contract completion times indicated in the contract shall not change any milestone or completion times in the contract and approval of a schedule is without any prejudice to the rights of the City.
- O. Schedule Workshops and Review Meetings
1. A record of all Schedule Workshops and Schedule Review Meetings shall be made by the Contractor stating the place and time of the meeting, the names and

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identification of those present, and a description of the topics discussed, and the agreements reached. Meeting minutes for these meetings, subject to the City's review and approval, shall be prepared immediately after the meeting and issued within three days, with distribution to the City and all attendees.

2. Project Scheduling Workshops:

a. Proposed Schedule Workshop

b. Contractor shall meet with the City within 14 days after the Notice to Proceed for Preconstruction Services to conduct a Post-Award Kick-Off Meeting and Project Scheduling Workshop to review and coordinate schedule requirements including, but not limited to, the following:

- (1) Review software limitations and content and format for reports.
- (2) Verify availability of qualified personnel needed to develop and update schedule.
- (3) Discuss physical constraints to the project, including phasing, work stages, area separations, and interim milestones.
- (4) Review delivery dates for City-furnished products.
- (5) Review of Contractor and Subcontractor procurement cycles and their work plans.
- (6) Review schedule for work of the City's separate contracts.
- (7) Review submittal requirements and procedures.
- (8) Review time required for review of submittals and re-submittals.
- (9) Review requirements for tests and inspections by independent testing and inspecting Governmental Authority(s)
- (10) Review time required for Project closeout and City startup procedures, including commissioning activities.
- (11) Review and finalize list of construction activities to be included in schedule.

c. Baseline Schedule Workshop

- (1) Contractor shall meet with the City within 30 days after the Notice to

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Proceed for Construction Services to conduct another Post Award Kick-Off Meeting and Project Scheduling Workshop. This Workshop shall involve scheduling personnel from Contractor and City with the objective of working together to establish procedures for the development of the Baseline Schedule, and to ensure that the City requirements are satisfied and to review and coordinate schedule requirements Contractor shall present the draft Baseline Schedule including a description of intended methodology and assumptions used to accomplish the Work. Presentation shall include:

- (a) Contract scope.
- (b) Submittals with City's review.
- (c) Activity durations.
- (d) Logic.
- (e) Activity coding.
- (f) Weather assumptions.
- (g) Resource Loading
- (h) Cost Loading and Resource Loading
- (i) Performance and Progress measurement.
- (j) Consequence of potential risks including:
 - (i) Long lead times (procurement/deliveries).
 - (ii) Labor and materials shortages.
 - (iii) Accidents.
- (k) Environmental factors.
- (l) Contractor's plan to mitigate any potential risks should they occur.
- (m) Establish Key Performance Indicators (KPI's) for actual progress compared to projected progress.
 - (i) Workshops shall be conducted no more than every 14 calendar days, until the Baseline Schedule is accepted and approved by City.

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P. Joint Monthly Progress Schedule Review Meetings

1. Joint Project Status and Monthly Progress Schedule Review Meetings will be held between the City and Contractor consistent with the Contractor's submission of a Monthly Progress Schedule. Contractor is responsible for gathering all supporting documentation, presenting the data for the applicable Monthly Progress Schedule and recording the meeting minutes. The primary purpose of these meetings shall be to review the Monthly Progress Schedule, the monthly Pay Application, and construction progress, including but not limited to:
 - a. Actual start and finish dates of work accomplished, or actual start date and physical percent complete. Identify activities started and completed during the previous period and enter the Actual Start and Actual Finish dates. It shall be understood that Actual Start is defined as the date that work begins on an activity with the intent to pursue the work represented by the activity to its substantial completion, and Actual Finish is defined as the date that the activity's work is complete.
 - b. The amount of the Work remaining for the next period as incorporated in the schedule. Indicate activity progress and/or revise remaining duration (in workdays) to update each activity started, but not completed (remaining duration.) The remaining duration of an activity shall over-ride the calculated percent complete of an activity's duration when preparing the Monthly Progress Schedule.
 - c. Changes in the critical path(s) of the schedule.
 - d. Modifications that affect durations, sequencing or logic of activities for which the City, Governmental Authority(s) or other third parties are responsible.
 - e. The assessment of any delays to Longest Path(s).
 - f. Determination of delays, and, as applicable, adjustment of Force Majeure Reserve.
 - g. All other schedule changes as reflected in the accompanying narrative will be reviewed for relevance and effect on remaining Work.
 - h. Resource constraints, if any and proposed work-around sequences.
 - (i) Review proposed schedule changes, future Work and potential problems or impact.
 - (j) Review the Application for Payment to determine the accuracy of, in accordance with the Project Schedule, all progress achieved, the satisfaction all requirements

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relating to invoicing for Stored Materials, Time and Material (T&M) Change Orders, and whether it is otherwise complete and accurate.

Q. Modifications – Time Impact Analysis

1. Proposed modifications, including potential delays that are anticipated or experienced shall be submitted to City. Contractor has a duty to mitigate delays through modified sequences to minimize cost and time impact caused by the change or potential delay.
2. The Contractor shall prepare a Delay Analysis for each modification, potential delay, delay event, or Contractor request that may affect the Scheduled Substantial Completion Date. The Delay Analysis shall be developed and submitted in accordance with Contract Documents or as requested by City and shall conform to all scheduling principles described in this Section. Preparation of Time Impact Analyses is considered part of construction process and shall be performed at no additional cost to City.
3. Delay Analysis methodology shall follow the guidelines contained in the Association for the Advancement of Cost Engineering International (AACEI) Time Impact Analysis as Applied in Construction.
4. City will strive to approve or reject each Delay Analysis within ten Work Days after receipt of each Time Impact Analysis, unless subsequent negotiations are required, or multiple analyses are submitted at one time. Upon Approval, a copy of the Time Impact Analysis signed by City shall be returned to Contractor and incorporated into Schedule at next Monthly Progress Schedule update which will then become the current approved Schedule.
5. Delay Analysis shall meet requirements for submittal of Schedules including a Fragnet, with sufficient supporting documentation to enable City to make a determination of Contractor's request for a time extension.
6. Upon execution of a Change Order adjusting the Schedule Substantial Completion Date, the agreed upon event and impact shall be included in the next Monthly Progress Schedule if the parties agree to the extent of the impact. Changes in the schedule should be clearly identifiable by specific Activity IDs and activity coding and Work Breakdown Structure for changes as agreed upon with City. Inclusion of changed conditions shall conform to all scheduling principles noted in this Section. Changes included as an adjustment to the existing schedule activity durations are not allowed.
7. Once the Delay Analysis has been approved, the activities associated with that Time Impact Analysis should be added to the next Monthly Progress Schedule or Look-Ahead Schedule.

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8. If the parties are unable to reach an agreement about how to forward-look the effect of the impact on the Monthly Progress Schedule's Critical Path(s), City may allow the Contractor to insert a Fragnet into the schedule on a preliminary basis following agreement of the proposed Fragnet activities. The duration of the Fragnet activities and/or the impact to the Scheduled Substantial Completion Date will be adjusted through the monthly update process as the actual duration of the delay becomes known.

R. Other Schedules

1. The Contractor may use other schedules and report in other formats to manage its work on a day-to-day basis, but these other schedules do not represent or replace the Project Schedules as specified in this Section.

1.08 PRE-CONSTRUCTION SCHEDULE

- A. When Preconstruction Services are to be provided by the Contractor, upon receipt of the NTP for Preconstruction Services, Contractor shall prepare a Preconstruction Schedule which includes those activities prior to approval to proceed with construction activities.
- B. The Preconstruction Schedule shall include the activities described in the plans developed during Preconstruction including design plans, subcontracting plans, procurement plan, construction plans and development and negotiation of a Guaranteed Maximum Price (if applicable) at a summary level which can be replaced with detailed information as the Project Schedule is finalized and the construction is authorized.

1.09 PROJECT SCHEDULES

A. Proposed Project Schedule

1. Prepare an initial Proposed Project Schedule (Proposed Schedule) representing the Contractor's plan for the Work in accordance with the requirements of this Section. The Proposed Project Schedule will include the elements of the Preconstruction Schedule and be the initial draft of the Project Schedule. The Proposed Schedule will be the basis for Monthly Progress Schedules and monthly Pay Applications until the approval of the Baseline Schedule.
2. The Proposed Schedule shall be updated on a monthly basis until the approval of the Baseline Schedule after which the Baseline Schedule becomes the Project Schedule.

B. Baseline and Project Schedule

1. The Baseline Schedule is the Project Schedule at the point in time when the Contractor and City agree and approve the Proposed Schedule as the accepted basis

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- for the Project. Requirements described in this subsection shall apply to the all Baseline Schedule submissions.
2. Baseline Schedule submitted by Contractor and approved by the City shall contain no progress for any activities and shall have a Data Date of the Notice to Proceed date.
 3. Prepare a draft Baseline Schedule after the Baseline Schedule Workshop has been conducted.
 4. Within 14 calendar days after the draft Baseline Schedule is accepted the Contractor shall provide its final Baseline Schedule for City's review and comments.
 5. The final Baseline Schedule submission shall include the following:
 - a. The approved final Baseline Schedule shall be version 00.
 - b. One full-color time-scaled network document in PDF format organized by WBS. Print sizes shall be 11 inches by 17 inches standard sized sheets. Provide following information on the document:
 - (i) Activity ID.
 - (ii) Activity Description.
 - (iii) Original Duration.
 - (iv) Remaining Duration.
 - (v) Duration Percent Complete.
 - (vi) Early Start.
 - (vii) Early Finish.
 - (viii) Late Start.
 - (ix) Late Finish
 - (x) Total Float
 - (xi) Activities Gantt Chart
 6. The Baseline Schedule narrative which shall address the following:
 - a. Description of the Contractor's plan to perform the work through the entire

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contract performance period.

- b. Description of primary, secondary and tertiary Critical Paths.
 - c. Explanation of calendars used, including days of the week, holidays, etc.
 - d. Discuss calendar assignment to activities.
 - e. Description of major pieces of equipment that will be used on the site.
 - f. Discuss procurement of long lead items.
 - g. A discussion of monthly cash flow planned costs, and cumulative expenditures.
 - h. A general description of the means and methods proposed for the execution of the Work including, but not limited to:
 - (1) Discussion of operating areas and the proposed sequences.
 - (2) Description of the planned crews - sizes, equipment used, etc.
 - (3) Number of shifts to perform the Work.
 - (4) Significant activities that may inhibit the Work.
 - (5) A listing of all milestones.
7. Contractor shall represent that the final Baseline Schedule is an accurate representation of Contractor's plan for performing the entire Work and that Contractor intends to use such schedule to execute the Work in compliance with the Contract Documents. Once the final Baseline Schedule is accepted it shall be the initial Project Schedule and used as the baseline in the Monthly Progress Schedules.

C. Monthly Progress Schedules

1. Monthly Progress Schedules are Project Schedules with progress achieved indicated for each Activity.
2. Project Schedules shall be progressed (updated) on a monthly basis until Final Acceptance is accomplished. Progress of Schedule activities shall be a physical percent complete as agreed with the City.
3. The Contractor shall not reduce activity durations in an attempt to reduce negative float. If the Contractor intends to execute activities quicker than the original duration, this shall be mentioned in the float analysis.
4. Approved Changes shall be included in each Monthly Progress Schedule.

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5. Contractor shall meet with City each month in a Joint Monthly Progress Schedule Meeting,
6. Contractor shall make two submittals (Progress Only and Contractor's Adjusted) of the Project Schedule each month:
 - a. Shall incorporate the Contractor's Monthly Update (i.e. logic, durations, and calendar) made to the schedule including progress update information. This submission shall follow the scheduling principles described in this Section.
7. Each version of the Monthly Progress Schedule submitted by the Contractor shall require approval by City.
8. The Data Date for the Monthly Progress Schedule is 00:00 hours on Saturday following the last Friday of the Month. For each update of the Proposed and Baseline Schedules, the Version number shall increase by 1, and the previous schedule shall be archived to permit an audit trail.
 - a. Designations for the Progress Only (PO) and the Contractor's Adjusted (CA) shall clearly define the submission.
 - b. City will review and approve Monthly Progress Schedules based on remaining durations provided for each activity.
 - c. Each Monthly Progress Schedule (PO and CA) shall contain activity progress measured through the Data Date and shall be submitted to the City for its review.
9. The City will review the Monthly Progress Schedule and provide comments at the Joint Monthly Progress Schedule Meeting to be held five working days after submission of the Monthly Progress Schedule.
10. Monthly Progress Schedule submissions shall be comprised of the following:
 - a. One full-color time-scaled network document in PDF format organized by WBS. Print sizes shall be 11 inches by 17 inches standard sized sheets.

Provide following information on the document:

- (1) Activity ID.
- (2) Activity Description.
- (3) Original Duration.

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- (4) Remaining Duration.
 - (5) Duration Percent Complete.
 - (6) Early Start.
 - (7) Early Finish.
 - (8) Late Start.
 - (9) Late Finish.
 - (10) Total Float.
- b. The Monthly Progress Schedule narrative shall address the following:
- (1) Description of the Work completed by the Contractor in the past performance period and Contractor's plan to perform the work through the entire next performance period, including shift work.
 - (2) Description of primary, secondary, and tertiary Critical Paths.
 - (3) Description of problem areas and anticipated problem areas and an explanation of corrective actions taken or planned to be taken.
 - (4) Current and anticipated delays including cause of delay, corrective actions taken, and impact of delay on other activities, milestones, and completion dates.
 - (5) Pending items (Minor Changes in the Work, Change Orders, Time Impact Analyses) and status thereof.
 - (6) A list of fully executed Changes issued by the Wednesday of the week before the last Friday of every reporting period.
 - (7) A description of any changes made to the schedule and reasons.
 - (8) A narrative to show revisions since previous submissions for changes in scope of work, sequencing and other identifiable changes.
 - (9) Progress made on critical activities indicated on CPM schedule.
 - (10) Status of critical project components (percent complete, amount of time ahead or behind schedule) and if delays have occurred provide an analysis of how they may be mitigated.

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- (11) Explanations for any lack of work on critical path activities planned to be performed during last month. Identify any changes to the critical path and the drivers for each change.
- (12) List of critical activities scheduled to be performed next month.
- (13) Status of major material and equipment procurement.
- (14) Any delays encountered during the reporting period.
- (15) Updated schedule duration uncertainty to coincide with the Project status and risk exposures.

D. Look-Ahead Schedules:

1. The Look-Ahead Schedule shall be the actual detailed work plan used by the Contractor in meeting the Contract schedule and milestones. The Look-Ahead Schedule shall be an element of the Contractor's Project Schedule.
2. The Look-Ahead Schedule shall be the basis of the weekly Progress Meetings.
3. The Look-Ahead Schedule shall display:
 - a. Past Week Activities
 - b. Current Week Activities
 - c. Three Week Look ahead Activities
4. Look-Ahead Schedules shall include as-built data, forecasted activity sequences, activity durations, through the Scheduled Substantial Completion Date and Final Acceptance, demonstrating the entire scope of Work.
5. In months coinciding with a Look-Ahead Schedule submission, PO Monthly Progress Schedule shall be based on the last approved Monthly Progress Schedule
6. Submission of Look-Ahead Schedules shall not replace the requirement for Contractor to prepare a Time Impact Analysis indicating delay to Scheduled Substantial Completion Date.

E. Commissioning and Integration Testing Schedule:

1. Testing and Commissioning is expected to be carried as a summary activity in the Baseline Schedule and Project Schedules until a draft Commissioning and

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Integration Testing Schedule shall be submitted not later than 90 days prior to the first testing / commissioning before the Scheduled Substantial Completion Date.

2. A final Commissioning and Integration Testing Schedule shall be submitted no later than 60 days prior to the first testing / commissioning activity before the Scheduled Substantial Completion Date and upon approval shall be incorporated into the Project Schedule with a Monthly Progress Schedule.
3. The Commissioning and Integration Testing Schedule shall display scheduled Work so that each activity is shown with duration of no more than 15 workdays.

F. Recovery Schedule

1. Should any of the following conditions exist, City may require the Contractor to prepare, at no extra cost to City, a plan of action and a Recovery Schedule as to how the Contractor plans to reorganize its work and resources to complete the Work by the Scheduled Substantial Completion Date and recover any lost time and/or delays that have been determined by the City to be caused by the Contractor:
 - a. Contractor's monthly progress report indicates delays that are, as determined by City, of sufficient magnitude that the Contractor's ability to complete the Work by the Scheduled Substantial Completion Date is brought into question.
 - (1) If the Work is delayed on the Critical Path item for a period which exceeds the greater of either a) thirty (-30) days in the aggregate, or b) that number of days in the aggregate equal to five percent of the days remaining until the approved Substantial Completion. For example, If the remaining duration during the period update is 300 Days, then five percent of the remaining 300 Days is 15 Days. The greater of (-30) days or (-15) days is (-15) days.
 - (2) Contractor 's performance and resource utilization are not as planned to result in unnecessary consumption of the float.
 - (3) Contractor desires to make changes in the logic (sequencing of Work) or the planned duration of future activities in the schedule to recover lost time.
 - b. Contractor shall submit a Recovery Schedule according to the requirements described in this Section. A Recovery Schedule, when required, shall be submitted to City for review and approval within 21 calendar days of Contractor receiving City's written request.
 - c. Changes included in Recovery Schedule shall be documented. Contractor shall submit to City an audit report that has been prepared using schedule comparison

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software (i.e. Claim Digger, Project Investigator, or other software approved by City.

- d. If a recovery schedule is required hereunder, the City, at its sole discretion, may withhold the Contractor's Fee for that period in the Payment Application until such time the Contractor has prepared, and the City has accepted such recovery schedule.
- e. The Recovery Schedule submission shall include the following:
 - (1) Detailed narrative describing (with an explanation for the reason of) any revised sequences, durations, and resources.
 - (2) Anticipated effect of revision on the current Project Schedule and Scheduled Substantial Completion Date, including describing change in affected activities' Total Float value.
 - (3) Contractor shall furnish sufficient labor, resources and equipment to ensure the prosecution of the Work meets the current Scheduled Substantial Completion Date. If in the opinion of City, Contractor falls behind in the prosecution of the Work as indicated in the current Schedule, Contractor shall take such steps as may be necessary to improve its progress. City may require Contractor to increase the number of shifts, days of work, and/or the amount of plant and equipment, all without additional cost to City.
 - (4) If Contractor fails or refuses to implement such measures to bring the Work back to conformity within the Scheduled Substantial Completion Date, City shall have the right to declare such failure or refusal a Contractor Event of Default under the Contract.

G. Revised Baseline Schedule

1. Either City or Contractor may request a Revised Baseline Schedule (Re-Baseline Schedule). The Monthly Progress Schedule to reflect actual progress shall not be considered as a Revised Baseline Schedule.
2. A Revised Baseline Schedule is considered necessary under the following conditions:
 - a. Additions, deletions, or revisions to activities required by Contract modification.
 - b. City determines there is reasonable doubt that milestones or the Scheduled Substantial Completion Date will be met. A Schedule Revision shall demonstrate how Contractor intends to reschedule remaining work by the Scheduled Substantial Completion Date. There shall not be additional cost to

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City, through re-sequencing and reallocating its forces to complete Work by Scheduled Substantial Completion Date.

3. Revised Baseline Schedule, when required, shall be submitted to City for review and approval within 21 days of Contractor receiving City's written request.
4. Revised Baseline Schedule shall conform to all requirements described in this Section for Project Schedules and shall include:
 - a. An audit report that has been prepared using schedule comparison software (i.e. Claim Digger, Project Investigator, or other software approved by the City.)
 - b. Detailed narrative explaining reason for revision.
 - c. Anticipated effect of the Revised Baseline Schedule on the Scheduled Substantial Completion Date, including describing change in affected activities Total Float value.
 - d. Appropriate Fragnet demonstrating the necessary changes.

H. As Built Schedule

1. Contractor shall prepare and submit an As-Built Schedule documenting actual start and actual finish dates for all activities and logic ties for all activities to show actual sequence in which Work was performed.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION 01325

SECTION 01326

CONSTRUCTION SEQUENCING

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Work periods.
- B. Mobilization and demobilization.
- C. Construction sequence.

1.02 WORK PERIODS

- A. No work is permitted at IAH during the following periods:
 - 1. Beginning at 6:00 a.m. CST (0600 hours) on Tuesday prior to Thanksgiving Day to 10:00 p.m. CST (2000 hours) the following Monday.
 - 2. Beginning at 6:00 a.m. CST (0600 hours) one week prior to Christmas Day and to 11:59 p.m. CST (2359 hours) January 2.
 - 3. Beginning at 6:00 a.m. CST (0600 hours) on Friday prior to Houston Area Spring Break, and to 11:59 p.m. CST (2359 hours) the following Monday. These dates may be adjusted by HAS operations depending on scheduling of Spring Break for Houston Area School Districts.
- B. For purposes of on-site construction operations for interior work, work may be accomplished in one or more of the following daily schedules (shifts) and as specified elsewhere herein:
 - 1. As directed by HAS, the typical and assumed work hours for work within Terminal C shall be Night Work between the hours of 10:00 p.m. and 6:00 a.m.
 - 2. As directed by HAS, the typical and assumed work hours for work within the Garage Spaces can be during days and nights in phased work zones as outlined within the drawings.
 - 3. As directed by HAS, the typical and assumed work hours for work at the Terminal C Curbside areas shall be Night Work between the hours of 10:00 p.m. and 6:00 a.m.
 - 4. "Day (D) Shift": For work fully confined behind dust-resistant enclosures and where airborne or structure-borne noise is abatable by temporarily ceasing operations, work from 0000 hours through 2400 hours each day of the week, meaning a 24 hour shift is available whether or not all hours are used; however, deliver products and remove debris only during "N Shift."
 - 5. "Night (N) Shift": For work that cannot, due to dust, obstructions to operations, or noise-producing operations, be done during "D Shift", work from 2200 hours through 0600

CONSTRUCTION SEQUENCING

- hours each day of the week (7-hour shift, one-hour lunch break), with the following restrictions on access:
- a. Move products into and remove debris only during “N shift” period.
 - b. Complete work of the shift and entirely evacuate the work area by 0600 of the next day, including rubbish removal, leaving enclosures or barricades cannot be left in place unless necessary for public safety within the terminal building.
- C. For purposes of on-site construction operations for exterior work within the AOA, work shall conform to the following:
1. The contractor shall not perform lane closures with the Terminal Roadways unless approved in advance and in writing by HAS Airport Operations.
 2. Fire station access must be maintained at all times.
 3. Maintain access through work zone to terminal buildings and garages at all times unless indicated on the plans. Temporary closures of any access must only be completed between the hours of 10:00 p.m. CST (2200 hours) to 6:00 a.m. CST (0600 hours) on weekend days unless indicated on the plans. Temporary closures of delivery entrances and exits may only occur from 8:00 p.m. CST (2000 hours) to 4:00 a.m. CST (0400 hours) on weekend days unless indicated on the plans.
 4. The contractor shall coordinate staging areas for equipment with HAS Airport operations.
 5. See additional traffic control sequencing notes in the plans.

1.03 MOBILIZATION AND DEMOBILIZATION

- A. Payment for mobilization is specified in Section 01290- Payment Procedures.
- B. General mobilization applicable to the Work, regardless of construction sequencing specified herein includes:
1. Construction and Submittal Schedule processing following Sections 01325- Construction Schedules and 01340- Shop Drawings, Product Data and Samples.
 2. Obtain and pay for permits.
 3. Submittal of other documents following Section 01312- Coordination and Meetings.
 4. Survey Base Building following Section 01726- Base Facility Survey and process related Document 00685- Request for Information, including accessibility by cutting, following Section 01731- Cutting and Patching, into concealed areas.
 5. Security badging following Section 01506- Temporary Controls.
 6. Approval of construction schedules following Section 01325- Construction Schedules.

7. Product acquisition for other tasks; except products with short lead times may be acquired later as required to maintain schedule performance.
8. Acquisition of major construction equipment and set-up of on-site storage and office space.
9. Other activities necessary to maintain schedule performance.
10. Construction of exterior and interior barricades and enclosures following Section 01505-Temporary Facilities.

C. Demobilization:

1. Processing of closeout documents, following Section 01770- Contract Closeout, and activities not otherwise completed at the end of previous tasks.

1.04 CONSTRUCTION SEQUENCE

- A. Prepare and process Contractor's construction schedule following Section 01325-Construction Schedules.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.01 CONSTRUCTION SEQUENCE

- A. Construct the Work in multiple controlled phases as approved by HAS. The parking garages will be divided into approximately 16 work phases. Coordinate with HAS for durations and draw-down time periods to empty passengers' cars out of the phased work sequence. Refer to 01110 for sequencing of the Terminal Building.

END OF SECTION

SECTION 01330

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Submittal procedures for:

1. Construction Schedules and Cash Flow Curve (billing forecast).
2. Shop Drawings, Product Data and Samples
3. Manufacturer's Certificates
4. Construction Photographs
5. Project Record Documents and monthly certification.

1.02 SUBMITTAL PROCEDURES

A. Scheduling and Handling:

1. The Contractor must utilize Microsoft SharePoint, and/or a web-based system run by the Houston Airport System, to submit RFIs, Submittals and Invoices. Before doing so, the Contractor must attend a brief mandatory SharePoint training session, which will be conducted by a member of HAS. The Contractor must contact the designated HAS trainer prior to the start of construction to schedule a time for training. Access to SharePoint will not be given to the Contractor's team until training is completed. All document collaboration will be done using SharePoint.
2. Submit Shop Drawings, Data and Samples for related components as required by Specifications and Project Manager.
3. Schedule submittals well in advance of need for construction Products. Allow time for delivery of Products after submittal approval.
4. Develop submittal schedule that allows sufficient time for initial review, correction, resubmission and final review of all submittals. Allow a minimum of 30 days for initial review. Project Manager will review and return submittals to Contractor as expeditiously as possible, but time required for review will vary depending on complexity and quantity of data submitted.
5. Project Manager's review of submittals covers only general conformity to Drawings, Specifications and dimensions that affect layout. Contractor is responsible for quantity determination. No quantities will be verified by Project Manager. Contractor is responsible for errors, omissions or deviations from Contract requirements; review of submittals does not relieve Contractor from the obligation to furnish required items in accordance with Drawings and

SUBMITTAL PROCEDURES

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Specifications.

6. All submittals to be submitted electronically.
 7. Revise and resubmit submittals as required. Identify all changes made since previous submittal.
 8. Assume risk for fabricated Products delivered prior to approval. Do not incorporate Products into the Work, or include payment for Products in periodic progress payments, until approved by Project Manager.
- B. Transmittal Form and Numbering:
1. Transmit each submittal to Project Manager with Transmittal letter which includes:
 - a. Date and submittal number
 - b. Project title and number
 - c. Names of Contractor, Subcontractor, Supplier and manufacturer
 - d. Identification of Product being supplied
 - e. Location of where Product is to be installed. Include drawing and/or photograph
 - f. Applicable Specification section number
 2. Identify deviations from Contract documents clouding submittal drawings. Itemize and detail on separate 8-1/2 by 11-inch sheets entitled "DEVIATIONS FOR _____." When no deviations exist, submit a sheet stating no deviations exist.
 3. Have design deviations signed and sealed by an appropriate design professional, registered in the State of Texas.
 4. Sequentially number transmittal letters beginning with number one. Use original number for resubmittals with an alphabetic suffix (i.e., 2A for the first resubmittal of submittal 2, or 15C for third resubmittal of submittal 15, etc.). Show only one type of work or Product on each submittal. Mixed submittals will not be accepted.
- C. Contractor's Stamp:
1. Apply Contractor's Stamp certifying that the items have been reviewed in detail by Contractor and that they comply with Contract requirements, except as noted by requested variances.
 2. As a minimum, Contractor's Stamp shall include:
 - a. Contractor's name
 - b. Job number
 - c. Submittal number

SUBMITTAL PROCEDURES

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- d. Certification statement Contractor has reviewed submittal and it is in compliance with the Contract
- e. Signature line for Contractor

D. Submittals will be returned with one of the following Responses:

PGAL, Inc.

A/E's review is for general conformance with the design concept and contract documents. Markings or comments shall not be construed as relieving the contractor from compliance with the project plans and specifications or allowing departures there from. The contractor remains responsible for details and accuracy, for confirming and correlating all quantities and dimensions, for selecting fabrication processes, for techniques of assembly, and for performing his work in a safe manner.

- No Exceptions Taken
- Note Markings
- Rejected
- Resubmit
- Confirm
- See Transmittal
- Reviewed for Architectural Conformance Only

By: Michael Lloyd Date: 9/2/2019

1.03 MANUFACTURER'S CERTIFICATES

- A. When required by Specification sections, submit manufacturers' certificate of compliance for review by Project Manager.
- B. Place Contractor's Stamp on front of certification.
- C. Submit supporting reference data, affidavits, and certifications as appropriate.
- D. Product certificates may be recent or from previous test results, but must be acceptable to Project Manager.

1.05 CHANGES TO CONTRACT

- A. Changes to Contract may be initiated by completing a Request for Information form. Project Manager will provide a response to Contractor by completing the form and returning it to Contractor.
 - 1. If Contractor agrees that the response will result in no increase in cost or time, a Minor Change in the Work will be issued by City Engineer.
 - 2. If Contractor and Project Manager agree that an increase in time or cost is warranted, Project Manager will forward the Request for Proposal for negotiation of a Change Order.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION

SUBMITTAL PROCEDURES

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SECTION 01340

SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. General procedural requirements for submittal data:
 - 1. Shop drawings.
 - 2. Product data.
 - 3. Samples, including control samples.
 - 4. Product certifications and compliance statements.
 - 5. Submittal logging.
- B. Submittal quantities specified in other Sections supersedes those specified herein.
- C. Product interface control documents.

1.02 GENERAL PROCEDURES

- A. Review submittal data and indicate results of review on documents submitted to Designer.
 - 1. Obtain review and indicate results of Subcontractors' and applicable Separate Contractors' reviews before submittal to Designer.
 - 2. Include on each shop drawing, sample or product data submittal the following minimum language, signed (by individuals authorized to make binding agreements on behalf of their respective firms) and dated on behalf of each responsible party:

"The Subcontractor and the Contractor named below hereby certify this submittal has been checked prior to submission to Designer and conforms to the requirements of the Contract Documents for work represented hereby. This submittal does not deviate from requirements of the Contract Documents. It has been checked for: field conditions; correlation of dimensions and quantities; safety precautions; construction means, methods, techniques, schedules, sequences, procedures and fabrication processes; for errors and omissions in this submittal; and for coordination of the work of the trades.

(Subcontractor Firm)
(Authorized Signature)
(Date)

This submittal has also been checked by the following Subcontractors and Separate Contractors for coordination of substrate/superstrate conditions and applicable product interfaces.
(List company names, place authorized signature and date for each.)

(Contractor)
(Authorized Signature)

SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

(Date)"

- B. Transmit submittals under original transmittal to Designer, with a copy of the transmittal only to City Engineer. Number each submittal by specification number, for future reference.
 - 1. Furnish number of copies specified herein or in other Sections, for Designer's and City Engineer's records, plus additional copies as the Contractor requires for construction operations and coordination of the Work.
 - 2. Identify Project, Contractor, Subcontractor, Supplier, and generic name of component or system. Allow space on submittal data to accommodate required stamps by Contractor, applicable Subcontractors, applicable Separate Contractors, Designers, and other reviewers.
 - 3. Indicate applicable Drawing detail and Section number.
 - 4. For submittals using SI (metric) measure as the manufacturer's or fabricator's standard, include corresponding Imperial measure conversions. Follow requirements in Section 01610.
 - C. After Designer's review, revise and resubmit until resubmittal is no longer required; identify and log changes made to previous submittals.
 - D. Distribute copies of reviewed submittals to concerned parties, including Separate Contractors. Instruct recipients to promptly report inability to comply with requirements indicated therein.
 - E. Shop Drawings, Product Data and Samples: Follow Contractor's progress schedule for submittals related to work progress. Coordinate submittal of related items. Partial submittals will be returned unreviewed.
 - F. Transmit submittals far enough in advance to provide time required for reviews, for securing necessary approvals, for revisions and resubmittals. Allow 14 days after receipt for Designer's review, except where shorter processing time is approved due to extraordinary conditions.
 - G. Do not submit data where no submittal requirements occur. Unsolicited submittals will be returned unreviewed.
 - H. Incomplete, uncoordinated, inaccurate and illegible submittals, and submittals without evidence of review by Contractor, applicable Subcontractors and applicable Separate Contractors will be returned unreviewed.
 - I. Responsibility for costs of Designer's additional reviews resulting from improper submittal data remains with the Contractor, deductible from the Contract Sum or Time by Change Order.
- 1.03 SHOP DRAWINGS
- A. Submit one PDF copy print. After Designer's review, reproduce and distribute copies required for Contractor's use.
 - B. Sheet Size: 8-1/2 x 11 inches minimum; 34x22 inches maximum.

- C. If CADD is used, prepare documents readable, writable and printable using IBM PC-compatible hardware and software, based on AutoCAD (13 or later versions) or software translated thereto. Provide AutoCAD data disks following Section 01770- Contract Closeout.
 - D. Prepare shop drawings by qualified drafters, accurately and distinctly showing:
 - 1. Field and erection dimensions clearly identified as such.
 - 2. Arrangement and section views.
 - 3. Relation to adjacent materials or structure including complete information for making connections between work under this Contract and work under other contracts.
 - 4. Kinds of materials and finishes.
 - 5. Parts list and descriptions.
 - 6. Assembly drawings of equipment components and accessories showing their respective positions and relationships to the complete equipment package.
 - 7. Where necessary for clarity, identify details by reference to drawing sheet and detail numbers, schedule or room numbers as shown on the Contract Drawings.
 - 8. Provide messaging Artwork
 - E. Drawing to scale, and accurately represent specific products furnished.
- 1.04 PRODUCT DATA/MANUFACTURERS' LITERATURE
- A. Submit 4 original copies plus additional copies required for Contractor's use. Designer will retain four copies for distribution to City. Distribute remaining copies.
 - B. Mark each copy to clearly identify applicable products, models, options, and other data; supplement manufacturers' standard data to provide information unique to the Work.
 - C. When available, submit "SpecData" sheets.
 - D. Include manufacturers' installation instructions.
 - E. For products specified only by reference standard, give manufacturer's name, product name, model or catalog number, copy of referenced standard, and manufacturer's descriptive technical literature.
- 1.05 CONTRACTOR-PREPARED SAMPLES
- A. Submit 4 original sets of samples plus additional copies required for Contractor's use. Designer will retain three copies for distribution to City. Distribute remaining copies.
 - B. Demonstrate functional and visual characteristics of products, complete with integral parts and attachment devices.

- C. Submit a reasonable range of manufacturers' standard colors, textures, sheens, and patterns for selection where specific requirements are not specified, where deviations are proposed, and where the nature of the product may vary in color, vein or "grain," texture, sheen and other visible characteristics.
- D. Sample characteristics are specified in individual Sections.
- E. Size, unless otherwise specified:
 - 1. Paint and Liquid Coated Products: 8-1/2 x 11 inches; tape edges of samples using gypsum board as the base or substrate.
 - 2. Flat or Sheet Products: 8-1/2 x 11 inches.
 - 3. Linear Products: 11 inches long.
 - 4. Bulk Products: Copy of container label, only where label submittal is specified.
- F. Full size or on-site samples or mock-ups may be used in the Work if approved.

1.06 CONTROL SAMPLES

- A. Certain Base Facility construction establishes performance, product, workmanship, or aesthetic quality requirements for this contract.
- B. Required control samples include:
 - 1. Paint, Vinyl Film and other decorative coatings at sight-exposed surfaces in public spaces, regardless of substrate types; for matching compatibility, color, texture, sheen and other visual and performance characteristics of analogous new work.
- C. Include control samples with submittal to which they apply.
- D. For items transmittable by mail or hand, remove one representative sample, following Section 01312- Coordination and Meetings, and nondestructively label as "Control Sample." Process following Paragraph 1.06.
- E. Obtain control samples following Section 01731- Cutting and Patching. The control sample will be returned to the Contractor.
- F. For items impractical to remove or mail, temporarily and non-destructively tag each item in place and maintain until submittal processing is complete. Request submittal evaluation to occur on-site. Include request with submittal to which it applies.
 - 1. Provide temporary facilities following Section 01505- Temporary Facilities to provide access to and protection of control samples.
 - 2. Handle, store and protect control samples following Section 01610- Basic Product Requirements.
- G. Maintain control samples until applicable new work is completed or until directed.

SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

1.07 PRODUCT INTERFACE CONTROL DOCUMENTS

- A. Following requirements apply where specified in other Sections.
- B. Prepare submittal data as required, to indicate proper interface between work of Subcontractors and Separate Contractors, for products of one Section or Contract required to be supported by or affixed or connected to products of another Section or Contract. Follow Section Paragraph 1.02 for review and processing requirements.
 - 1. Fully describe mating surfaces between products.
 - 2. Fully describe predecessor and successor staging and sequencing of product fabrications and installations.
- C. Field corrections to mating surfaces are not permitted, unless field modification is specified in Sections.

1.08 CERTIFICATIONS AND COMPLIANCE STATEMENTS

- A. Submit 4 original copies plus additional copies required for Contractor's use. Designer will retain three copies for distribution to City. Distribute remaining copies. Include original signature and applicable original seal(s) on each copy.
- B. Certifications may be in the form of recent test results, research reports, reference data, or affidavits, as applicable to certifications required.

1.09 SUBMITTAL LOG

- A. If approved, submittal log may be incorporated into submittal schedules following Section 01325- Construction Schedules.
- B. Coordinate shop drawings, samples, product data and certifications schedule in Section 01325- Construction Schedules. Log submittals showing proposed submittal number and expected processing period for each.
- C. Denote submittals requiring special attention, such as requested shorter review time due to extraordinary conditions. Indicate reasons for special attention.
- D. Update and distribute following Sections 01312- Coordination and Meetings and 01325- Construction Schedules.

1.10 DESIGNER'S ACTIONS

- A. Comments may be added by Designer to submittal data, to inform the Contractor of detected failure of submittal data to follow contract requirements and the design concept expressed therein.
- B. Commencing work governed by submittal requirements without proper processing of required submittals is the risk of the Contractor.
 - 1. Cost increases attributable thereto are the sole responsibility of the Contractor without increase in Contract Sum.

SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

2. Time increases attributable thereto are the sole responsibility of the Contractor under provisions of Article 9.13 (Liquidated Damages) in Document 00700- General Conditions.
- C. Responsibility for Contractor's errors and omissions or construction of defective or deficient work remains with the Contractor and is not relieved by Designer's review.
- D. Following is Designer's submittal review statement, which may be affixed to Contractor's submittal by stamp, label or separate sheet:

PART 2- PRODUCTS (NOT USED)

PART 3- EXECUTION

3.01 CONTROL SAMPLES

- A. Reinstall control samples following Section 01731- Cutting and Patching.

END OF SECTION

SECTION 01350

MOCK-UPS

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Control sample mock-ups of following to demonstrate finished visual and other aesthetic qualities of completed work. If approved, these mock-ups may be built as part of the completed work.
 - 1. Samples – Provide – 8” x 10” samples of each color and material finish in quantities called for in this specification, until final approval is received.
- B. Provide a mock-up of each sign type family to illustrate materials, colors and attachment methods of the project sign types.
- C. Provide full-size mock-ups.
- D. In addition to the mock-ups listed, provide a mock-up for the assembly of connecting signs to the APGS digital signs in the garage.
 - 1. Provide a mock-up for connection assembly for column signs in the garage
 - 2. Provide a mock up for the illuminated Curbside signs
 - 3. Provide a mock-up for the illuminated columns at the Skyway station
 - 4. Provide a mock-up for connection assembly for connection to the existing APGS digital signs at beams and in the hanging conditions.

1.02 QUALITY ASSURANCE

- A. Provide joinery, attachments, same generic materials, and other components to comply with requirements of final construction.
 - 1. By way of example only, if transparent finished wood material is required in completed construction, the Contractor may substitute a lower "visual" quality wood of compressive and yield strength equal to the finished product for systems integration mockups but use of actual products is required for control sample mockups.
- B. Reduction of quality, specified in applicable Sections, for control sample mock-ups is not permitted.
- C. Mock-ups require fully operational moving components.

1.03 SITE CONDITIONS

- A. Protect from damage until directed to remove mock-ups.

1.05 COORDINATION WITH SECTION 01340- SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

- A. Mock-ups are specialized submittal data in the form of full-sized "samples".
- B. Provide mock-ups after processing of shop drawings, product data and hand-held-size samples specified in applicable Sections is complete.
- C. If changes are required as a result of fabrication or installation processes, or as a result of review and demonstration results, modify submittal data and fabrication and installation processes accordingly. Submit revised submittals following Section 01340- Shop Drawings, Product Data and Samples.
 - 1. Refer to Parts 2 and 3 herein for relationship of changes to Section 01610- Basic Product Requirements.

PART 2 - PRODUCTS

2.01 GENERAL

- A. Fabricate mock-ups by same techniques and sequencing as expected for completed work.
 - 1. Use fabrication of mock-ups to validate shop techniques and sequencing.
 - 2. If, due to fabrication of mock-ups, changes required for proper function or are recommended by Contractor, follow Section 01610- Basic Product Requirements for both work of this Section and of other Sections.

PART 3 - EXECUTION

3.01 GENERAL

- A. Install products for mock-ups following applicable Sections.
- B. Install mock-ups as directed by the Architect or the Owner.
- C. Install temporary or supplementary bracing or framing following Section 01505- Temporary Facilities if necessary, with approval.
- D. Install mock-ups by same techniques and sequencing as expected for completed work.
 - 1. Validate field techniques and sequencing, interface at mating surfaces and other aspects of coordination between Sections and applicable Separate Contracts.
 - 2. If, due to installation of mock-ups, Contractor recommends changes, follow Section 01610- Basic Product Requirements for both work of this Section and other Sections.

3.02 REVIEW AND DEMONSTRATIONS

- A. Notify City Engineer and Designer of date when mock-ups are ready for review and demonstration.
- B. Administer demonstrations of mock-ups. Include fabricator and installer.

- C. Take notes of review results and publish to City Engineer, Designer and attendees. Describe changes in construction resulting from discoveries during review and tests.
- D. Minimum review and proper demonstration of mock-ups:
 - 1. Operation of moving parts.
 - 2. Effectiveness of light, water, sound and air seals, as applicable.
 - 3. Accessibility for maintenance of concealed or semi-exposed moving parts.
 - 4. Uniform of joint tolerances and visible treatment within individual or "panelized" items and between separate "panelized" components, and between substrates and completed work.
 - 5. Compliance of constructed sight lines and profiles with Drawings.
- F. Leave mock-ups in place until removal is authorized, but prior to the date of Substantial Completion.

END OF SECTION

SECTION 01423

REFERENCES

PART 1 – GENERAL

1.01 SECTION INCLUDES

- A. General quality assurance related to Reference Standards.
- B. List of references.
- C. List of definitions.
- D. List of phrases.

1.02 QUALITY ASSURANCE

- A. For work specified by association, trade, or Federal Standards, follow requirements of the standard, except when more rigid requirements are specified or are required by applicable codes or by Contract Documents.
- B. Follow reference standard effective on the date stated in Document 00700- General Conditions.
- C. Submit Document 00685- Request for Information before proceeding if specified reference standards conflict with Contract Documents, or if no standards apply.

1.03 PARTIAL LIST OF REFERENCES

AA	Aluminum Association 900 19 th St. N.W. Washington, DC 20006 Ph: 202-862-5100	AI	Asphalt Institute Research Park Dr. P.O. Box 14052 Lexington, KY 40512-4052 Ph: 859-288-4960
AASHTO	Amer. Assoc. of State Hwy. Officials 444 North Capitol Street, N.W. #249 Washington, DC 20001 Ph: 202-624-5800	AITC	American Institute of Timber Construction 7012 S. Revere Pkwy, #140 Englewood, CO 80112 Ph: 303-792-9559
ACI	American Concrete Institute P.O. Box 9094 Farmington Hills, MI 48333-9094 Ph: 248-848-3700	AISC	American Institute of Steel Construction 1 E. Wacker Dr., #3100 Chicago, IL 60601-2001 Ph: 312-670-2400
AGC	Associated General Contractors of America 333 John Carlyle St., #200 Alexandria, VA 22314 Ph: 703-548-3118	AISI	American Iron & Steel Institute 1101 17th Street, N.W., #1300 Washington, DC 20036 Ph: 202-452-7100

REFERENCES

ASME	American Soc. of Mech. Engrs. Three Park Ave. New York, NY 10016-5902 Ph: 212-591-7733		933 N. Plum Grove Road Schaumburg, IL 60173-4758 Ph: 847-517-1200
ANSI	American Natl. Stds. Institute 25 W. 43 rd St., 4 Floor New York, NY 10036 Ph: 212-642-4900	EJMA	Expansion Joint Manufacturers Assoc. 25 N. Broadway Tarrytown, NY 10591 Ph: 914-332-0040
APA	The Engineered Wood Assoc. 7011 So. 19 th , Tacoma, WA 98466 Ph: 253-565-6600	FS	Federal Standardization Documents Gen. Svcs. Admin. Specificatns. Unit (WFSIS) 7th and D Streets, S.W. #6039 Washington, DC 20407 Ph: 202-472-2205
API	American Petroleum Institute 1220 L Street, N.W. Washington, DC 20005-4070 Ph: 202-682-8000	HAS	(City of) Houston Airport System P.O. Box 60106 (16930 JFK Blvd., 77032) Houston, TX 77205-0106 Ph: 281-233-3000
AREA	Amer. Railway Engrg. Assoc. 8201 Corporate Dr., #1125 Landover, MD 20785 Ph: 301-459-3200	HOU	William P. Hobby Airport (Airport Manager) 7800 Airport Blvd. Houston, Texas 77061 Ph: 713-640-3000
ASTM	American Soc. for Testing & Materials 100 Barr Harbor Dr., PO Box C700 West Conshohocken, PA 19428-2959 Ph: 610-832-9585	IAH	George Bush Intercontinental Airport Houston (Airport Manager) 2800 N. Terminal Road Houston, TX 77032 Ph: 281-230-3100
AWPA	American Wood-Preservers' Association PO Box 388 Selma, AL 36702-0388 Ph: 334-874-9800	ICEA	Insulated Cable Engineer Association P.O. Box 1568 Carrollton, GA 30112
AWS	American Welding Society 550 N.W. LeJeune Rd. Miami, FL 33126 Ph: 800-443-9353	IEEE	Institute of Electrical and Electronics Engineers 445 Hoes Lane, or P.O. Box 1331 Piscataway, NJ 08854-1331 Ph: 732-981-0060
AWWA	Amer. Water Works Assoc. 6666 West Quincy Avenue Denver, CO 80235 Ph: 303-794-7711	MIL	Military Specifications (see "FS" for address)
BICSI	Bldg. Industry Consulting Svc. Intl. 8610 Hidden River Pkwy. Tampa, FL 33637-1000 Ph: 800-242-7405	NACE	National Association of Corrosion Engineers 440 1 st St. N.W. Washington, DC 20001 Ph: 202-393-6226
COH	City of Houston 900 Bagby Street (Box 1562) Houston, TX 77251-1562 Ph: 713-837-0311	NARTE	National Association of Radio and Telecommunications Engineers, Inc. 167 Village Street P.O. Box 678 Medway, MA 02053 Ph: 508-533-8333, 800-896-2783
CLFMI	Chain Link Fence Mfgs Inst. 10015 Old Columbia Rd., #B-215 Columbia, MD 21046 Ph: 301-596-2583	NEMA	National Electrical Manufacturers' Association 1300 North 17 th Street, Suite 1847 Rosslyn, VA 22209 Ph: 703-841-3200
CRSI	Conc. Reinforced Steel Institute	NFPA	National Fire Protection Association

REFERENCES

	1 Batterymarch Park, P.O. Box 9101 Quincy, MA 02169-7471 Ph: 617-770-3000	SSPC	The Society for Protective Coatings 40 24 th Street, 6 th Floor Pittsburgh, PA 15222-4656 Ph: 412-281-2331
OSHA	Occupational Safety Health Administration 200 Constitution Avenue, NW Washington, DC 20210 Ph: 866-487-2365	TAC	Texas Admin. Code, Texas Water Development Board Box 13231, Capitol Station Austin, TX 78711-3231 Ph: 512-463-7926
PCA	Portland Cement Association 5420 Old Orchard Road Skokie, IL 60077-1083 Ph: 847-966-6200	UL	Underwriters' Laboratories, Inc. 333 Pfingston Road Northbrook, IL 60062-2096 Ph: 877- 854-3577, 800-285-4476
PCI	Prestressed Concrete Institute 201 North Wacker Drive Chicago, IL 60606 Ph: 312-786-0300	UNI-BELL	UNI-BELL Pipe Association 2655 Villa Creek Dr., Suite 155 Dallas, TX 75234 Ph: 972-243-3902
SDI	Steel Deck Institute P.O. Box 25 Fox River Grove, IL 60021 Ph: 847-458-4647		

1.04 PARTIAL LIST OF DEFINITIONS

Airport: Area of land or water used or intended to be used for landing and takeoff of aircraft and includes buildings and facilities. Airports under control of City are certificated by FAA under FAR Part 139 and operate under specific safety requirements applicable to maintenance and construction activities.

Airport Manager: Individual delegated by Director of Department of Aviation, with absolute responsibility and authority for overall airport operation and compliance with FAR Part 139. Airport Manager shall communicate with Contractor through City Engineer except in case of emergency when City Engineer is not present. The Airport Manager may delegate responsibilities to other persons, such as airport electricians to coordinate lockouts/tagouts.

Air Operations Area (AOA): Any area of Airport used or intended to be used for landing, takeoff, or surface maneuvering of aircraft, including paved or unpaved areas used or intended to be used for unobstructed movement of aircraft in addition to associated runway, taxiway, or apron. The AOA includes any adjacent areas (such as general aviation areas) that are not separated by adequate security systems, measures, or procedures.

Airport Security Officers: 1) Uniformed City of Houston Police (HPD) officers enforcing airport regulations and apprehension of unauthorized personnel in security areas; 2) Non-uniformed federal or local government personnel authorized to test for compliance with existing regulations.

Air Traffic Control Tower (ATCT): Person responsible for positive control of aircraft and vehicle traffic, including Contractor's, on and around runways, taxiways, and aprons.

Base Facility: Existing structure upon and within which the Work is constructed. "Existing construction" and "existing" mean the same as Base Facility.

REFERENCES

1. By way of general description, Base Facility includes sidewalks and pavement; foundations; superstructure columns, beams and floors; exterior and interior walls, partitions and doors; mechanical and electrical systems; conveying systems; interior finish materials.
 - a. Underground structures include: sewer, water, gas, fuel and other piping, and man-holes, chambers, electrical and signal conduits, ducts, tunnels, manholes and other means of access, foundations and below-ground extensions of surface structures and other existing subsurface Work located within or adjacent to the limits of the Work.
 - b. Surface structures include: existing buildings, tanks, masts and poles, navigational aids, walls, bridges, roads, dams, channels, open drainage, piping, wires, posts, signs, markers, curbs, walks, pavements and surfaces for wheeled vehicles (including aircraft), guard cables, fencing, lighting and similar constructs above the ground surface or visible without excavation, demolition or cutting.

DOT: Acronym for U.S. Department of Transportation.

Emergency Medical Service: Operational division of Houston Fire Department.

Emergency Vehicles: ARFF, HPD and EMS vehicles operating in emergency mode

Federal Aviation Administration (FAA): Agency of U.S. Department of Transportation. FAA also means FAA's Administrator or Administrator's duly authorized representative.

Ground Support Equipment (GSE): Mobile and stationary vehicles and equipment for servicing aircraft.

Navigation Aids (NAVAIDS): Equipment used to locate aircraft and direct movement while airborne.

Public areas: Areas where no accessibility restrictions are imposed, generally including roadways, streets, parking lots and structures, and building interiors up to but not including baggage and passenger checkpoints at concourses.

Secured Area: Any portion of the airport where aircraft operators (and foreign air carriers that have a security program under part 1544 or 1546) enplane and deplane passengers, sort and load baggage, and any adjacent areas not separated by adequate security measures.

Security Areas, Security Identification Areas (SIDAs): 1.) AOA; 2) Secured Areas: Exterior or interior areas the access to which is controlled by authorized security personnel or by keyed or electronic locks, and which may have posted notice of restricted access.

Traffic Activity: In-the-air or on-the-ground aircraft and emergency vehicle activity that, determined by ATCT, Airport Manager or City Engineer because of safety reasons, prohibits the start, continuation or completion of construction operations.

Transportation Security Administration (TSA): Agency of U.S. Department of Transportation charged with implementing and enforcing federal airport security rules and regulations. TSA also means TSA's Undersecretary or the Undersecretary 's duly authorized representative(s).

TSR: an acronym for Transportation Security Regulation.

REFERENCES

1.05 PARTIAL LIST OF PHRASES

- A. Read "includes" and "including" as having the phrase "but not necessarily limited to" immediately following the words, if not otherwise written out.
- B. "Required" means products, labor and services provided by the Contractor to properly complete the Work following the Contract Documents and the design concept expressed therein, such required work being determined and governed by field or shop conditions.

1.06 PARTIAL LIST OF ABBREVIATIONS AND ACRONYMS

- A. Following abbreviations and acronyms may appear on Drawings and in other Sections:
 - 1. *CFP*: City-furnished product(s).
 - 2. *CSP*: Contractor-salvaged product(s).
 - 3. *NIC or N.I.C.*: Not in contract.
 - 4. *NOTAM*: Notice to Airman.
 - 5. *PDC*: Department of Aviation Planning Design Construction Group.
 - 6. *RFI*: Request for Information/Clarification.
 - 7. *RFP*: Request for Proposal.
 - 8. *WCD*: Work Change Directive.
 - 9. *APGS*: Automated Parking Guidance System to the list of acronyms.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01450

CONTRACTOR'S QUALITY CONTROL

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. General requirements for Contractor's quality control services.
- B. Contractor's responsibilities related to City's testing are specified in Section 01455- City's Acceptance Testing.

1.02 GENERAL

- A. Maintain source and on-site quality control over suppliers, manufacturers, products, services, site conditions, quality assurance programs, and workmanship, to provide work of required quality at no additional cost to the City.
- B. Follow manufacturers' installation instructions, including each step-in sequence.
- C. Request clarification from City Engineer before proceeding should manufacturers' instructions conflict with Contract Documents.
- D. Follow specified standards as minimum requirements for the Work except when more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Perform work by persons qualified to produce the specified level of workmanship.
- F. Observe, inspect, collect samples and test samples of the Work as it progresses and as required for compliance with Document 00700- General Conditions Paragraph 3.2.
 - 1. At Contractor's discretion, retain a testing laboratory to supplement manufacturers' own product testing programs, except do not retain the same testing laboratory retained by City under Section 01455- City's Acceptance Testing.
 - 2. Additional responsibilities of Contractor related to testing are specified in Section 01455- City's Acceptance Testing.

1.03. CONTRACTOR'S QUALITY ASSURANCE PROGRAM (QAP)

- A. Implement and maintain a QAP of inspection, sampling, testing, and observation and test results reporting for the Work, applicable to product source, fabrication, mixing, and through final installation, to provide proper work.
- B. Submit required submittals and requests for information (RFIs) into the HAS's web-based application, Microsoft SharePoint. Access to the SharePoint portal and required training will be coordinated through the Project Manager. Submit Contractor's Quality Assurance

CONTRACTOR'S QUALITY CONTROL

Program (QAP), following Section 01340- Shop Drawings, Product Data and Samples, with following minimum information:

1. Organization chart indicating Contractor's QAP personnel.
 2. Inspection, Sampling and Testing Matrix/ Schedule: Overlaid with requirements of Section 01325- Construction Schedules and Section 01455- City's Acceptance Testing.
 3. Sample QAP reporting forms.
 4. Procedures for action to correct defective work.
 5. Procedures to implement and manage the QAP.
 6. Submit one copy of Contractor's written QAP Inspection, Test, and Daily Reports to City and one copy to ITL, on a daily basis, indicating:
 - a. Project Name, Number, CIP Number.
 - b. Date/time of inspection/sampling/test, and quantity of product involved.
 - c. Product or installation batch, mill number, or production run number, and method used to assure statistically based random sampling following ASTM D3665.
 - d. Environmental conditions where applicable to results.
 - e. Name and signature of observer or tester, certifying as follows:

"The above work was inspected/sampled and tested in the manner described, and the result(s) are hereby certified by the undersigned as complete and accurate."
 - f. Product or installation inspected, by Section number, and location of inspection (such as product source, fabrication shop, or on site), and quantity of product tested.
 - g. Location in the Work, by Drawing/detail number, floor number, range/station number, or other specific identifier traceable to the Drawings.
 - h. Type of inspection or test (such as visual; non-destructive X-ray), and type of test by referenced standard test number.
 - i. Type of inspection, sample or test products used.
 - j. Performance standard required.
 - k. Factual evidence and results of inspections, measurements or tests stated as "pass" or "fail."
 - l. Factual evidence and record of observations and tests. Include nature and type of failure, and comments as applicable.
- C. Contractor's QAP Personnel for Sitework:
1. Quality Control Manager: Sole responsibility for management, implementation and control of the QAP; an employee of Contractor and specialist in type of applicable construction. If not an officer of firm, this person shall report to an officer.

- a. Duties and Responsibilities: Plan, organize, staff, direct and control the QC Program; supervise QCTs (below); collate and review detail reports of QC activities for accuracy and completeness before publication, and prepare factual summary reports. The QCM may work projects other than this project, except QCM shall be present at times of sampling, testing or observation, within 2 hours of notice.
 - b. Demonstrated experience in parking garage paving construction and quality assurance compliance equivalent in scope and complexity to work of this contract, plus one of the following minimums:
 - 1) Registered civil engineer, with 1 year above experience.
 - 2) Engineer-in-Training, with 2 years above experience.
 - 3) Graduate Bachelor of Science degree in Civil Engineering, Civil Engineering Technology or Construction, with 3 years above experience.
 - 4) National Institute for Certification in Engineering Technologies (NICET), Level III, certified Construction Materials Technician, Highway Materials Technician, or Highway Construction Technician, with 4 years above experience.
 - 5) NICET-certified Civil Engineering Technician, with 5 years above experience, and approved by the City Engineer.
2. Quality Control Technicians (QCT): Responsibility for processing this QC Program; report to the QCM.
- a. Duties and Responsibilities: Inspect work, collect samples, take measurements, test work, collate test and measurement data, and prepare factual, accurate and complete reports. Use as many QCTs as required. QCTs may be Contractor's employees or personnel of a qualified ITL subcontracted to the Contractor, except do not use City's ITL to fulfill Contractor's testing requirements.
 - b. Demonstrated experience in same construction as QCM, and quality assurance compliance equivalent in scope and complexity to work of this contract, plus one of the following minimums:
 - 1) Engineer or Engineering Technician, with 1 year above experience.
 - 2) NICET Level II or higher certification as Construction Materials Technician, Highway Materials Technician, or Highway Construction Technician, , with 2 years above experience.
3. Equivalent certifications by authorities other than NICET may be substituted following Section 01630.
- D. Contractor's QAP Personnel for Buildings:
1. Quality Control Manager: Sole responsibility for management, implementation and control of the QAP; an employee of the Contractor and specialist in type of applicable construction. If not an officer of firm, this person shall report to an officer.
 - a. Duties and Responsibilities: Plan, organize, staff, direct and control the QC Program; supervise QCT staff (below); collate and review detail reports of QC activities for accuracy and completeness before publication, and prepare factual summary reports. The QCM may work projects other than this project, except QCM shall be present at times of sampling, testing or observation, within 2 hours of notice.

- b. Demonstrated experience in building Structural construction and quality assurance compliance equivalent in scope and complexity to work of this contract, plus one of the following minimums:
 - 1) Registered structural engineer, with 1 year above experience.
 - 2) Engineer-in-Training, with 2 years above experience.
 - 3) Graduate Bachelor of Science degree in structural engineering, with 3 years above experience.
- 2. Quality Control Technicians (QCT): Responsibility for processing QAP; report to the QCM.
 - a. Duties and Responsibilities: Inspect work, collect samples, take measurements, test work, collate test and measurement data, and prepare factual, accurate and complete reports. Use as many QCTs as required. QCTs may be Contractor's employees or personnel of a qualified ITL subcontracted to the Contractor, except do not use City's ITL to fulfill Contractor's testing requirements.
 - b. Engineer or Engineering Technician, with minimum 1 year demonstrated experience in same construction as QCM, and quality assurance compliance equivalent in scope and complexity to work of this contract.

1.03 REFERENCES

- A. Obtain copies of referenced standards and maintain at site when required by other Sections.

1.04 MANUFACTURER'S FIELD SERVICES

- A. When specified in other Sections or when conditions are required to maintain schedule, cost or quality control, provide services of properly qualified manufacturer's or supplier's technical representative(s) to observe field conditions, conditions of substrates and installation, quality of workmanship, startup, testing, adjusting, balancing, demonstration and City-personnel training as required.
- B. Within 14 days of observation, submit a written report to City Engineer, prepared by manufacturer's representative, documenting their observations, supplementary instructions and instructions at variance with manufacturer's written instructions, and, where applicable, recommendations for corrective action. Costs and time for corrective action is Contractor's responsibility, without increase in Contract Sum or Time.

1.05 SUBCONTRACTS

- A. Coordinate work of subcontractors. Inform subcontractors of relation of their work to that of other subcontractors and Separate Contractors and direct scheduling of work to prevent conflicts or interferences.
- B. Employ subcontractors with documented proof of proper completion of two projects during the past 3 years of work similar in scope, type and quality as that required for this contract.

1.06 EXAMINATION AND PREPARATORY WORK

- A. Carefully examine substrates whether Base Facility or provided as part of the Work before commencing work applied to or accommodated by substrates. Proceed after unsatisfactory conditions are corrected, and after substrate work is properly prepared and complete.
- B. Take field dimension and establish and maintain lines, dimensions, and benchmarks as required to control proper fabrication and installation of work.
- C. Do not proceed with affected work until unsatisfactory site conditions and substrates are correct.
 - 1. Make written notification of scope and type of corrections required of separate contracts.
- D. Repair remaining substrates following Section 01731- Cutting and Patching.

1.07 CONTRACTOR'S TESTING

- A. Follow Document 00700- General Conditions Paragraphs 3.9.2 and this Section 01450.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.01 INSPECTIONS BY BUILDING OFFICIALS AND OTHER AGENCIES

- A. Immediately notify City Engineer of the date of inspections by governing authorities, in order for City Engineer to attend.

END OF SECTION

PGAL
Houston

IAH TERMINAL C GARAGE SIGNAGE AND WAYFINDING
IAH /Project No. 794G

CONTRACTOR'S QUALITY CONTROL
01450-6 ver 3-5-14
ISSUE FOR PERMIT

SECTION 01455

CITY'S ACCEPTANCE TESTING

PART 1- GENERAL

1.01 SECTION INCLUDES

- A. City will retain an Independent Testing Laboratory (ITL) for following services:
1. Collect product samples at source, site of fabrication, or project site as required by referenced test procedure, as specified herein or in other Sections.
 2. Test product samples at source, site of fabrication, project site or in ITL's laboratory as required by referenced test procedure, as specified herein or in other Sections.
 3. Inspect execution of work at source, site of fabrication, or project site, as applicable, as specified herein or in other Sections.
 4. Record and distribute observations of work during inspections, indicating "pass" or "fail."
 5. Record and distribute results of tests, indicating "pass" or "fail."
 6. ITL does not have authority to:
 - a. Release, revoke, alter, or enlarge requirements of Contract Documents.
 - b. Approve or accept work.
 - c. Assume duties of Contractor.
 - d. Stop the Work or a part thereof.
- B. Where requirements for acceptance testing appear in other Sections, without reference to this Section 01455, inspect and test that work following requirements in those Sections and this Section 01455 and Section 01457- Estimating Percentage of Product Within Specification Limits.

1.02 CONTRACTOR'S RESPONSIBILITIES

- A. Notify City Engineer, ITL and Designer minimum 24 hours prior to expected time for inspections or sample collections. Schedule ITL's, City Engineer's, and Designer's presence for timely inspections, observations, and sample collection without delay to the Work.
- B. Provide access to the Work and cooperate with ITL for inspection and sample collection.
- C. Furnish samples of manufactured products to ITL for inspection and testing.

CITY'S ACCEPTANCE TESTING

- D. Provide incidental labor, products, services and facilities for sample collection and for transportation and handling of samples to ITL's vehicle or to ITL's on-site test facility.
- E. Reimburse City by Modification (Section 01255- Modification Procedures) for costs of retesting previously "failed" work, including time expended by City's personnel related thereto.
- F. Time delays and costs resulting from ill-timed QC work are the Contractor's responsibility, without increase in Contract Time or Price.
- G. Follow Document 00700- General Conditions Paragraph 3.2 and Section 01450- Contractor's Quality Control.
- H. Perform work following requirements of Contract Documents.
- I. Read reports of failed tests or measurements. Implement corrective actions to prevent defective work from proceeding farther.
- J. Stop affected work when corrective action fails to bring work to required standards.
- K. Remove defective work following Section 01731 and replace with proper work.
- L. Inspect, sample and test Base Facility (Section 01726- Base Facility Survey) as required to determine and confirm acceptability of existing construction as substrate for new construction.
- M. If Contractor employs a testing laboratory, follow ASTM D3740 and ASTM E329, plus other test standards specified in other Sections.
- N. Keep one copy of ITL's reports at field office for duration of the Work.
- P. Contractor shall not:
 - 1. Employ for Contractor's quality assurance testing the same ITL employed by the City for this Project.
 - 2. Retain possession of ITL's samples.

1.03 SUBMITTALS BY ITL

- A. Submit 3 copies of following to City:
 - 1. Written certification of compliance with following:
 - a. ASTM D3740 - Practice for Evaluation of Agencies Engaged in Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction.
 - b. ASTM E329 - Recommended Practice for Inspection and Testing Agencies for Concrete, Steel, and Bituminous Materials as Used in Construction.
 - 2. Copy of latest inspection report by Materials Reference Laboratory/ National Bureau of Standards (NBS) or inspection traceable thereto, with statement of remedies of

deficiencies.

3. Invoice for retesting previously “failed” work.
- B. Submit 5 copies of following, 3 to City, 2 to Contractor. Immediately transmit “fail” reports by facsimile directly to City and to Contractor.
1. Project Name, Number, CIP Number.
 2. Identify ITL, Contractor, Subcontractor or Supplier, Section number and name, generic and manufacturer's name of product, numerical sequence when more than one inspection, sample or test of the same product is made, date and time of each inspection, sample collection or test, and applicable Drawing detail number.
 3. Date/time of inspection/sampling/test, and quantity of product involved.
 4. Product or installation batch, mill number, or production run number, and method used to assure statistically based random sampling following ASTM D3665.
 5. Environmental conditions where applicable to results.
 6. Name and signature of observer or tester, certifying as follows:

“The above work was inspected/sampled and tested in the manner described, and the result(s) are hereby certified by the undersigned as complete and accurate.”
 7. Product or installation inspected, by Section number, and location of inspection (such as product source, fabrication shop, or on site), and quantity of product tested.
 8. Location in the Work, by Drawing/detail number, floor number, range/station number, or other specific identifier traceable to the Drawings.
 9. Type of inspection or test (such as visual; non-destructive X-ray), and type of test by ASTM or other reference standard test number.
 10. Type of inspection, sample or test equipment used.
 11. Performance standard required
 12. Factual evidence and results of inspections, measurements or tests stated as “pass” or “fail.”
 13. Factual evidence and record of observations and tests. Include nature and type of failure, and comments as applicable. Furnish graphic or narrative data, or both, indicating nominal requirements and actual test values. Indicate type and numerical value of deviations from specified requirements.
 14. For submittals using SI (metric) measure as the ITL’s standard, include corresponding Imperial measure conversions. Follow Section 01610- Basic Product Requirements.

- C. Print and distribute copies of records.
- D. Transmit reports within 7 days of observations, inspections or test completion, except where shorter processing time is required due to possibility of Contractor continuing installation of “failing” work.
- E. For data in the form of drawings:
 - 1. Submit one vellum sepia or electrostatic transparency (emulsion side “up”) with one diazo print to City Engineer. Submit one diazo print to Contractor.
 - 2. Sheet Size: 8-1/2 x 11 inches minimum; 44 x 34 inches maximum.
 - 3. If CADD is used, prepare documents readable, writable and printable using IBM PC-compatible hardware and software, based on AutoCAD (11 or later versions) or software translated thereto. Provide copy of AutoCAD data disks to City Engineer
 - 4. Prepare drawings by qualified drafters.
 - 5. Draw to scale, and accurately represent products.
- F. For statistical records in the form of spreadsheets or graphs:
 - 1. Submit electrostatic prints.
 - 2. Sheet Size: 8-1/2 x 11 inches minimum; 11 x 17 inches maximum.
 - 3. Provide copy of data disks to City Engineer at completion of the Work.

PART 2- PRODUCTS

2.01 SAMPLING AND TEST EQUIPMENT

- A. Provide and maintain in proper function sampling and test equipment of type and quantity required, with calibration and accuracy traceable to NBS.

PART 3 EXECUTION

3.01 GENERAL PROCEDURES

- A. Follow requirements of individual Sections.
- B. Coordinate inspections, sampling and testing with construction progress and Contractor’s schedule specified in Section 01325- Construction Schedules.
- C. At least once per shift inspect mixing, fabrication and installation of soil, cementitious and petroleum-based products for proper operation or tolerances. Confirm installers and tool operators are qualified, and tools are properly functioning.

- D. Sample at frequencies following requirements of applicable Sections or as specified herein and test each sample.
- E. Take quantity, linear, volume and bulk measurements as frequently as necessary to control mixing, fabrication and installation.
- F. Properly calibrate test equipment and measuring tools before use.
- G. Immediately report failed tests or measurements.
- H. Test work for proper function and performance as specified herein and in other Sections.

3.02 INSPECTION AND OBSERVATION

- A. Inspect work by properly experienced personnel. Observe mixing, fabrication and installation procedures. Record observations.
- B. Inspect at frequency indicated, using visual observation and measuring tools appropriate to the work. If not otherwise required in other Sections, inspect product source at the site of origin.

3.03 SAMPLING

- A. Unless otherwise indicated in Sections or otherwise required by test standard, randomly collect 3 samples and maintain possession until observation and testing is complete and results documented.
- B. Collect and handle samples following test standard.
- C. Coordinate operations with Contractor.

3.04 TESTING

- A. Test products *in situ* as approved by City Engineer or in laboratory where destructive tests are required, test to product failure. Note factual observations, test results, and measuring equipment setup, typed or legibly handwritten. For graph illustrations, use computerized database or spreadsheets.
- B. Store and cure samples following test standards or as required to maintain samples in pristine condition until tested.
- C. Test samples for conformance with requirements.
- D. Follow test standards specified herein and in other Sections.

3.05 SCHEDULE OF INSPECTIONS, SAMPLES AND TESTS

- A. Observe mixing, fabrication and installation, and inspect, collect samples and test, as indicated in applicable Sections.

END OF SECTION

SECTION 01506

AIRPORT TEMPORARY CONTROLS

PART 1 – GENERAL

1.01 SECTION INCLUDES

- A. Dust control.
- B. Noise control.
- C. Pest and rodent control.
- D. Pollution and environmental control.
- E. Security controls, security plan and procedures. Work in AOA or the airport's secured area is not intended as part of this Contract; however, TSA may be involved in reviews of Contractor's construction plans to verify no TSA requirements or restrictions apply.
- F. Safety requirements and safety plan.
- G. Emergency procedures.

1.02 REFERENCES

- A. U.S. Department of Transportation Federal Aviation Administration Advisory Circular AC 150/5370-2C.

1.03 SUBMITTALS

- A. Make following submittals in 3-ring "D" binders, with clear spine and cover pockets and label "Airport Construction Control Plans" on white card-stock inserts. Prepare submittals as work of this and other Sections but submit following Section 01312- Coordination and Meetings.
- B. Preliminary "Airport Construction Control Plans": Submit, under provisions of Section 01325, 3 copies in draft form of the following, with section dividers labeled as and containing:
 - 1. Construction Traffic Control Plan, prepared under Section 01555- Traffic Control and Regulation.
 - 2. Emergency Response Plan Listing Safety Officers (Paragraph 1.09) with names, positions, office and home telephone numbers, and pager and portable telephone numbers.
 - 3. Security Plan.

AIRPORT TEMPORARY CONTROLS

4. Dust Control Plan.
 5. Revise as required and submit 5 final copies, in same form as preliminary copies under Section 01312- Coordination and Meetings.
- C. Pesticides and Poisons: Submit following Section 01340- Shop Drawings, Product Data and Samples. Include Material Safety Data Sheets and manufacturers' recommendations for use and application. Include copy of applicator's certification from manufacturer.
- 1.04 DUST CONTROL
- A. Prevent uncontrolled dust creation and movement. Prevent airborne particulates from reaching receiving streams or storm water conveyance systems, building interiors and AOA.
 - B. Use spray-on adhesives or plastic covers on exposed soil piles.
 - C. Follow Section 01505- Temporary Facilities for interior enclosures.
 - D. Implement dust control methods immediately whenever dust migration is observed.
- 1.05 NOISE CONTROL
- A. Provide vehicles and tools with noise suppressors and use methods and products that minimize noise to the greatest degree practicable. Follow OSHA standards and City Ordinances regarding noise. Do not create noise levels which interfere with the Work, with work by City, with airport operations, or which create a nuisance in surrounding areas.
 - B. Do not use impact-type or powder-actuated-type tools adjacent to occupied office-type areas.
- 1.06 PEST AND RODENT CONTROL
- A. Provide pest and rodent control as required to prevent infestation of construction or storage areas using legal chemicals applied by a licensed applicator.
 - B. Provide methods and products with no adverse effect on the Work or adjoining properties.
 - C. Use and store chemicals following manufacturers' recommendations and with local, state, and federal regulations. Avoid overuse of pesticides that produce contaminated runoff. Prevent spillage. Do not wash pesticide containers in or near flowing streams or storm water conveyance systems, or inside buildings.
- 1.07 POLLUTION AND ENVIRONMENTAL CONTROL
- A. Prevent contamination of soil, water or atmosphere by discharge of noxious substances from construction operations.
 - B. Contain spillage and remove contaminated soils or liquids. Excavate and dispose of contaminated earth off-site and replace with suitable compacted fill and topsoil.

- C. Prevent harmful substances from entering public waters. Prevent disposal of wastes, effluents, chemicals, or other such substances adjacent to streams, or in sanitary or storm sewers.
- D. Provide systems for control of atmospheric pollutants. Prevent toxic concentrations of chemicals. Prevent harmful dispersal of pollutants into the atmosphere.
- E. Use equipment during construction following Federal, State, and local laws and regulations.
- F. Follow statutes, regulations, and ordinances governing prevention of environmental pollution and preservation of natural resources, including but not limited to the National Environmental Policy Act of 1969, PL 91-190, Executive Order 11514.
- G. Undeveloped areas on the airport site have considerable natural value. Do not cause unnecessary excavation or filling of terrain, unauthorized destruction of vegetation, air or stream pollution, nor harassment or destruction of wildlife.
- H. Follow environmental requirements. Limit disturbed areas to boundaries established by the Contract Documents. Do not pollute on-site streams, sewers, wells, or other water sources.

1.08 SECURITY CONTROLS, PLAN AND PROCEDURES

- A. Protect products and property from loss, theft, damage, and vandalism. Protect City property and other private property from injury or loss in connection with the Work.
- B. Employ watchmen as needed to provide required security and prevent unauthorized entry.
- C. Repair damage or replace property vandalized.
- D. If existing fencing or barriers are breached or removed for purposes of construction, provide an appropriate (as determined by the airport manager or designee) number of guards and/or maintain temporary security fencing equivalent to existing and approved by City Engineer.
- E. Maintain security program through construction until City's acceptance and occupancy precludes need for Contractor's security program.
- F. Provide chain link fence Terminal area staging areas, following Section 01505- Temporary Facilities.
- G. Airport Security Requirements:
 - 1. Airport Manager and TSA monitor effectiveness of airport security by attempting to gain unauthorized entry into security areas. When TSA gains unchallenged access to security areas, City and/or the responsible individual may be fined. When unauthorized entry into security areas is made through contract limits or other areas under the Contractor's control:
 - a. Reimburse the City, without increase in contract price, the amount of imposed fines levied against the City, accomplished by Change Order following Section 01255- Modification Procedures.

- b. Cease work in breached areas until proper security measures are in place, without change in contract price or time.
2. Immediately notify HPD of discovered presence of unbadged or unknown persons, vehicles or animals in security areas. Dial (IAH) 281-231-3100.
3. Obtain permitted AOA gate and other security area access locations from Airport Manager. Assign personnel to control passage through entry points not staffed by airport personnel.
4. Badges:
 - a. *After contract award and before preparation of the Safety Plan (Paragraph 1.09D) and construction schedule (Section 01325), obtain permitted security badges.*
 - b. *Security identification badges are required for access into AOA/Secured areas. Badges are valid for one year or for the period of the contract, whichever is shorter.*
 - c. *TSA TSR Part 1542.209 applies to personnel engaged in work of this contract occurring within the AOA or secured area, and reads in part as follows:*

"...each airport operator must ensure that no individual is granted unescorted access authority unless the individual has undergone a fingerprint-based criminal history records check (CHRC) that does not disclose that he or she has a disqualifying criminal offense."
 - d. *Obtain from City Engineer and fill out one security badge application package (application form and all associated paperwork) per person (including subcontractors' personnel) needing unescorted access in security areas.*
 - e. *Contact the airport ID badging office to arrange for collection and submittal of fingerprints. Prepare and maintain a file for each applicant, including a copy of the completed application. Keep in Contractor's main office until expiration of the warranty period.*
 - (1) *Short-term or temporary personnel are permitted in security areas but only under constant escort by a properly badged escort, who shall have no duty other than to escort short-term or temporary personnel.*
 - (2) *Badged and escorted personnel are limited to access to and from work areas and shall remain in the work area.*
 - (3) *Personnel under constant escort shall be continuously observed by and in the immediate company of badged personnel.*
 - (4) *City Engineer may limit the number of badged personnel and personnel under constant escort.*
 - f. *Submit completed applications to City Engineer for further review.*
 - g. *Attend required security training sessions.*
 - h. *Pick up completed badges and pay badging fees (as of December 2000, \$50.00 per badge for a 1-year period--verify fee and duration with Airport Manager).*

AIRPORT TEMPORARY CONTROLS

5. Do not leave fence breaks unattended. Restore fence or erect equivalent secure temporary fencing before departing the work area.
6. Provide proper identification on Contractor's vehicles permitted in AOA.

1.09 SAFETY REQUIREMENTS

- A. Contractor and not City, City Engineer or Designer is solely and without qualification responsible for observation and compliance with safety regulations without reliance or superintendence of or direction by City, City Engineer or Designer.
- B. Safety measures, including but not limited to safety of personnel, provision of first-aid equipment, installation, operation and removal of temporary ventilation and safety equipment, in the Contract Documents are a subsidiary obligation of Contractor compensated through various payment items.
- C. Follow Document 00700- General Conditions Paragraph 10.1 and this Section for safety plan and procedures.
- D. Prepare a written detailed Safety Plan for the Work describing:
 1. Specific methods used to maintain airport safety procedures, based on requirements of the Contract Documents, airport procedures, FAA/TSA requirements and Contractor's own safety and security program.
 2. Contractor's emergency procedures in event of following minimum set of circumstances: airport's-, tenants'- or Contractor's on-site property damage; accidents; fire emergency; medical emergency; Airport Manager's intervention in construction operations; detainment or arrest of unauthorized Contractor's employees and subcontractors in Security areas; discovery of hazardous materials.
 3. Provisions for temporary removal of security fencing (including culvert and drainway grates). Include proposed actions to prevent entry of people or animals into security areas when security fence is breached. Do not breach fencing without approval.
 4. Requirements for closing safety areas.
 5. Submit draft Safety Plan at the Preconstruction Conference, following Section 01312- Coordination and Meetings.
- E. City Engineer will review the safety program with FAA and ATCT for compliance with applicable regulations. If the plan fails to demonstrate compliance, modify it until approval is obtained.
- F. Contractor's Safety Officers: Refer to Section 01550 – Public Safety & Contractor Safety Staffing, Paragraph 1.05, Contractor's Safety Staffing Requirements.
- G. Submit final Safety Plan at the first Progress Meeting following Section 01312- Coordination and Meetings.

AIRPORT TEMPORARY CONTROLS

1. Include in the safety plan Contractor's response to trench safety requirements following Section 01561- Trench Safety System.
- H. Follow applicable Federal, State and local safety codes and statutes and with proper construction practice. Establish and maintain procedures for safety of work, personnel and products involved in the Work.
- I. Follow Texas Occupational Safety Act (Art. 5182a, V.C.S.) and promulgations of Secretary of Labor under Section 107 of Contract Work Hours and Standards Act, published in 29 CFR Part 1926 and adopted by Secretary of Labor as occupational safety and health standards under the Williams-Steiger Occupational Safety and Health Act of 1970. Follow other legislation enacted for safety and health of Contractor employees. These safety and health standards apply to Contractor, Subcontractors and Suppliers and their respective employees.
- J. Immediately notify City Engineer of investigation or inspection by Federal Safety and Health inspectors of the Work or place of work on the job site, and after such investigation or inspection inform City Engineer of results. Submit 1 copy of accident reports to City Engineer within 10 days of date of inspection.
- K. Protect areas occupied by workmen by the best available devices for detection of lethal and combustible gases. Frequently test devices to assure their functional capability. Monitor liquids and gases infiltrating into work areas for visual or odor evidences of contamination. Take immediate appropriate steps to seal off entry of contaminants into to the Work.
- L. Maintain coordination with City's Police and Fire Departments during the Work.

1.10 EMERGENCY PROCEDURES

- A. If an emergency situation occurs, including involvement in or witness to aircraft or motor vehicle emergencies and emergencies involving other parties or property regardless of fault, or a violation of requirements of this Section, or a violation of FAA/TSA regulations, take one or more of the following minimum actions as appropriate to the situation.
- B. Immediately report to City Engineer accident or damage to pavement, buildings, utilities, and vehicles involving or caused by Contractor, Subcontractors, Suppliers, personnel, equipment or others.
- C. In general:
 1. Immediately notify HFD or HPD (public areas) as appropriate and applicable to location of emergency.
 2. Notify City Engineer by telephone or in person.
 3. Stop work in the area. Secure site as required to prevent further damage to property and persons.
 4. Evacuate non-essential personnel from the scene. Keep involved personnel and witnesses on-site until otherwise directed by City Engineer or security officers.
 5. Impound involved vehicles in "as-is condition" until otherwise directed.

AIRPORT TEMPORARY CONTROLS

6. Do not resume work in the area until released by City Engineer.
- D. For discovery of actual or suspected hazardous material contamination, proceed with Paragraph B above while simultaneously initiating Contractor's own hazardous material response program.
- E. Follow City Engineer's instructions for emergencies affecting the Work but occurring outside the Contract Limits. Certain situations may require the Work or work to be temporarily stopped under provisions of Document 00700- General Conditions.
 1. Maintain a log documenting cost and time impact of the stop-work order.
 2. Submit data to the City Engineer in form as instructed at that time.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01507
TEMPORARY SIGNS

PART 1- GENERAL

1.01 SECTION INCLUDES

- A. Temporary signs at construction access points.
- B. Maintenance.
- C. Removal.
- D. Project and Contractor identity signs are not permitted.
- E. Temporary barricades and signage to close sections of the garage for phased installation.

1.02 QUALITY ASSURANCE

- A. Design signs and supporting sign structure to remain in place and withstand 50 miles-per-hour wind velocity.
- B. Sign Manufacturer/Maker/Painter: 5 years experience as a professional sign company
- C. Finishes, Painting: Withstand weathering, fading, and chipping for duration of construction.
- D. Appearance: Fresh, new-looking, legible and neat look during the entire period during which required.

1.03 SUBMITTALS

- A. Follow Section 01340- Shop Drawings, Product Data and Samples.
- B. Submit shop drawings including:
 - 1. Signboards and Copy: Show to-scale size, dimensions, content, layout, font style and size, and colors.
 - 2. Location of each sign during each stage (Section 01326- Construction Sequencing).

PART 2- PRODUCTS

2.01 TEMPORARY SIGNS FOR ACCESS POINTS

- A. HAS will furnish the artwork for temporary directional wayfinding and closures during construction. An allowance has been provided for these signs. These signs to be printed vinyl film on prepared plywood substrate. Refer to section 01110

- B. Posts for Exterior Signs: New 4x4 inch moisture-resistant-treated wood or 2-1/2-inch diameter by 12-foot long galvanized steel.
 - 1. Fabricate to length required for 3-foot direct-bury plus aboveground length required for proper height of signboard mounting.
 - 2. Furnish number of posts as required for proper support of signboard
- C. Signboards:
 - 1. For Exterior Signs: 3/4-inch-thick exterior grade medium density overlay (MDO) plywood, or 3/16-inch sheet aluminum. Paint background white.
 - a. Contractor's Option: Use colored vinyl film in lieu of paint for aluminum.
 - 2. For Interior Signs: 3/4-inch-thick fire-retardant treated medium density overlay plywood, or colored plastic laminate cladding both faces and with painted edges, or 1/8-inch sheet aluminum. Paint background black.
 - a. Contractor's Option: Use colored vinyl film in lieu of paint for aluminum.
- D. Color Coating for Signboards and Hashmarks: Flat ultraviolet inhibited acrylic polyurethane or matte vinyl, all visible surfaces.
- E. Copy and Borders: Flat color (color as scheduled) vinyl die-cut, Helvetica Medium typeface, size as shown or scheduled.
- F. Rough Hardware: For wood, galvanized steel or brass for fasteners and other hardware. For aluminum, cadmium-plated steel or stainless steel.
- G. Skid-mounted Signs: Allowed only when approved by the City Engineer. Approval does not release Contractor from responsibility of maintaining temporary signs on site and does not make City responsible for security of temporary signs.

2.03 SIGN FABRICATION

- A. Fabricate signboards and install copy in the shop.

PART 3- EXECUTION

3.01 INSTALLATION

- A. Install temporary signs at construction area access points, including within security areas and AOA, at following location:
 - 1. Where required by City Engineer.
 - 2. As required for phasing, public entries and closures.
- B. Install signs fully visible, legible, level and plumb.

3.02 MAINTENANCE

- A. Maintain signs and supports and markings clean. Repair deterioration and damage.
- B. Relocate signs as work progresses at each stage at no additional cost to the City.

3.03 REMOVAL

- A. Remove temporary sign work when control is no longer needed or as directed by City Engineer.

3.04 MESSAGE SCHEDULE

- A. Construction Entrance Warning Sign: 3 by 2-foot signboard, white copy and border on black background. Surface-mount on access gates through fences and on doors through barricades or enclosures; at 50 feet on center unless otherwise required by governing agencies:

NO ENTRANCE (4 inch)

CONSTRUCTION AREA (4 inch)

(45-degree hash marks, full width) (2 inch)

Hard Hat Required (2 inch)

Security Badge Required (2 inch)

- B. Emergency Egress Sign: One-foot square signboard, white copy and border, with directional arrow, on black background. Surface-mount on fences, barricades or enclosures, or freestanding, spaced 50 feet on center along path of egress, unless otherwise required by governing agencies.

EXIT (4 inch)

(Arrow direction as appropriate to egress path) (6 inch)

- C. No Entrance to Closed Parking Area: 8 by 4-foot signboard, white copy and border on black background, free-standing; at each ramp access to floor on which work occurs:

NO ENTRANCE (6 inch)

CONSTRUCTION AREA (6 inch)

(45-degree hash marks, full width (4 inch)

This Parking Area Closed (4 inch)

Until *(Insert Date)* (4 inch)

TEMPORARY SIGNS

01507-3 ver. 10-21-97

ISSUE FOR PERMIT

- D. Notice of Intent to Close Parking Area: 8 by 4-foot signboard, white copy and border on black background, free-standing; at each ramp access to floor on which work occurs:

WARNING (6 inch)

THIS PARKING LEVEL (6 inch)

WILL BE CLOSED (6 inch)

(45-degree hash marks, full width) (4 inch)

Do Not Park on This Level (4 inch)

From *(Insert Date)* (4 inch)

Until *(Insert Date)* (4 inch)

END OF SECTION

DOCUMENT 01550

PUBLIC SAFETY & CONTRACTOR'S SAFETY STAFFING

PART 1 – GENERAL

1.01 SECTION INCLUDES

- A. Public Safety and Convenience
- B. General Requirements
- C. Street Markers and Traffic Control Signs
- D. Contractor's Safety Staffing Requirements

1.02 RELATED SECTIONS

- A. Section 00700- General Conditions
- B. Section 01555 – Traffic Control & Regulations
- C. Section – Trench Safety System

1.03 PUBLIC SAFETY AND CONVENIENCE

- A. The Work in this Project is to be performed in coordination with on-going operations in day and night time operations. The Contractor shall furnish and maintain appropriate barricades and signage required to maintain a safe work environment for the HAS employees, the public and construction staff working at the project site.
- B. Contractor shall plan and execute his operations in a manner that will cause a minimum interference with other construction projects.
- C. Signs, barricades and warning devices informing public of construction features will be placed and maintained by Contractor, who shall be solely responsible for their maintenance.
- D. Contractor shall perform the necessary cleanup and finishing immediately after all or a portion of the Work is completed.
- E. All fire hydrants and water control valves shall be kept free from obstruction and available for use at all times.

PUBLIC SAFETY & CONTRACTOR SAFETY STAFFING

01550-1, ver. 3-9-05
ISSUE FOR PERMIT

1.04 GENERAL REQUIREMENTS

- A. The Contractor shall observe the rules and regulations of the State of Texas and agencies of the U.S. Government which prohibit the pollution of any lake, stream, river, or wetland by dumping of any refuse, rubbish, dredge material, or debris therein.
- B. The Contractor is specifically cautioned that disposal of materials into any water of the State must conform to the requirements of the Texas Natural Resource Conservation Commission (TNRCC), and any applicable permit from the US Army Corps of Engineers.
- C. Waste material must be disposed of at sites approved by the Owner's Representative and permitted by the City.

1.05 CONTRACTOR'S SAFETY STAFFING REQUIREMENTS

- A. Refer to Section 00700 – General Conditions, Article 10 – Safety Precautions

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF DOCUMENT

SECTION 01610

BASIC PRODUCT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Requirements for transportation, delivery, handling, and storage of Products.

1.02 PRODUCTS

- A. Products: Defined in Document 00700 – General Conditions. Does not include machinery and equipment used for preparation, fabrication, conveying and erection of the Work. Products may also include existing materials or components designated for reuse.
- B. For material and equipment specifically indicated or specified to be reused in the work:
 - 1. Use special care in removal, handling, storage and reinstallation, to assure proper function in completed work.
 - 2. Arrange for transportation, storage and handling of products which require off-site storage, restoration or renovation. Include cost in unit price for related items.
- C. When contract documents require that installation of work comply with manufacturer's printed Instructions, obtain and distribute copies of such instructions to parties involved in installation, including two copies to Project Manager. Maintain one set of complete instructions at job site during installation until completion.
- D. Provide Products from the fewest number of manufacturers as practical, in order to simplify spare parts inventory and to allow for maximum interchangeability of components. For multiple components of the same size, type or application, use the same make and model of component throughout the Work.

1.03 TRANSPORTATION

- A. Make arrangements for transportation, delivery, and handling of Products required for timely completion of the Work.
- B. Transport and handle Products in accordance with manufacturer's instructions.
- C. Consign and address shipping documents to proper party giving name of the Project and its complete street address. Shipments shall be delivered to Contractor.

1.04 DELIVERY

BASIC PRODUCT REQUIREMENTS

- A. Arrange deliveries of Products to accommodate short-term site completion schedules and in ample time to facilitate inspection prior to Installation. Avoid deliveries that cause lengthy storage or overburden of limit storage space.
- B. Coordinate deliveries to avoid conflict with the Work and conditions at the site and to accommodate the following:
 - 1. Work of other contractors or the City.
 - 2. Limitations of storage space.
 - 3. Availability of equipment and personnel for handling Products.
 - 4. The City's use of premises.
- C. Have Products delivered to the site in manufacturer's original, unopened, labeled containers.
- D. Immediately upon delivery, inspect shipment to assure:
 - 1. Product complies with requirements of the Contract.
 - 2. Quantities are correct.
 - 3. Containers and packages are intact; labels are legible.
 - 4. Products are properly protected and undamaged.

1.05 PRODUCT HANDLING

- A. Coordinate off-loading of Products delivered to the site. If necessary, during construction, move and relocate stored Products at no additional cost to the City.
- B. Provide equipment and personnel necessary to handle Products, including those provided by the City, by methods to prevent damage to Products or packaging.
- C. Provide additional protection during handling as necessary to prevent breaking, scraping, marring, or otherwise damaging Products or surrounding areas.
- D. Handle Products by methods to prevent over-bending or overstressing.
- E. Lift heavy components only at designated lifting points.
- F. Handle Products by methods to prevent over-bending or overstressing.

BASIC PRODUCT REQUIREMENTS

- G. Do not drop, roll, or skid Products off delivery vehicles. Hand-carry or use Suitable materials handling equipment.

1.06 STORAGE OF PRODUCTS

- A. Store and protect Products in accordance with manufacturer's recommendations and requirements of these Specifications.
- B. Make necessary provisions for safe storage of Products. Place Products so as to prevent damage to any part of the Work or existing facilities and to maintain free access at all times to all parts of the Work and to utility service company installations in the vicinity of the Work. Keep Products neatly and compactly stored in locations that will cause minimum inconvenience to other contractors, public travel, adjoining owners, tenants, and occupants. Arrange storage in a manner so as to provide easy access for inspection.
- C. Restrict storage to areas available on the site for storage of Products as shown on Drawings or approved by Project Manager.
- D. Provide off-site storage and protection when on-site storage is not adequate. Provide addresses of, and access to, off-site storage locations for inspection by Project Manager.
- E. Do not use lawns, grass plots, or other private property for storage purposes without written permission of owner or other person in possession or control of premises.
- F. Protect stored Products against loss or damage.
- G. Store in manufacturers' unopened containers.
- H. Neatly, safely, and compactly stack Products delivered and stored along the line of the Work to avoid inconvenience and damage to property owners and general public and maintain at least 3 feet clearance around fire hydrants. Keep public, private driveways and street crossings open.
- I. Repair or replace damaged lawns, sidewalks, streets or other improvements to satisfaction of Project Manager. Total length that Products may be distributed along route of construction at one time is 1000 linear feet, unless otherwise approved in writing by Project Manager.

PART 2 PRODUCTS (NOT USED)

BASIC PRODUCT REQUIREMENTS

01610-3 ver. 01.01.11
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PGAL
Houston

IAH TERMINAL C GARAGE SIGNAGE AND WAYFINDING
IAH /Project No. 794G

PART 3 EXECUTION (NOT USED)

END OF SECTION

BASIC PRODUCT REQUIREMENTS
01610-4 ver. 01.01.11
ISSUE FOR PERMIT

SECTION 01630

PRODUCT OPTIONS AND SUBSTITUTIONS

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Procedure for requesting substitution of products in lieu of those specified. These requirements supplement Paragraph 3.10 of Documents 00700- General Conditions and 00800- Supplementary Conditions.
- B. After submittal period expires, requests for substitutions will be considered only when a specified product becomes unavailable because of conditions beyond Contractor's control.

1.02 DEFINITIONS

- A. *Process*: Any proprietary method for installing products that results in an integral, functioning part of the Work. For this Section, the word "product" includes "process."

1.03 SUBMITTALS

- A. Submit 5 copies of each separate product substitution request, within time period stated in Document 00700- General Conditions, including:
 - 1. Full submittal data for specified products, following Section 01340- Shop Drawings, Product Data and Samples.
 - 2. Full data substantiating compliance of proposed substitutions with Contract Documents and substantiating equivalency with specified products:
 - a. Product identification, including manufacturer's name and address.
 - b. Manufacturer's literature with precise product description, and directly applicable performance and test data and reference standards.
 - c. Samples, as applicable.
 - d. Name and address of projects on which proposed product was used in similar or equivalent conditions within the last 3 years, and date of installation.
 - e. Name, address and telephone number of owner, designer, and installing contractor.
 - f. For process substitutions, detailed description of proposed method and drawings illustrating methods.
- B. Detailed reason(s) for substitution, and tangible benefits accruing to City.
- C. Itemized comparison of proposed substitutions with specified products and full description of deviations.

PRODUCT OPTIONS AND SUBSTITUTIONS

- D. Fully describe all effects of substitutions on the Work and on separate contracts and work by City. Include full cost data comparing proposed substitution with specified products and amount of change in Contract Sum. Indicate changes in construction schedule (Section 01325- Construction Schedules).
- E. Substitutions are not permitted when:
 - 1. They are not processed following Document 00700- General Conditions and this Section.
 - 2. Acceptance will require revision of Contract Documents or will change the design concept.
 - 3. Delay in construction will occur.
 - 4. No provisions for substitutions are stated in the Contract Documents.
- F. Burden of proof of merit of proposed substitution remains solely with Contractor.

1.02 CONTRACTOR'S OPTIONS

- A. Options, stated as "Contractor's option(s)" in Contract Documents, are intended to benefit the Work through reduced cost, decreased construction time, or better performance within designated range of criteria.
- B. Volunteer options are not permitted.
- C. Notify in writing City Engineer of options chosen.

1.03 QUALITY ASSURANCE

- A. To the maximum extent possible, provide products of the same type or function from a single manufacturer, make, or source. Where more than one choice is available, select the product which is compatible with other products already selected, specified, or which is in use by City.

1.04 DESIGNER'S ACTIONS

- A. Decision to accept or deny proposed substitute products, or selection of one product instead of another, is solely the responsibility of Designer; such decisions and selections are final.

1.05 COSTS FOR REVIEW OF SUBSTITUTIONS

- A. Pay costs related to Designer's review and examination of proposed substitutions. Assume liability for obtaining acceptance of substitutions.
- B. Reimburse City for actual evaluation costs of Designer's(s) if proposed substitute does not meet requirements of Contract Documents, or acceptance of proposed substitute requires changes to the Work.
- C. Reimburse City for associated design costs, including redesign, additional submittal reviews, investigations, Designer's fees and revision of Contract Documents required because of the requested substitution. Design costs are the full price for additional work performed, paid at

PRODUCT OPTIONS AND SUBSTITUTIONS

the rates established by Designer's contract with City for Design and Contract Documents phase of the Project.

- D. Pay for laboratory testing required to obtain information upon which equivalency can be determined.
- E. If Designer determines that proposed substitutions are not equivalent to specified products, furnish one of the specified products without delay in time or additional cost to City.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 01726
BASE FACILITY SURVEY

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. "Base Facility" is defined in Section 01423- References.
- B. Survey of Base Facility and related existing conditions.
- C. Notification of discoveries.
- D. Contractor's survey of Base Facility is intended to identify and describe actual as-found conditions to supplement information contained in Base Facility documents and in the Drawings and Specifications.
- E. Necessary changes in location of the Work may be made by City Engineer to avoid unanticipated concealed conditions, following Section 01255- Modification Procedures.
- F. If permanent relocation or reworking of existing conditions is required and not otherwise provided for in the Contract Documents, City Engineer will direct Contractor following Section 01255- Modification Procedures.

1.02 BASE FACILITY DOCUMENTS

- A. Drawing and Specifications for the Work are based on City-furnished Base Facility documents and upon the Designer's limited visual observations of sight-exposed conditions existing in July 2019.
 - 1. Contract Documents do not necessarily completely describe all details of Base Facility at interfaces with the Work.
 - 2. The Designer's observations did not extend to areas or conditions above ceilings or inside partitions and chases.
- B. Obtain available Base Facility documents from the City Engineer.

1.03 SEQUENCING AND SCHEDULING

- A. Sequence and schedule survey to properly coordinate with other construction operations.
- B. Complete survey work, process one or more Document 00685- Request for Information, obtain responses, evaluate and submit cost or schedule impact of responses, and process accepted modifications before commencing work of affected Sections.
- C. Obtain or designate and protect control samples of Base Facility work during survey and maintain until required submittals pertinent thereto are processed.

1.04 BASE FACILITY CONDITIONS

- A. Base Facility intended or required to remain takes precedence of fact and control over details and construction of interfaces, dimensions, clearances, openings, alignments, and substrate conditions between Base Facility and the Work.
- B. Base Facility is intended to remain except where shown on Drawings or specified as work of Section 01731- Cutting and Patching or Division 2 sections covering demolition.

1.05 DIMENSIONS

- A. Control dimensions are indicated by nominal value on the Drawings within parenthesis. This designation means, in addition to other requirements, the Contractor is responsible for finding the actual dimension following this Section and using actual dimensions to govern placement of work including relationship to and coordination with related work.
 - 1. Follow Section 01255- Modification Procedures to resolve discrepancies between existing conditions and Contract Documents.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.01 GENERAL

- A. Survey Base Facility affecting or affected by the Work by on-site examination of existing conditions.
- B. Explore ahead of trenching and excavation work to uncover obstructing underground structures sufficiently to determine location, to prevent damage and to prevent interruption of services. Restore to original condition damages to underground structure at no cost or time increase to the contract, following Section 01731- Cutting and Patching.
- C. Note discovered discrepancies between the Base Facility and Contract Documents.
 - 1. Use one set of prints of Drawings and Specifications (made from reproducibles furnished following Section 01110- Summary of Work) for the sole purpose of documenting discoveries. Designate as "SURVEY DOCUMENTS."
 - 2. Prepare and issue Document 00685- Request for Information for each discrepancy, following Section 01255- Modification Procedures.
 - 3. Supplement data noted on survey documents with video or photographs following Section 01321- Construction Photographs as required to clearly and fully describe conditions.
- D. Coordinate survey of semi-exposed and concealed conditions with work of Sections 01731- Cutting and Patching, and 02____- Demolition.

END OF SECTION

SECTION 01731
CUTTING AND PATCHING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Obtain CSP and control samples.
- B. Repair remaining Base Facility.
- C. Connect work to Base Facility.
- D. Remove construction required to enable required alteration or addition to Base Facility.
- E. Uncover work for inspection or reinspection of covered work by authorities having jurisdiction.
- F. Connect work not done in proper sequence.
- G. Make connections or alterations to Base Facility or to work.

1.02 REFERENCES

- A. National Terrazzo and Mosaic Association, Inc. (NTMA).

1.03 SUBMITTALS

- A. Submit Document 00931 - Request for Information, with supporting data, in advance of cutting or patching not shown on the Drawings or which affects:
 - 1. Contract Sum or Time.
 - 2. Visual quality of remaining sight-exposed surfaces exposed after work is complete and for which no work is required other than to gain access.
 - 3. Warrantability, value, integrity, serviceability, or life expectancy of any component of the Base Facility and the Work.
 - 4. Integrity or serviceability of weather-exposed, moisture-resistant, or fire-resistant components or systems.
 - 5. Work outside indicated contract limits.

- B. Include in each request:
1. Identification of the Project.
 2. Description of affected Work.
 3. The necessity for cutting and patching.
 4. Effect on Base Facility construction, on the Work, or on work of separate contractors and work by City.
 5. Description of proposed work:
 - a. Scope of cutting and patching.
 - b. Contractor, Subcontractor or trades executing work.
 - c. Products proposed.
 - d. Extent and type of refinishing.
 - e. Schedule of operations.
 6. Alternatives to cutting and patching, if any.
 7. Written permission of separate contractors or installers of work by City whose work will be affected, countersigned by City Engineer.
- C. Should Base Facility conditions require change of products, follow Section 01630 - Product Options and Substitutions.
- D. Submit product data and samples following Section 01340 - Shop Drawings, Product Data and Samples.
1. Submit manufacturer's technical literature for each patch material and fully describe compatibility with each substrate.
 2. Submit samples of paint colors and sheen on gypsum board with taped edges.
 3. Submit 2-foot square samples of drywall and plaster finish texture.
 4. Submit samples of proposed new terrazzo showing finished match of chip and matrix color- and density-match and surface texture and sheen to Base Facility terrazzo.
- E. Submit written notice to City Engineer designating time work will be uncovered for observation. Do not cut until authorized by City Engineer, except when documentable emergency conditions require immediate cutting.

CUTTING AND PATCHING

- F. Should conditions of work or schedule indicate change of products or methods, submit Document 00931 - Request for Information stating conditions indicating change, recommendations for alternative products or methods and submittals. Follow Section 01630 - Product Options and Substitutions.

1.04 QUALITY ASSURANCE

- A. Cut and patch by persons qualified to perform work.
- B. Remove minimum construction necessary. Return surfaces to appearance of new work and match Base Facility.
 - 1. Cut finish surfaces such as masonry, tile, plaster or metals in a straight line at a natural line or plane of division from abutting work.
- C. Make patch work visually undetectable at 5-feet for exposed and semi-exposed interior work, and at 10-feet for exposed and semi-exposed exterior work under Base Facility lighting conditions.
- D. Presence of a damaged or defective product, finish or type of construction requires patching, extending or matching be performed as necessary to make work complete and consistent to standards of quality identical to Base Facility.
- E. Promptly notify City Engineer by Document 00931 - Request for Information of discoveries of construction, such as furnishings and articles having possible historic or private value to City.
 - 1. Protect discovery until disposition.
 - 2. Legally dispose of items not removed by City.

1.05 INSPECTION, HANDLING, STORAGE AND PROTECTION OF CSP AND CONTROL SAMPLES

- A. Follow Section 01610 - Basic Product Requirements and following minimum standards.
- B. After removal CSP and control samples, inspect and tag each item. Prepare a written inventory.
 - 1. Describe damage or deficiencies discovered. Process claims and obtain replacement products.
 - 2. Inspect and inventory in presence of City Engineer if necessary.

- C. Store CSP following Section 01610 - Basic Product Requirements until delivery to City. Package CSP in weatherproof containers, labeled with inventory on outside of containers.
- D. Load, transport, off-load and provide other incidental labor required to place CSP inside City's facility. Notify City Engineer at least 7 days before delivery is scheduled.
- E. Provide CSP manufacturer's labor if required to properly handle, store and protect products.
- F. Obtain written receipt or transfer of title from City Engineer.

1.06 SCHEDULING AND SEQUENCING

- A. Provide specific time and date information to City Engineer 48 hours in advance of proposed Work involving temporary shutdown of utilities and environmental systems.
- B. Notify City Engineer at least 7 days before starting work in areas or conditions affecting data, communications, security and paging systems. Do not cut or patch such systems without approval of City Engineer.
- C. Submit a detailed schedule of proposed connections, including shutdowns and tie-ins. Include in the submittal the proposed time and date as well as the anticipated duration of the Work. Submit the detailed schedule coordinated with the construction schedule.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Based on the Designer's knowledge of available "as-builts" of the Base Facility, and observation of sight-exposed construction, patching materials required include:
 - 1. Paint: Follow Section 099113 & 099123.
 - 2. Concrete Repair: Follow Section 03730.
- B. Where there is no specification for a required patch product, provide same products and types of construction as analogous Base Facility construction.
 - 1. Contract Documents do not define products or standards of quality present in the Base Facility.
 - 2. Determine products required following Section 01726 - Base Facility Survey. Determine required workmanship by using equivalent Base Facility products as control samples.

PART 3 EXECUTION

CUTTING AND PATCHING

3.01 GENERAL PERFORMANCE

- A. Patch, repair and refinish Base Facility items intended or designated to remain, to match analogous Base Facility conditions for each product, with proper transition between new work and Base Facility.
- B. Remove and replace defective or deficient new work and work not following Contract Documents.
- C. Remove samples of Base Facility and work for Contractor's surveillance testing and for tests in Section 01455 - City's Acceptance Testing.
- D. Repair damage to Base Facility resulting from work under this contract.
- E. Perform activities to avoid interference with facility operations and work of other contractors, following Document 00700 - General Conditions and Sections 01145 - Use of Premises, 01312 - Coordination and Meetings, 01505 - Temporary Facilities and 01506 - Temporary Controls.
- F. Restore Base Facility to a state equivalent to or better than that before cutting and patching. Restore new work to standards of these Specifications.
- G. Support, anchor, attach, match, trim and seal materials to work of other contractors. Unless otherwise specified, provide sleeves, inserts, and hangers, required for the execution of the Work.
- H. Provide shoring, bracing and support as required to maintain structural integrity and protect adjacent work from damage during cutting and patching. Before cutting beams or other structural members, anchors, lintels or other supports, request written instructions from City Engineer. Follow such instructions, as applicable.
- I. Cut and patch as recommended by manufacturers of patch products, and where possible by manufacturer of affected Base Facility products.
- J. Fit and adjust products to provide finished installation complying with specified products, functions, tolerances and finishes.
- K. Restore Base Facility damaged as a result of the Work. Install work following Contract Documents, Base Facility documents, trade standards, or governing agencies, as applicable.
 - 1. Follow Section 01726 - Base Facility Survey to document Base Facility damage Base Facility prior to commencing work.
- L. Refinish entire exposed and semi-exposed surfaces.

CUTTING AND PATCHING

1. For continuous surfaces, refinish to nearest change in plane. Remove and reinstall remaining signs, hardware and similar interferences.
 2. For an assembly, refinish entire unit.
- M. Where cutting and patching fails to match Base Facility work, provide complete replacement work.

3.02 TEMPORARY FACILITIES AND PROTECTION

- A. Follow Section 01505 - Temporary Facilities.

3.03 INSPECTION AND COORDINATION

- A. Inspect Base Facility following Section 01726 - Base Facility Survey, and if required provide Contractor's testing following Section 01450 - Contractor's Quality Control, for Base Facility conditions subject to this Section.
- B. Report by Document 00931 - Request for Information Questionable Base Facility conditions that affect the Work.
- C. Obtain written authorizations before beginning utility or environmental systems work affecting Base Facility outside the contract limits.

3.05 DAMAGED SURFACES

- A. Replace or patch any portion surfaces of the Work and Base Facility found damaged, lifted, discolored, or showing other imperfections resulting from work, with matching sound material and finish.
1. Provide proper support of substrate before patching.
 2. Refinish patched portions of painted or coated surfaces scheduled for new finish, to produce uniform color and texture over entire surface.
 - a. Tape, float, sand and apply two coats of latex paint to repaired Base Facility drywall, plaster, doors and doorframes.
 3. Exceptions: Fully patch remaining Base Facility surfaces exposed and semi-exposed to public view to match all visual characteristics of Base Facility.

3.05 TRANSITION FROM BASE FACILITY TO NEW CONSTRUCTION

- A. Where new work abuts or finishes against Base Facility work, make smooth and workmanlike transition. Match patched work adjacent to Base Facility work for all visual characteristics.

1. Where smooth transition is not possible, terminate Base Facility surface neatly along a straight line at a natural line or plane of division, and provide edge trim appropriate to substrate and finish.
2. Exceptions: Fully patch remaining Base Facility surfaces exposed and semi-exposed to public view to match all visual characteristics of Base Facility.

3.06 SITE UTILITY AND BUILDING ENVIRONMENTAL SYSTEMS

- A. Perform work needed to complete connections and tie-ins to Base Facility. Keep Base Facility in continuous operation unless otherwise specifically permitted or approved by City Engineer.
- B. Base Facility electrical and mechanical systems and site utilities are intended to be functioning properly prior to start of the Work. Follow Section 01505 to confirm proper function.
 1. Notify City Engineer by Document 00931 - Request for Information of non-operating systems prior to commencing affected work in each area.
 2. Do not proceed with work affecting improperly functioning utilities or systems until corrective work is complete.

3.07 REPAIRING FIREPROOFING

- A. Repair fireproofing to achieve UL resistances and minimum thickness specified in Part 2.
- B. Inspect substrates from which Base Facility fireproofing is removed. Repair damage and deficiencies, including primers, which prevent proper completion of new fireproofing work.
- C. Coordinate with other Sections to minimize cutting into completed fireproofing work.
- D. Proportion and mix fireproofing materials to proper consistency for spray or hand-trowel application.
- E. Cover exposed steel beams and floor decks formerly fireproofed. Feather material onto adjoining Base Facility fireproofing.
- F. Patch damaged or deficient material prior to ceiling or other work preventing accessibility.

3.08 SALVAGING CONTROL SAMPLES AND CSP

- A. Remove Base Facility designated as CSP and control samples using methods and procedures specified herein.
 - 1. Control samples located outside contract limits are intended to remain in place.
 - 2. Remove control samples of sufficient size and proper quantity to establish standards for comparison.

3.09 GYPSUM DRYWALL SYSTEMS

- A. Fasten new framing to Base Facility with powder-actuated or drill-in fasteners at conditions subject to shear and compression loads, with drill-in fasteners at conditions subject to tension loads, and with drywall screws firmly secured to Base Facility metal framing.

3.10 PAINT

- A. Prepare and prime substrates following manufacturer's recommendations.
- B. Apply paint with equipment as required to achieve match with Base Facility. Apply at rates recommended by manufacturer.
- C. Follow Section 099113 & 099123.

3.11 INTERIM CLEANING

- A. Clean occupied areas daily. Immediately remove spillage, overspray, dust and debris in occupied areas and at points of access into contract limits. Sweep and wet mop floors as required, using safety cones and tape barricades as required cleaning operations.
- B. Make surfaces ready for work of successive trades.
- C. At completion of work in each area, provide final cleaning following Section 01770 - Contract Closeout.

END OF SECTION

SECTION 01761

PROTECTION OF EXISTING SERVICES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Requirements to protect existing services and minimize impact of interruptions.

1.02 DEFINITIONS:

- A. Service is defined to include utilities (natural gas, water, or power); lighting and emergency lighting; data and telecommunications; closed-circuit video, control and monitoring circuits, and air conditioning, heating, and ventilating. Service types include:

1. Power.
2. Lighting, and emergency lighting.
3. Paging.
4. Telephone.
5. Video.
6. Data and computer networks.
7. Water.
8. Natural gas.
9. Heating, ventilating, and air conditioning

- B. Data and Telecom Service is defined to include:

1. Wiring and cable used for the transmission of data, voice, or video information.
2. Wiring for low voltage monitoring and control of various types of devices.

- C. Service interruption is defined to include any temporary or permanent inability to provide the service as contracted or as intended and includes interference with or disruption to source, distribution, or terminal items of a service system.

PROTECTION OF EXISTING SERVICES

- D. Response time is defined to be the time elapsed between the time that a Service Interruption becomes known to the Contractor and the time that a person is at the site of the interruption or, if the site of the interruption is not immediately known, at the job site to diagnose and locate the service interruption.

1.03 PERFORMANCE REQUIREMENTS

- A. Contractor is required to protect and maintain existing services to those operating areas of the Airport.
 - 1. Where services are affected by construction activities and interruption of service is required to complete the Work, schedule service interruption to minimize impact.
 - 2. Where services cannot be interrupted, provide alternate services or circuits as required to maintain affected services. Design and implement service "cut-over" so that services are maintained without interruption.
- B. Train employees and subcontractors to ensure that accidental service interruptions are promptly recognized, and appropriate responses can be initiated.
- C. Maintain personnel, equipment, and parts at hand or on call to provide the response times indicated.
- D. Interruptions to Existing Service are classified as follows:
 - 1. Security Service Interruption:
 - a. Any service interruption of power, lighting, or data and telecom service that affects and compromises one of the following:
 - (1) FAA Security
 - (2) Airline Security
 - (3) Airport Security
 - (4) Other government entity charged with enforcing security at the Airport (Houston Police Department, FBI, Secret Service, etc.).
 - b. Security Services must be active at all times.
 - 2. Life Safety Service Interruption:
 - a. Any service interruption of power, lighting, or data and telecom service affecting or compromising one or more of the following life safety systems.

PROTECTION OF EXISTING SERVICES

- (1) Fire/smoke alarms.
 - (2) Emergency lighting.
 - (3) Elevator operations in "Fire" mode.
 - (4) Emergency intercom systems.
- b. Life Safety Services must be active at all times.
3. Business Service Interruption:
- a. Any service interruption of utility service (power, lighting, natural gas, data and telecom, etc.) that affects and compromises the ability of a profit-seeking entity to earn revenue, including:
 - (1) Airline: Includes FIDS network, reservation/confirmation systems, paging systems.
 - (2) Tenants Other Than Airlines: Point of sale systems, reservation/confirmation systems, utilities for storing, cooking, or maintaining food for sale to the public.
 - b. Business Services must be active at all times in the areas of the Airport served by Airlines or other tenants during hours of their operation.
4. Comfort / Convenience Service Interruption :
- a. Any service interruption of power, lighting, or data and telecom services affecting or compromising the comfort or convenience of those using the Airport (passengers, visitors, employees, concessionaires, etc.) including:
 - (1) Lighting.
 - (2) Air Conditioning.
 - (3) Heating.
 - (4) Public telephones.
 - (5) Elevators.
 - b. Minimize Comfort/Convenience Service Interruptions except in construction areas.

PROTECTION OF EXISTING SERVICES

1.04 SUBMITTALS

- A. Schedule of service interruptions.
- B. Emergency Response Plan.

1.05 QUALITY ASSURANCE

- A. Develop emergency response plan for each class of service interruption indicated. Notify other contractors responsible for services and obtain contact information. Where possible, obtain written instructions for emergency repairs from the contractor responsible for each service. Where required, arrange for contractor personnel to be available to meet required response times.

1.06 COORDINATION AND SEQUENCING

- A. Schedule and execute construction activities to prevent service interruption or, where service interruption is required to complete the Work, minimize service interruption.

1.07 SCHEDULING

- A. Follow Section 01325.
- B. Develop a schedule of required service interruptions. Coordinate with the schedules required by Section 01325 and revise as required by the City or project conditions.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION

3.01 CONTRACTOR RESPONSIBILITIES:

- A. Follow Section 01726.
- B. Scheduled Service Interruptions: Notify the City Engineer in writing not less than 7 days in advance of a scheduled service interruption. In notifying of the Scheduled Service Interruptions, click on the weblink **Work Area Notification (WAN) form** and review the checklist. At the bottom of the checklist, check the box confirming attendance of the Contractor Safety Requirement meeting, and Contractor and all Subcontractors understands and will comply with all Houston Airport System (HAS) and OSHA requirements.
- C. Complete a Work Area Notification form by clicking on the weblink **Work Area Notification (WAN) form** for any/all service interruptions and/or; for,

PROTECTION OF EXISTING SERVICES

- D. **Unscheduled Service Interruptions to Data and Telecom Service:**
1. Immediately notify IAH 24-Hour Emergency Dispatch Service at (281) 230-3024. Do not attempt to repair these lines. Include the following information:
 - a. Location.
 - b. Area(s) affected.
 - c. Type and classification of service (if known).
 - d. Entities affected (if known).
 2. In addition to the notification requirements above, immediately notify the City Engineer of interruption.
- E. **Unscheduled Service Interruptions to Service Other Than Data and Telecom Service:**
1. When executing Work in an area known to have existing services, maintain on-site or on-call capability to initiate repairs to unscheduled service interruptions within the response times required.
 2. Immediately notify the City Engineer of interruption.
 - a. Location.
 - b. Area(s) affected.
 - c. Type and classification of service (if known).
 - d. Entities affected (if known).
 3. **Response Times to Interruptions to Existing Service:**
 - a. Security Service Interruption: 15 minutes.
 - b. Life Safety Service Interruption: 15 minutes.
 - c. Business Service Interruption:
 - (1) Service Interruptions to Airlines: 15 minutes.
 - (2) Service Interruptions to Tenants other than Airlines: 1 hour.
 - d. Comfort/Convenience Service Interruption: 1 hour.

PGAL
Houston

IAH TERMINAL C GARAGE SIGNAGE AND WAYFINDING
IAH /Project No. 794G

END OF SECTION

PROTECTION OF EXISTING SERVICES
01761-6 ver. 05.26.20
ISSUE FOR PERMIT

WORK AREA NOTIFICATION

I.A.H PDC
HOUSTON, TEXAS 77032

TO: Plan & Review / IAH	CONTRACTOR:
ATT: James Beehner & Scott Hill	
OFFICE NUMBER: 281-230-8909 & 281-230-8999	DATE:
FAX NUMBER: 281-230-8781	PROJECT NUMBER:
E-MAIL: jamesbeehner@cityofhouston.net scott.hill@cityofhouston.net	Onsite contact / phone #'s:



FROM:
OFFICE NUMBER:
MOBIL NUMBER:
FAX NUMBER:



LOCATION	Description	DATE OF REQUEST	TIME OF REQUEST	COMMENTS
		Starting Date:	Ending Date:	
		Starting Time:	Ending Time:	
Impacts to Area :				

Plan & Review Response:

SECTION 01770

CONTRACT CLOSEOUT

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Submittal of Operation and Maintenance (O & M) manual, lien releases, record documents, badges, and keys.
- B. O & M manual format and contents.
- C. Final cleaning. Interim cleaning is specified in Section 01505.
- D. Systems demonstrations and personnel training.
- E. Notification of Substantial Completion.
- F. Contractor's punch list.
- G. Record of the Work.
- H. Forwarding of Contractor-Salvaged products (CSP), and extra products.

1.02 SUBMITTALS

- A. One month "*large*" projects before Substantial Completion inspection, submit 2 sets of Preliminary O & M manual (Paragraph 1.03), 1 copy to Designer and 1 copy direct to City Engineer.
- B. Subsequent to Preliminary O & M manual submittal and precedent to final Certificate for Payment, submit the following:
 - 1. Five (5) sets of final O & M manual with one (1) original executed warranty plus four (4) copies, in same format as preliminary O & M manual.
 - 2. Release or Waiver of Liens and consents of sureties following Documents 00700- General Conditions and 00800- Supplementary Conditions.
 - 3. Record Documents following Document 00700 and Paragraph 1.08 below.
 - a. Bind sepias or vellums with metal folding clasps (such as used for file folders) at top and bottom along binding edge. Collate into separate sets for Drawings, shop drawings, and other drawings.
 - b. Bind Project Manual, product data and similar page-type data in separate 3-ring "D" binders, contents marked on spine.
 - c. CADD diskettes in plastic file box.
 - d. Videotapes and photographs following Section 01321- Construction Photographs.

CONTRACT CLOSEOUT

- e. Other data as directed.
- 4. Security identification badges.
- 5. Construction and other master keys.

1.03 O&M MANUAL CONTENTS AND FORMAT

- A. Provide O & M Manual with full information to allow matching products under future contracts to products under this contract, and to allow City to operate, maintain and repair (for user-serviceable aspects) products, including trade names, model or type numbers, colors dimensions, and other physical characteristics.
- B. Format:
 - 1. Produce on 8-1/2 x 11-inch pages, and bind in 3-ring/D binders with durable plastic covers.
 - 2. Label binder covers with printed title “OPERATION AND MAINTENANCE MANUAL”, title of project, and subject matter and “Number _ of _” of binder when multiple binders are required.
 - 3. Separate each “Part” with substantial dividers tabbed and titled by Part number
- C. Contents:
 - 1. Table of Contents for each volume, naming each Part.
 - 2. Part 1: Directory with name, address, and telephone number of Designer, Contractor, and Subcontractors and Suppliers for each Project Manual Section.
 - 3. Part 2: Operation and maintenance instructions, arranged by Project Manual Section number where practical, and where not, by system. Include:
 - a. For finish materials, maintenance instructions prepared by manufacturers, including recommended cleaning methods and materials and special precautions identifying detrimental agents.
 - b. Utility, door and window hardware, HVAC, plumbing and electrical products, prepared by product manufacturer, including:
 - 1) Product design criteria, functions, normal operating characteristics, and limiting conditions.
 - 2) Assembly, installation, alignment, adjustment, checking instructions, and troubleshooting guide.
 - 3) Operating instructions for start-up, normal operation, regulation and control, normal shutdown, and emergency shutdown.
 - 4) Lubrication and detailed maintenance instructions; detailed drawings giving location of each maintainable part and lubrication point and detailed instructions on disassembly and reassembly of products.
 - 5) Spare parts list for operating products, prepared by manufacturers, including detailed drawings giving location of each maintainable part; describe predicted

life of parts subject to wear, lists of spares recommended for user-service inventory, and nearest source of in-stock spares.

- 6) Outline, cross-section, and assembly drawings; engineering data; wiring diagrams.
 - 7) Test data and performance curves.
4. Part 3: Project documents and certificates, including:
 - a. Shop drawings, product data, and where practical, samples.
 - b. Air and water balance reports.
 - c. Certificates of occupancy or use.
 - d. Product certifications and mix designs.
 - e. Material Safety Data Sheets.
 5. Part 4: Copy (not original) of each warranty form containing language of final warranty.
 6. Part 5: Meeting notes from systems demonstrations.
 7. Revise content and arrangement of preliminary Manual until approval by City Engineer.

1.04 FINAL CLEANING

- A. Execute final cleaning prior to Substantial Completion of each Stage.
- B. Clean surfaces exposed to view; remove temporary labels and protective coverings, stains and foreign substances; polish transparent and glossy surfaces; vacuum carpeted and soft surfaces. Clean equipment and fixtures to sanitary condition. Clean permanent filters and install new replaceable filters at equipment. Clean HVAC diffusers.
- C. Remove and legally dispose of waste and surplus products and rubbish.
- F. Remove temporary facilities and controls.
- G. Leave premises in spotless condition, requiring no further cleaning of construction by City.
- H. Adjust products to proper operating condition.
- I. Correct defective function of products.

1.05 SYSTEMS DEMONSTRATIONS AND PERSONNEL TRAINING

- A. Demonstrate proper operation and maintenance of each product to City's maintenance personnel precedent to Substantial Completion inspection.
- B. Precedent to submittal of O & M Manual, train City's maintenance personnel in proper operation, adjustment, and maintenance of products and systems, using the preliminary O & M Manual as the basis of instruction. Continue training until City's personnel demonstrate proper knowledge and skills.

- C. Take minutes of meetings, including sign-in sheet, and record subjects covered in each session. Bind minutes in O&M Manual.

1.06 NOTIFICATION OF SUBSTANTIAL COMPLETION

- A. When Contractor considers the Work (or a designated portion or stage thereof identified in Section 01326- Construction Sequencing) substantially complete, submit written notice and Punchlist (Paragraph 1.04) to City Engineer.
 - 1. Do not claim Substantial Completion until authorities having jurisdiction issue certificates of occupancy or use and related inspections affirming compliance.
 - 2. Attach copy of each certificate to Substantial Completion form.
- B. Within a reasonable time after receipt of certificates, an inspection will be made by City Engineer and Designer to determine status of completion.
- C. Should the Work be determined by City Engineer as not substantially complete as a result of any Substantial Completion inspection, Contractor will be notified in writing.
 - 1. Remedy deficiencies.
 - 2. Send written notice of Substantial Completion as above.
 - 3. City Engineer and Designer will reinspect the Work.
 - 4. Pay costs of Designer's second and subsequent Substantial Completion inspections, by Change Order.
- D. When the Work is determined as substantially complete, the Certificate of Substantial Completion will be executed.

1.07 CONTRACTOR'S PUNCHLIST

- A. Prior to and in connection with Substantial Completion procedures, prepare a written Punchlist on an area-by-area based on the schedule of values and as follows:
 - 1. Designer will provide one reproducible copy of then-current floor plans. These drawings are the basis of Contractor's Punchlist.
 - 2. Inspect the Work and mark applicable comments on the floor plans. Prepare written notes as required to supplement notes made on drawings.
 - 3. Continue completion of the Work including Punchlist items, marking off completed items.
 - 4. Forward electronic files of the annotated Drawings to City Engineer accompanied by notification that Substantial Completion Inspection is ready.
- B. Schedule Punchlist Inspection and other closeout inspections through City Engineer.
- C. Punchlist inspection will be attended by the following as a minimum:

1. Contractor, Contractor's Superintendent, and applicable Subcontractors' superintendents. Attend with Punchlist drawing.
 2. City Engineer.
 3. Designer.
 4. Others of City Engineer's choice.
- D. Substantial Completion inspection will be made during one or more mutually agreed times to inspect the Work, to review and amend Contractor's Punchlist. If the work is substantially complete, Document 00645- Certificate of Substantial Completion will be executed.
1. Amendments to the Contractor's Punchlist will be made on the reproducible.
 2. Within 5 days of execution of Document 00645, provide 4 copies of the amended Punch List and original Document 00645 to City Engineer.
- E. Expeditiously correct work.
- F. Process each reinspection as above and in Paragraph 1.04.
- G. Punchlist items and corrections required after execution of Document 00650- Certificate of Final Completion will be processed as warranty work following Document 00700- General Conditions, Paragraph 3.12.
- 1.08 RECORD OF THE WORK
- A. Following requirements expand Paragraph 3.16 of Documents 00700- General Conditions and 00800- Supplementary Conditions.
- B. Record information concurrently with construction progress. Do not conceal work until required information is recorded.
- C. Keep in a secure location in the [field office (Section 01505- Temporary Facilities) at the site and timely record the Work as actually built as the Work progresses.
1. Use one set of diazo prints of Drawings made from reproducible and one set of Project Manual furnished under Section 01110- Summary of Work. Use one set of submittal data, video and photographic data, and other record data as required by Contractor to support and supplement records made on Drawings and Project Manual.
 2. Legibly note variations from Contract Documents on Drawings, Project Manual and submittal data, whichever most clearly shows the change.
 3. Clearly mark each document in red ink "RECORD OF THE WORK. Use only for recording field deviations and actual constructed conditions and arrangements."
- D. Keep documents current and make available for inspection by City Engineer.
- E. Show following minimum information, as applicable to type of work, marked in fine-point red ink:

1. Measured depths of foundation elements in relation to finish first floor datum.
 2. Measured horizontal locations and elevations of underground utilities and appurtenances, referenced to permanent surface improvements.
 3. Elevations of underground utilities referenced to City's benchmark utilized for project.
 4. Measured locations of internal utilities, environmental systems and appurtenances concealed in construction, referenced to visible and accessible features of construction.
 5. Field changes of dimension and detail.
 6. Changes made by RFI (Document 00931).
 7. Changes made by Modifications.
 8. Details not on original Contract Documents.
 9. References to related shop drawings, product data, samples, RFIs and Modifications.
- F. Upon completion of the Work, collect diazo prints of marked-up Drawings, one single-sided copy of marked-up Project Manual, one set of shop drawings (including diskettes of CADD files prepared as part of the Contract, such as data required by Section 01340- Shop Drawings, Product Data and Samples), one original set of product data (Section 01340), one set of RFIs, one set of Modifications, one set of originals of video tapes and one copy of photographs (Section 01321- Construction Photographs), and other required documents.
1. Clearly mark each document, immediately adjacent to the "RECORD OF THE WORK" mark, in red ink thus:

"CERTIFIED AS THE CORRECT AND COMPLETE RECORD OF WORK PERFORMED.

_____ (Contractor Firm Name)

_____ (Authorized Signature)

_____ (Date)"
- G. Transmit all records to City Engineer.
- H. Transmit reproducible copies of Drawings (see Section 01110- Summary of Work) to City Engineer.
- I. Submit proper record of the Work, in addition to other requirements in the Contract Documents, precedent to City Engineer's authorization for release of final payment.
- 1.09 FORWARDING CSP AND EXTRA PRODUCTS
- A. Before submitting final application for payment, forward remaining proper CSP (Section 01110- Summary of Work), extra products, including spare parts (specified in other Sections) to location designated by City Engineer.
 - B. Furnish pallets and containers as required for proper product storage.

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- C. Unload products from Contractor's vehicles. Place pallets, containers and products as directed by City Engineer.
- D. Obtain written transfer of title or receipt.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

CONTRACT CLOSEOUT
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ISSUE FOR PERMIT

SECTION 01785

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Maintenance and submittal of record documents and Samples.

1.02 MAINTENANCE OF DOCUMENTS AND SAMPLES

- A. Maintain one record copy of documents at the site in accordance with Document 00700 - General Conditions,
- B. Store record documents and Samples in field office, if a field office is required by the Contract, or in a secure location. Provide files, racks, and secure storage for record documents and Samples.
- C. Label each document "PROJECT RECORD" in neat, large, printed letters.
- D. Maintain record documents in a clean, dry, and legible condition. Do not use record documents for construction purposes. Do not use permit drawings to record Modifications to the Work.
- E. Keep record documents and Samples available for inspection by Project Manager.
- F. Bring record documents to progress review meetings for viewing by Project Manager and, if applicable, Design Consultant.

1.03 RECORDING

- A. Record information legibly with red ink pen on a set of blue-line opaque drawings, concurrently with construction progress. Maintain an instrument on site at all times for measuring elevations accurately. Do not conceal work until required information is recorded
- B. Contract Drawings and Shop Drawings: Mark each item to record completed Modifications, or when minor deviations exist, the actual construction including:
 - 1. Measured depths of elements of foundation in relation to finish first floor datum.
 - 2. Measured horizontal locations and elevations of Underground Facilities and appurtenances, referenced to permanent surface improvements.
 - 3. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of the Work.
 - 4. Dimensions and details of field changes.
 - 5. Changes made by Modifications.

PROJECT RECORD DOCUMENTS

6. Details not on original Drawings.
 7. References to related Shop Drawings and Modifications.
- C. Survey all joints of water mains at the time of construction. Record on Drawings, water main invert elevation, elevation top of manway, and centerline horizontal location relative to baseline.
- D. For large diameter water mains, mark specifications and addenda to record:
1. Manufacturer, trade name, catalog number and Supplier of each Product actually installed.
 2. Changes made by Modification or field order.
 3. Other matters not originally specified.
- E. Annotate Shop Drawings to record changes made after review.

1.04 SUBMITTALS

- A. At closeout of the Contract, deliver Project record documents to Project Manager.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 02 41 19

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Demolition and removal of selected portions of building or structure.
- 2. Demolition and removal of selected site elements.
- 3. Salvage of existing items to be reused or recycled.

- B. Related Requirements:

- 1. Section 011000 "Summary" for restrictions on use of the premises, Owner-occupancy requirements, and phasing requirements.
- 2. Section 017300 "Execution" for cutting and patching procedures.

1.3 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

SELECTIVE DEMOLITION

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1.4 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.
- B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.
 - 1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.5 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project site.
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review structural load limitations of existing structure.
 - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
 - 5. Review areas where existing construction is to remain and requires protection.

1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For refrigerant recovery technician.
- B. Engineering Survey: Submit engineering survey of condition of building.
- C. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, for dust control and, for noise control. Indicate proposed locations and construction of barriers.
- D. Schedule of Selective Demolition Activities: Indicate the following:
 - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's building manager's and other tenants' on-site operations are uninterrupted.
 - 2. Interruption of utility services. Indicate how long utility services will be interrupted.
 - 3. Coordination for shutoff, capping, and continuation of utility services.
 - 4. Use of elevator and stairs.
 - 5. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- E. Predemolition Photographs or Video: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Comply with Section 013233 "Photographic Documentation." Submit before Work begins.

- F. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

1.7 CLOSEOUT SUBMITTALS

- A. Inventory: Submit a list of items that have been removed and salvaged.

1.8 QUALITY ASSURANCE

- A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

1.9 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
 - 1. Hazardous materials will be removed by Owner before start of the Work.
 - 2. If suspected hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Hazardous materials will be removed by Owner under a separate contract.
- E. Hazardous Materials: Present in buildings and structures to be selectively demolished. A report on the presence of hazardous materials is on file for review and use. Examine report to become aware of locations where hazardous materials are present.
 - 1. Hazardous material remediation is specified elsewhere in the Contract Documents.
 - 2. Do not disturb hazardous materials or items suspected of containing hazardous materials except under procedures specified elsewhere in the Contract Documents.
 - 3. Owner will provide material safety data sheets for suspected hazardous materials that are known to be present in buildings and structures to be selectively demolished because of building operations or processes performed there.
- F. Storage or sale of removed items or materials on-site is not permitted.
- G. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
 - 1. Maintain fire-protection facilities in service during selective demolition operations.

1.10 WARRANTY

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials and using approved contractors so as not to void existing warranties. Notify warrantor before proceeding. Existing warranties include the following:
- B. Notify warrantor on completion of selective demolition, and obtain documentation verifying that existing system has been inspected and warranty remains in effect. Submit documentation at Project closeout.

1.11 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ASSE A10.6 and NFPA 241.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.
- C. Steel Tendons: Locate tensioned steel tendons and include recommendations for de-tensioning.
- D. Verify that hazardous materials have been remediated before proceeding with building demolition operations.
- E. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs or video.
 - 1. Comply with requirements specified in Section 013233 "Photographic Documentation."

2. Inventory and record the condition of items to be removed and salvaged. Provide photographs or video of conditions that might be misconstrued as damage caused by salvage operations.
3. Before selective demolition or removal of existing building elements that will be reproduced or duplicated in final Work, make permanent record of measurements, materials, and construction details required to make exact reproduction.

3.2 PREPARATION

- A. Refrigerant: Before starting demolition, remove refrigerant from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

3.3 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 1. Owner will arrange to shut off indicated services/systems when requested by Contractor.
 2. Arrange to shut off utilities with utility companies.
 3. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
 4. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
 - a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
 - b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
 - c. Equipment to Be Removed: Disconnect and cap services and remove equipment.
 - d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
 - e. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
 - f. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
 - g. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

3.4 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 - 1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
 - 2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
 - 3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
 - 4. Cover and protect furniture, furnishings, and equipment that have not been removed.
 - 5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 015000 "Temporary Facilities and Controls."
- B. Temporary Shoring: Design, provide, and maintain shoring, bracing, and structural supports as required to preserve stability and prevent movement, settlement, or collapse of construction and finishes to remain, and to prevent unexpected or uncontrolled movement or collapse of construction being demolished.
 - 1. Strengthen or add new supports when required during progress of selective demolition.
- C. Remove temporary barricades and protections where hazards no longer exist.

3.5 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
 - 1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
 - 2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
 - 3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
 - 4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
 - 5. Maintain fire watch during and for at least 4 hours after flame-cutting operations.
 - 6. Maintain adequate ventilation when using cutting torches.
 - 7. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.

8. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
 9. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
 10. Dispose of demolished items and materials promptly. Comply with requirements in Section 017419 "Construction Waste Management and Disposal."
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
1. Clean salvaged items.
 2. Pack or crate items after cleaning. Identify contents of containers.
 3. Store items in a secure area until delivery to Owner.
 4. Transport items to Owner's storage area on-site as designated by Owner.
 5. Protect items from damage during transport and storage.
- D. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse.
 2. Pack or crate items after cleaning and repairing. Identify contents of containers.
 3. Protect items from damage during transport and storage.
 4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.
- E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

3.6 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

- A. Concrete: Demolish in small sections. Using power-driven saw, cut concrete to a depth of at least **3/4 inch (19 mm)** at junctures with construction to remain. Dislodge concrete from reinforcement at perimeter of areas being demolished, cut reinforcement, and then remove remainder of concrete. Neatly trim openings to dimensions indicated.
- B. Concrete: Demolish in sections. Cut concrete full depth at junctures with construction to remain and at regular intervals using power-driven saw, and then remove concrete between saw cuts.
- C. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, and then remove masonry between saw cuts.
- D. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, and then break up and remove.

- E. Resilient Floor Coverings: Remove floor coverings and adhesive according to recommendations in RFCI's "Recommended Work Practices for the Removal of Resilient Floor Coverings." Do not use methods requiring solvent-based adhesive strippers.
 - 1. , and roof accessories.
 - 2. Remove existing roofing system down to substrate.

3.7 DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction.
 - 1. Do not allow demolished materials to accumulate on-site.
 - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
 - 3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
 - 4. Comply with requirements specified in Section 017419 "Construction Waste Management and Disposal."
- B. Burning: Do not burn demolished materials.

3.8 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

SECTION 03 73 00

CONCRETE REHABILITATION

PART 1 – GENERAL

1.01 SUMMARY

- A. This specification describes the structural repair/patching of interior and/or exterior vertical or overhead surfaces with a polymer-modified, portland cement mortar.
- B. Refer to drawings for locations where exterior signs are to be removed and or replaced, the exterior driveway columns will require an skim coating to match the existing surface, which is Sika Quick Smooth Finish or Precast Exposed Stone Finish.

1.02 QUALITY ASSURANCE

- A. Manufacturing qualifications: The manufacturer of the specified product shall be ISO 9001 certified and have in existence a recognized ongoing quality assurance program independently audited on a regular basis.
- B. Contractor qualifications: Contractor shall be qualified in the field of concrete repair and protection with a successful track record of 5 years or more. Contractor shall maintain qualified personnel who have received product training by a manufacturer's representative.
- C. Install materials in accordance with all safety and weather conditions required by manufacturer or as modified by applicable rules and regulations of local, state and federal authorities having jurisdiction. Consult Material Safety Data Sheets for complete handling recommendations.

1.03 DELIVERY, STORAGE, AND HANDLING

- A. All materials must be delivered in original, unopened containers with the manufacturer's name, labels, product identification, and batch numbers. Damaged material must be removed from the site immediately.
- B. Store all materials off the ground and protect from rain, freezing or excessive heat until ready for use.
- C. Condition the specified product as recommended by the manufacturer.

1.04 JOB CONDITIONS

- A. Environmental Conditions: Do not apply material if it is raining or snowing or if such conditions appear to be imminent. Minimum application temperature 45°F (5°C) and rising.
- B. Protection: Precautions should be taken to avoid damage to any surface near the work zone due to mixing and handling of the specified material.

1.05 SUBMITTALS

- A. Submit two copies of manufacturer's literature, to include: Product Data Sheets, and appropriate Material Safety Data Sheets (MSDS).

1.06 WARRANTY

- A. Provide a written warranty from the manufacturer against defects of materials for a period of one (1) year, beginning with date of substantial completion of the project.

PART 2 - PRODUCTS

2.01 MANUFACTURER

- A. Smooth Trowel Finish Columns: **SikaTop 123 Plus**, as manufactured by Sika Corporation, is considered to conform to the requirements of this specification.
- B. Precast Exposed Stone Finish: **Sikadur-31 Hi-Mod Gel**, as manufactured by Sika Corporation. Where patching is required, including replacement of exposed stone, the contractor shall submit matching stone and epoxy material to adhere the stone to the panels for a finish to match the existing pattern and color.

2.02 MATERIALS

- A. Polymer-modified Portland cement mortar:
 1. Component A shall be a liquid polymer emulsion of an acrylic copolymer base and additives.
 - a. pH: 4.5-6.5
 - b. Film Forming Temperature: 73°F max.
 - c. Tear Strength: 950-psi min.
 - d. Elongation at Break: 500% min.
 - e. Particle Size: less than 0.1 micron
 2. Component A shall contain an organic, penetrating corrosion inhibitor which has been independently proven to reduce corrosion in concrete via ASTM G3 (half-cell potential tests). The corrosion inhibitor shall not be calcium nitrite, and shall have a minimum of 5 years of independent field testing to document performance on actual construction projects.
 3. Component B shall be a blend of selected portland cements, specially graded aggregates, admixtures for controlling setting time, water reducers for workability, and an organic accelerator.
 4. The materials shall be non-combustible, both before and after cure.
 5. The materials shall be supplied in a factory-proportioned unit.
 6. The polymer-modified, portland cement mortar must be placeable from 1/8" to 1-1/2" in depth per lift for vertical applications and 1/8" to 1" in depth for overhead applications.
 7. Provide a clear sealer to match the existing sealed finish.
- B. Cement Epoxy:
 1. Sikadur 31, Hi-Mod Gel, is a 2-component, 100% solids, solvent-free, moisture-tolerant, high-modulus, highstrength, structural epoxy paste adhesive. It shall conform

to the current ASTM C-881, Types I and IV, Grade-3, Class-B/C and AASHTO M-235 specifications.

C. Rocks for Precast patching:

1. Submit rock samples to match existing exposed precast rock panels.

2.03 PERFORMANCE CRITERIA

A. Typical Properties of the mixed polymer-modified, portland cement mortar:

1. Working Time: Approximately 15 minutes
2. Finishing Time: 20 - 60 minutes
3. Color: concrete gray

B. Typical Properties of the cured polymer-modified, portland cement mortar:

1. Compressive Strength (ASTM C-109 Modified)
 - a. 1 day: 3500 psi min. (24.1 MPa)
 - b. 7 day: 6000 psi min. (44.8 MPa)

 - c. 28 day: 7000 psi min. (48.3 MPa)
2. Flexural Strength (ASTM C-293) @ 28 days: 2000 psi (13.8 MPa)
3. Splitting Tensile Strength (ASTM C-496) @ 28 days: 900 psi (6.2 MPa)
4. Bond Strength (ASTM C-882 Modified) @ 28 days: 2200 psi (15.2 MPa)
5. The portland cement mortar shall not produce a vapor barrier.
6. Density (wet mix): 132 lbs. / cu. ft. (2.2 kg/l)
7. Permeability - AASHTO T-277 @ 28 days Approximately 500 Coulombs

NOTE: TESTS ABOVE WERE PERFORMED WITH THE MATERIAL AND CURING CONDITIONS @ 71°F – 75°F AND 45-55% RELATIVE HUMIDITY.

PART 3 – EXECUTION

3.01 SURFACE PREPARATION

- A. Areas to be repaired must be clean, sound, and free of contaminants. All loose and deteriorated concrete shall be removed by mechanical means. Mechanically prepare concrete substrate to obtain a surface profile of +/- 1/16” (CSP 5 or greater as per ICRI Guidelines) with a new exposed aggregate surface. Area to be patched shall not be less than 1/8” in depth.
- B. Where reinforcing steel with active corrosion is encountered, sandblast the steel to a white metal finish to remove all contaminants and rust. Where corrosion has occurred due to the presence of chlorides, the steel shall be high pressure washed after mechanical cleaning.

Prime steel with 2 coats of Sika Armatec 110 EpoCem as per the technical data sheet. (See Spec Component SC-201-0699)

3.02 MIXING AND APPLICATION

- A. Mechanically mix in an appropriate sized mortar mixer or with a Sika mud paddle and low speed (400-600 rpm) drill. Pour approximately 4/5 gal Component A into the mixing container. Add Component B while continuing to mix. Mix to a uniform consistency for a maximum of three minutes. Add remaining Component A to mix for desired consistency. Should smaller quantities be needed, be sure the components are measured in the correct ratio and that the Component B is uniformly blended before mixing the components together. Mix only that amount of material that can be placed in 10 - 15 minutes. Do not retemper material.
- B. Placement Procedure: At the time of application, the substrate shall be saturated surface dry with no standing water. Mortar must be scrubbed into substrate filling all pores and voids. While the scrub coat is still plastic, force material against edge of repair, working toward center. If repair area is too large to fill while scrub coat is still wet use Sika Armatec 110 EpoCem in lieu of scrub coat. (See spec component SC-200-0699) After filling, consolidate then screed. Allow mortar to set to desired stiffness then finish with trowel for smooth surface. Wood float or sponge float for a rough surface. Areas where the depth of the repair area to sound concrete is greater than 1-1/2", the repair shall be made in lifts of 1-1/2" maximum thickness. The top surface of each lift shall be scored to produce a rough surface for the next lift. The preceding lift shall be allowed to reach final set before applying fresh material. The fresh mortar must be scrubbed into the preceding lift.
- D. As per ACI recommendations for portland cement concrete, curing is required. Moist cure with wet burlap and polyethylene, a fine mist of water or a water-based* compatible curing compound. Moist curing should commence immediately after finishing and continue for 48 hours. Protect newly applied material from rain, sun, and wind until compressive strength is 70% of the 28-day compressive strength. To prevent from freezing cover with insulating material. Setting time is dependent on temperature and humidity.

*Pretesting of curing compound is recommended.
- E. Adhere to all procedures, limitations and cautions for the polymer-modified portland cement mortar in the manufacturers current printed technical data sheet and literature.

3.05 CLEANING

- A. The uncured polymer-modified portland cement mortar can be cleaned from tools with water. The cured polymer -modified portland cement mortar can only be removed mechanically.
- B. Leave finished work and work area in a neat, clean condition without evidence of spillovers onto adjacent areas.

END OF SECTION 03730

SECTION 09 91 13

EXTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes surface preparation and the application of paint systems on exterior substrates:
 - 1. Concrete.
 - 2. Steel and iron.
 - 3. Galvanized metal.
 - 4. Portland cement plaster (stucco).
 - 5. Gypsum board.

1.3 DEFINITIONS

- A. MPI Gloss Level 1: Not more than five units at 60 degrees and 10 units at 85 degrees, according to ASTM D 523.
- B. MPI Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.
- C. MPI Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees, according to ASTM D 523.
- D. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D 523.
- E. MPI Gloss Level 6: 70 to 85 units at 60 degrees, according to ASTM D 523.
- F. MPI Gloss Level 7: More than 85 units at 60 degrees, according to ASTM D 523.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.
 - 1. Include printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.

2. Indicate VOC content.
- B. Sustainable Design Submittals:
 1. Provide VOC content data substantiating zero VOC content.
- C. Samples for Initial Selection: For each type of topcoat product.
- D. Samples for Verification: For each type of paint system and each color and gloss of topcoat.
 1. Submit Samples on rigid backing, 8 inches (200 mm) square.
 2. Apply coats on Samples in steps to show each coat required for system.
 3. Label each coat of each Sample.
 4. Label each Sample for location and application area.
- E. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 1. Paint: 5 percent, but not less than 5 gal. of each material and color applied.

1.6 QUALITY ASSURANCE

- A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
 1. Architect will select one surface to represent surfaces and conditions for application of each paint system.
 - a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft. (9 sq. m).
 - b. Other Items: Large Ground Level Exterior Concrete Bollards
 - c. Provide 3 options as directed by the architect; including a two-color option.
 2. Final approval of color selections will be based on mockups.
 - a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.
 3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
 4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F (7 deg C).
 - 1. Maintain containers in clean condition, free of foreign materials and residue.
 - 2. Remove rags and waste from storage areas daily.
 - 3. All storage areas on HAS property must be in locations approved and designated by the HAS project manager.

1.8 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F (10 and 35 deg C).
- B. Do not apply paints in snow, rain, fog, or mist; when relative humidity exceeds 85 percent; at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide paint from one of the following approved manufacturers:
 - 1. Benjamin Moore & Co.
 - 2. PPG Architectural Coating
 - 3. Sherwin Williams Company
- B. Products: Subject to compliance with requirements, provide one of the products listed in the Exterior Painting Schedule for the paint category indicated.

2.2 PAINT, GENERAL

- A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."
- B. Material Compatibility:
 - 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
 - 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
 - 3. It is the responsibility of the bidder to insure the proper primer, paint and preparation are applied on each substrate receiving paint.

- C. Provide materials that comply with minimal to zero VOC limits. Minimum Standards to comply with South Coast Air Quality Management District Rule 1168.
- D. Colors: As indicated in a color schedule.
- E. Application Coats: Schedule indicates primer and top coats for uncoated substrates. The painting contractor shall apply at least 2 coats on previously painted stucco and gypsum board substrates so that prior colors are not perceptible thru the new paint, if the prior paint color is perceived thru the new paint, the painting contractor shall apply new coat(s) at their cost. Exterior concrete and steel shall be prepped and stripped back to the raw substrate material.

2.3 SOURCE QUALITY CONTROL

- A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
 - 1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
 - 2. Testing agency will perform tests for compliance with product requirements.
 - 3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 - 1. Concrete: 12 percent.
 - 2. Portland Cement Plaster: 12 percent.
 - 3. Gypsum Board: 12 percent.
- C. Portland Cement Plaster Substrates: Verify that plaster is fully cured.
- D. Exterior Gypsum Board Substrates: Verify that finishing compound is sanded smooth.
- E. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.

- F. Proceed with coating application only after unsatisfactory conditions have been corrected.
 - 1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.
- B. Remove signage, hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
 - 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection.
 - 2. It is the intent of the documents that signage be removed and painted behind the sign and reapplied.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
 - 1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.
- E. Exterior Concrete Driveway Column Substrates (ADD ALTERNATE SCOPE):
 - 1. Base bid is to paint the columns: Remove release agents, curing compounds, efflorescence, and chalk.
 - 2. Add Alternate Scope: At the contractor's option, chemically peel or sandblast columns to remove paint in order apply the specified concrete skim coat. Preparation must not impact the public's safety at the driveway area or impact the airfield in any way.
- F. Steel Substrates: Remove rust, loose mill scale, and shop primer if any. Clean using methods recommended in writing by paint manufacturer, but not less than the following:
 - 1. SSPC-SP 3 (power tool cleaning)
- G. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.
- H. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.

- I. Plastic Trim & Guard Rail Fabrication Substrates: Remove dust, dirt, and other foreign material that might impair bond of paints to substrates.

3.3 APPLICATION

- A. Apply paints according to manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual."
 1. Use applicators and techniques suited for paint and substrate indicated.
 2. Paint surfaces behind movable items same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed items with prime coat only.
 3. Paint both sides and edges of exterior doors and entire exposed surface of exterior door frames.
 4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
- B. Tint undercoats same color as topcoat, but tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Provide sufficient difference in shade of undercoats to distinguish each separate coat.
- C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- E. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:
 1. Paint the following work where exposed to view:
 - a. Uninsulated metal piping.
 - b. Pipe hangers and supports.
 - c. Metal conduit.
 - d. Plastic conduit.

3.4 FIELD QUALITY CONTROL

- A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.
 1. Contractor shall touch up and restore painted surfaces damaged by testing.
 2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.

3.5 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.6 EXTERIOR PAINTING SCHEDULE

- A. Products listed are shown as Sherwin Williams Products; provide these or comparable products by one of the two approved manufacturers listed above.
- B. Concrete & Portland Cement Plaster (Stucco), Nontraffic Surfaces:
 - 1. Latex System:
 - a. Prime Coat: Primer sealer, latex, exterior, MPI #3: S-W Loxon Concrete & Masonry Primer Sealer, A24W8300, at 8.0 mils wet, 3.2 mils dry.
 - b. Intermediate Coat: Latex, exterior, satin, (Gloss Level 3-4), MPI #15: S-W A-100 Exterior Latex Satin, A82 Series, at 4.0 mils wet, 1.5 mils dry, per coat.
 - c. Topcoat: Latex, exterior, satin, (Gloss Level 3-4), MPI #15: S-W A-100 Exterior Latex Satin, A82 Series, at 4.0 mils wet, 1.5 mils dry, per coat.
 - d. Top coats to contain a mildewcide paint additive as approved by the architect.
- A. Concrete Substrates, Pedestrian Traffic Surfaces:
 - 1. Latex Floor Paint System:
 - a. First Coat: Floor paint, latex, slip-resistant, matching topcoat.
 - b. Topcoat: Floor paint, latex, slip-resistant, low gloss, (maximum Gloss Level 3), MPI #60: S-W ArmorSeal Tread-Plex, B90 Series, at 1.5 to 2.0 mils dry per coat.
- A. CMU Substrates (if required):
 - 1. Latex System:
 - a. Block Filler: Block filler, latex, interior/exterior: S-W PrepRite Block Filler, B25W25, at 75 to 125 sq. ft. per gal (1.8 to 3.1 sq. m per l).
 - b. Intermediate Coat: Latex, exterior, Satin, (Gloss Level 3-4), MPI #15: S-W A-100 Exterior Latex Satin, A82 Series, at 4.0 mils wet, 1.5 mils dry, per coat..

- c. Topcoat: Latex, exterior, satin, (Gloss Level 3-4), MPI #15: S-W A-100 Exterior Latex Satin, A82 Series, at 4.0 mils wet, 1.5 mils dry, per coat.
 - d. Top coats to contain a mildewcide paint additive as approved by the architect.
- B. Ferrous Metal, Galvanized-Metal, and Aluminum Substrates:
- 1. Water-Based Light Industrial Coating System:
 - a. Prime Coat: Primer, water-based, anti-corrosive for metal, MPI #107: S-W Pro Industrial Pro-Cryl Universal Primer, B66-310 Series, 5.0 to 10.0 mils wet, 2.0 to 4.0 mils dry.
 - a. Intermediate Coat: Light industrial coating, exterior, water based, matching topcoat.
 - b. Topcoat: Light industrial coating, exterior, water based, eggshell, (Gloss Level 3), MPI #161: S-W Pro Industrial Eg-Shel Acrylic B66-660 Series, at 2.5 to 4.0 mils dry, per coat.
- C. Ferrous Metal, Galvanized-Metal (Specifically the tube steel - metal guardrails at the drive way retaining walls):
- 1. Hi- Solids Polyurethane Industrial Coating System:
 - a. Prime Coat: Primer, as recommended by the manufacturer.
 - b. Intermediate Coat: Sherwin Williams Hi-Solids Polyurethane, Part S B65-300 Gloss Series – White – Protective and Marine Coatings.
 - c. Topcoat: Sherwin Williams Hi-Solids Polyurethane, Part S B65-300 Gloss Series – White – Protective and Marine Coatings
- D. Plastic Trim Fabrication Substrates: Including architectural PVC, plastic, and fiberglass items.
- 1. Latex System:
 - a. Prime Coat: Primer, bonding, water-based, MPI #3: S-W PrepRite ProBlock Latex Primer/Sealer.
 - b. Intermediate Coat: Latex, exterior, flat, (Gloss Level 1), MPI #10: S-W A-100 Exterior Latex Flat, A6 Series, at 4.0 mils wet, 1.2 mils dry, per coat.
 - c. Topcoat: Latex, exterior, satin, (Gloss Level 3-4), MPI #15: S-W A-100 Exterior Latex Satin, A82 Series, at 4.0 mils wet, 1.5 mils dry, per coat.
- E. Exterior Gypsum Board Substrates:
- 1. Latex System:
 - a. Prime Coat: Primer, bonding, water-based, MPI #3: S-W PrepRite ProBlock Latex Primer/Sealer.
 - b. Intermediate Coat: Latex, exterior, satin, (Gloss Level 1), MPI #10: S-W A-100 Exterior Latex Flat, A6 Series, at 4.0 mils wet, 1.2 mils dry, per coat.
 - c. Topcoat: Latex, exterior, satin, (Gloss Level 3-4), MPI #15: S-W A-100 Exterior Latex Satin, A82 Series, at 4.0 mils wet, 1.5 mils dry, per coat.

- d. Top coats to contain a mildewcide paint additive as approved by the architect.

END OF SECTION 099113

SECTION 09 91 23

INTERIOR PAINTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes surface preparation and the application of paint systems on [interior substrates:
 - 1. Concrete.
 - 2. Steel and iron.
 - 3. Galvanized metal.
 - 4. Plastic.
 - 5. Gypsum board.
 - 6. Plaster.
 - 7. Plastic Laminate.

1.3 DEFINITIONS

- A. MPI Gloss Level 1: Not more than five units at 60 degrees and 10 units at 85 degrees, according to ASTM D 523.
- B. MPI Gloss Level 2: Not more than 10 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.
- C. MPI Gloss Level 3: 10 to 25 units at 60 degrees and 10 to 35 units at 85 degrees, according to ASTM D 523.
- D. MPI Gloss Level 4: 20 to 35 units at 60 degrees and not less than 35 units at 85 degrees, according to ASTM D 523.
- E. MPI Gloss Level 5: 35 to 70 units at 60 degrees, according to ASTM D 523.
- F. MPI Gloss Level 6: 70 to 85 units at 60 degrees, according to ASTM D 523.
- G. MPI Gloss Level 7: More than 85 units at 60 degrees, according to ASTM D 523.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.
 - 1. Include Printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
 - 2. Indicate VOC content.
- B. Sustainable Design Submittals:
 - 1. Provide VOC content data substantiating zero VOC content.
- C. Samples for Initial Selection: For each type of topcoat product.
- D. Samples for Verification: For each type of paint system and in each color and gloss of topcoat.
 - 1. Submit Samples on rigid backing, 8 inches (200 mm) square.
 - 2. Apply coats on Samples in steps to show each coat required for system.
 - 3. Label each coat of each Sample.
 - 4. Label each Sample for location and application area.
- E. Product List: Cross-reference to paint system and locations of application areas. Use same designations indicated on Drawings and in schedules. Include color designations.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials, from the same product run, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Paint: 5 percent, but not less than 5 gal. of each material and color applied.

1.6 QUALITY ASSURANCE

- A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
 - 1. Architect will select one surface to represent surfaces and conditions for application of each paint system.
 - a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft. (9 sq. m).
 - b. Other Items: Architect will designate items or areas required.
 - 2. Final approval of color selections will be based on mockups.
 - a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.

3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
4. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Store materials not in use in tightly covered containers in well-ventilated areas with ambient temperatures continuously maintained at not less than 45 deg F (7 deg C).
 1. Maintain containers in clean condition, free of foreign materials and residue.
 2. Remove rags and waste from storage areas daily.

1.8 FIELD CONDITIONS

- A. Apply paints only when temperature of surfaces to be painted and ambient air temperatures are between 50 and 95 deg F (10 and 35 deg C).
- B. Do not apply paints when relative humidity exceeds 85 percent; at temperatures less than 5 deg F (3 deg C) above the dew point; or to damp or wet surfaces.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide paint from one of the following approved manufacturers:
 1. Benjamin Moore & Co.
 2. PPG Architectural Coating
 3. Sherwin Williams Company
- B. Products: Subject to compliance with requirements, provide one of the products listed in the Exterior Painting Schedule for the paint category indicated.

2.2 PAINT, GENERAL

- A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products Lists."
- B. Material Compatibility:
 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.

2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- C. Provide materials that comply with minimal to zero VOC limits. Minimum Standards to comply with South Coast Air Quality Management District Rule 1168.
- D. Colors: As indicated in a color schedule.
- E. Application Coats: Schedule indicates primer and top coats for uncoated substrates. The painting contractor shall apply at least 2 coats on previously painted stucco and gypsum board substrates so that prior colors are not perceptible thru the new paint, if the prior paint color is perceived thru the new paint, the painting contractor shall apply new coat(s) at their cost. Interior & Exterior concrete and steel shall be prepped and stripped back to the raw substrate material.

2.3 SOURCE QUALITY CONTROL

- A. Testing of Paint Materials: Owner reserves the right to invoke the following procedure:
 1. Owner will engage the services of a qualified testing agency to sample paint materials. Contractor will be notified in advance and may be present when samples are taken. If paint materials have already been delivered to Project site, samples may be taken at Project site. Samples will be identified, sealed, and certified by testing agency.
 2. Testing agency will perform tests for compliance with product requirements.
 3. Owner may direct Contractor to stop applying paints if test results show materials being used do not comply with product requirements. Contractor shall remove noncomplying paint materials from Project site, pay for testing, and repaint surfaces painted with rejected materials. Contractor will be required to remove rejected materials from previously painted surfaces if, on repainting with complying materials, the two paints are incompatible.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Applicator present, for compliance with requirements for maximum moisture content and other conditions affecting performance of the Work.
- B. Maximum Moisture Content of Substrates: When measured with an electronic moisture meter as follows:
 1. Concrete: 12 percent.
 2. Masonry (Clay and CMUs): 12 percent.
 3. Gypsum Board: 12 percent.
 4. Plaster: 12 percent.
- C. Gypsum Board Substrates: Verify that finishing compound is sanded smooth.

- D. Plaster Substrates: Verify that plaster is fully cured.
- E. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- F. Proceed with coating application only after unsatisfactory conditions have been corrected.
 - 1. Application of coating indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
 - 1. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.
 - 2. It is the intent of the documents that signage be removed and painted behind the sign and reapplied.
- C. Clean substrates of substances that could impair bond of paints, including dust, dirt, oil, grease, and incompatible paints and encapsulants.
 - 1. Remove incompatible primers and reprime substrate with compatible primers or apply tie coat as required to produce paint systems indicated.
- D. Concrete Substrates: Remove release agents, curing compounds, efflorescence, and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces to be painted exceeds that permitted in manufacturer's written instructions.
- E. Masonry Substrates: Remove efflorescence and chalk. Do not paint surfaces if moisture content or alkalinity of surfaces or mortar joints exceeds that permitted in manufacturer's written instructions.
- F. Steel Substrates: Remove rust, loose mill scale, and shop primer, if any. Clean using methods recommended in writing by paint manufacturer, but not less than the following:
 - 1. SSPC-SP 3. (power tool cleaning)
- G. Shop-Primed Steel Substrates: Clean field welds, bolted connections, and areas where shop paint is abraded. Paint exposed areas with the same material as used for shop priming to comply with SSPC-PA 1 for touching up shop-primed surfaces.
- H. Galvanized-Metal Substrates: Remove grease and oil residue from galvanized sheet metal by mechanical methods to produce clean, lightly etched surfaces that promote adhesion of subsequently applied paints.

3.3 APPLICATION

- A. Apply paints according to manufacturer's written instructions and to recommendations in "MPI Manual."
 - 1. Use applicators and techniques suited for paint and substrate indicated.
 - 2. Paint surfaces behind movable equipment and furniture same as similar exposed surfaces. Before final installation, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
 - 3. Paint front and backsides of access panels, removable or hinged covers, and similar hinged items to match exposed surfaces.
 - 4. Do not paint over labels of independent testing agencies or equipment name, identification, performance rating, or nomenclature plates.
 - 5. Primers specified in painting schedules may be omitted on items that are factory primed or factory finished if acceptable to topcoat manufacturers.
- B. Tint each undercoat a lighter shade to facilitate identification of each coat if multiple coats of same material are to be applied. Tint undercoats to match color of topcoat, but provide sufficient difference in shade of undercoats to distinguish each separate coat.
- C. If undercoats or other conditions show through topcoat, apply additional coats until cured film has a uniform paint finish, color, and appearance.
- D. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.
- E. Painting Fire Suppression, Plumbing, HVAC, Electrical, Communication, and Electronic Safety and Security Work:
 - 1. Paint the following work where exposed in occupied spaces:
 - a. Equipment, including panelboards.
 - b. Uninsulated metal piping.
 - c. Uninsulated plastic piping.
 - d. Pipe hangers and supports.
 - e. Metal conduit.
 - f. Other items as directed by Architect.
 - 2. Paint portions of internal surfaces of metal ducts, without liner, behind air inlets and outlets that are visible from occupied spaces.

3.4 FIELD QUALITY CONTROL

- A. Dry Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry film thickness.
 - 1. Contractor shall touch up and restore painted surfaces damaged by testing.

2. If test results show that dry film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry film thickness that complies with paint manufacturer's written recommendations.

3.5 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

3.6 INTERIOR PAINTING SCHEDULE

- A. Products listed are shown as Sherwin Williams Products; provide these or comparable products by one of the two approved manufacturers listed above.
- B. Concrete Substrates, Nontraffic Surfaces:
 1. Latex System:
 - a. Prime Coat: Primer sealer, latex, interior, MPI #3: S-W Loxon Concrete & Masonry Primer Sealer, A24W8300, at 8.0 mils wet, 3.2 mils dry.
 - a. Intermediate Coat: eggshell, (Gloss Level 3), MPI #52 X-Green/#145 X-Green: S-W ProMar 200 Zero VOC Latex Eg-Shel, B20-2600 Series, at 4.0 mils wet, 1.7 mils dry, per coat.
 - b. Topcoat: Latex, interior, eggshell, (Gloss Level 3), MPI #52 X-Green/#145 X-Green: S-W ProMar 200 Zero VOC Latex Eg-Shel, B20-2600 Series, at 4.0 mils wet, 1.7 mils dry, per coat.
 2. Water-Based Light Industrial Coating System:
 - a. Prime Coat: Primer sealer, latex, interior, MPI #3: S-W Loxon Concrete & Masonry Primer Sealer, A24W8300, at 8.0 mils wet, 3.2 mils dry.
 - b. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
 - c. Topcoat: Light industrial coating, interior, water based, eggshell, (Gloss Level 3), MPI #151: S-W Pro Industrial Pre-Catalyzed Water Based Epoxy, K45-151 Series, at 4.0 mils wet, 1.5 mils dry, per coat.

C. Concrete Substrates, Pedestrian Traffic Surfaces:

1. Latex Floor Enamel System:

- a. First Coat: Floor paint, latex, slip-resistant, matching topcoat.
- b. Topcoat: Floor paint, latex, slip-resistant, low gloss, (maximum Gloss Level 3), MPI #60: S-W ArmorSeal Tread-Plex, B90 Series, at 1.5 to 2.0 mils dry per coat.

D. CMU Substrates:

1. Latex System:

- a. Block Filler: Block filler, latex, interior/exterior, MPI #4 X-Green: S-W PrepRite Block Filler, B25W25, at 100 to 200 sq. ft. per gal (2.4 to 4.9 sq. m per l).
- b. Intermediate Coat: eggshell, (Gloss Level 3), MPI #52 X-Green/#145 X-Green: S-W ProMar 200 Zero VOC Latex Eg-Shel, B20-2600 Series, at 4.0 mils wet, 1.7 mils dry, per coat.
- c. Topcoat: Latex, interior, eggshell, (Gloss Level 3), MPI #52 X-Green/#145 X-Green: S-W ProMar 200 Zero VOC Latex Eg-Shel, B20-2600 Series, at 4.0 mils wet, 1.7 mils dry, per coat.

2. Water-Based Light Industrial Coating System:

- a. Block Filler: Block filler, latex, interior/exterior, MPI #4 X-Green: S-W PrepRite Block Filler, B25W25, at 100 to 200 sq. ft. per gal (2.4 to 4.9 sq. m per l).
- b. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
- c. Topcoat: Light industrial coating, interior, water based, eggshell, (Gloss Level 3), MPI #151: S-W Pro Industrial Pre-Catalyzed Water Based Epoxy, K45-151 Series, at 4.0 mils wet, 1.5 mils dry, per coat.

E. Metal Substrates (Steel & Galvanized Steel):

1. Latex System:

- a. Prime Coat: Primer, rust-inhibitive, water based, MPI #107: S-W Pro Industrial Pro-Cryl Universal Primer, B66-310 Series, at 5.0 to 10 mils wet, 2.0 to 4.0 mils dry.
- b. Intermediate Coat: Water-based acrylic, interior, matching topcoat.
- c. Topcoat: Water-based acrylic, semi-gloss, (Gloss Level 5), MPI #147 X-Green: S-W Pro Industrial Acrylic Semi-Gloss Coating, B66-650 Series, at 2.5 to 4.0 mils dry, per coat.

2. Water-Based Light Industrial Coating System:

- a. Prime Coat: Primer, rust-inhibitive, water based, MPI #107: S-W Pro Industrial Pro-Cryl Universal Primer, B66-310 Series, at 5.0 to 10.0 mils wet, 2.0 to 4.0 mils dry.

- b. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
 - c. Topcoat: Light industrial coating, interior, water based, eggshell, (Gloss Level 3), MPI #151: S-W Pro Industrial Pre-Catalyzed Water Based Epoxy, K45-151 Series, at 4.0 mils wet, 1.5 mils dry, per coat.
3. Acrylic/Alkyd System:
- a. Prime Coat: S-W Pro Industrial Pro-Cryl Universal Primer, B66-310 Series, at 5.0 to 10.0 mils wet, 2.0 to 4.0 mils dry.
 - b. Intermediate Coat: Water-based acrylic-alkyd, interior, matching topcoat.
 - c. Topcoat: Water-based acrylic-alkyd, semi-gloss, interior: S-W ProMar 200 Waterbased Acrylic-Alkyd Semi-Gloss, B34-8200 Series, at 4.0 mils wet, 1.7 mils dry, per coat.
 - d. Topcoat: Water-based acrylic-alkyd, gloss, interior: S-W ProMar 200 Waterbased Acrylic-Alkyd Gloss, B35-8200 Series, at 4.0 mils wet, 1.7 mils dry, per coat.
- F. Gypsum Board & Gypsum Plaster Substrates:
1. Latex System:
- a. Prime Coat: Primer, latex, interior, MPI #149 X-Green: S-W ProMar 200 Zero VOC Latex Primer, B28W2600, at 4.0 mils wet, 1.5 mils dry.
 - b. Intermediate Coat: Latex, interior, eggshell, (Gloss Level 3), MPI #52 X-Green/#145 X-Green: S-W ProMar 200 Zero VOC Latex Eg-Shel, B20-2600 Series, at 4.0 mils wet, 1.7 mils dry, per coat
 - c. Topcoat: Latex, interior, eggshell, (Gloss Level 3), MPI #52 X-Green/#145 X-Green: S-W ProMar 200 Zero VOC Latex Eg-Shel, B20-2600 Series, at 4.0 mils wet, 1.7 mils dry, per coat.
2. Water-Based Light Industrial Coating System:
- a. Prime Coat: Primer sealer, latex, interior, MPI #50 X-Green: S-W ProMar 200 Zero VOC Latex Primer, B28W2600, at 4.0 mils wet, 1.5 mils dry.
 - b. Intermediate Coat: Light industrial coating, interior, water based, matching topcoat.
 - c. Topcoat: Light industrial coating, interior, water based, eggshell, (Gloss Level 3), MPI #151: S-W Pro Industrial Pre-Catalyzed Waterbased Epoxy, K45-151 Series, at 4.0 mils wet, 1.5 mils dry, per coat.
- G. Plastic:
1. Institutional Low-Odor/VOC Latex System MPI INT 6.8F:
- a. Prime Coat: Primer, bonding, solvent based, MPI #69.
 - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
 - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1 - Flat), MPI #143.

- d. Topcoat: Latex, interior, institutional low odor/VOC (MPI Gloss Level 3 - Eggshell), MPI #145.

H. Plastic Laminate – Wall Panels

- 1. Prime: Insulex/stix SXA-110 bonding primer
 - a. Finish: 2-coats V341 pre-catalyze acrylic

END OF SECTION 099123

SECTION 10 14 04
WAYFINDING SIGNAGE

PART 1 - GENERAL

1.1 DESCRIPTION

- A. This section specifies terminal exterior and interior identification, informational, regulatory and directional signs as indicated in the project sign type drawings. Provide all documentation, engineering, materials and labor as necessary for the fabrication and installation of the specified sign program.

1.2 APPLICABLE STANDARDS AND PUBLICATIONS - Unless otherwise noted, utilize the most recent publications of the referenced standards and publications.

- A. International Building Code, With Houston Amendments
- B. ATBCB Design Guidelines for Signage in relation to the Americans With Disabilities Act
- C. Uniform Sign Code
- D. American National Standards Institute (ANSI)
- E. American Society for Testing & Materials (ASTM)
- F. 49 U.S.C Section 5323, SAFETEA-LU Section 3023 – Buy America
- G. All other applicable local, state and federal codes and standards.

1.3 CONTRACTOR QUALIFICATIONS

- A. It is required that the sign contractor currently and regularly manufactures and installs sign programs similar to that specified in this project with a minimum of five years of experience.

1.4 QUALITY ASSURANCE

- A. The sign contractor is responsible for the quality of all materials and workmanship required for execution of the work specified in this section, whether executed by their own firm or firms subcontracting of supplying on their behalf. Sign contractor is responsible for providing their subcontractors with all pertinent project documents, information and coordination.

1.5 SUBMITTAL REQUIREMENTS

- A. Shop Drawings – Provide shop drawings indicating the manufacture and installation details of all sign types including but not limited to sign structures, footings, mounting, attachments, typography, layouts, lighting, colors and finishes. Where applicable, provide stamped structural engineered drawings and calculations, by a Texas licensed engineer, for all structural sign elements.
- B. Samples – Provide – 8” x 10” samples of each color and material finish in quantities called for in this specification, until final approval is received.
- C. Typography – Provide plots of complete character sets of each specified font at 3” cap height.
- D. Manufacturer’s Data – Provide manufacturer’s specifications, data, installation details, maintenance instructions and other information for complete products specified within this section.

1.6 PERMITS

- A. It is required that the selected sign fabricator obtain all necessary permits for the fabrication and installation of this sign program from Houston Airport System (HAS).

PART 2 - PRODUCTS

2.1 GENERAL

- A. Provide graphics elements as completed units produced to the greatest extent possible by a single manufacturer, including necessary and incidental mounting accessories, fittings and connectors.
 - 1. Contractor Responsibility - The sign contractor, by commencing work on this section, assumes overall responsibility in assuring that materials, components, assemblies and installations as shown or required as a part of the work within this section or other related sections complies with the requirements of the contract documents and as a part of the warranty of the work. The contractor shall further warrant, that all components specified or incidentally required are compatible with each other and adjoining installation conditions, that there are no conditions which will cause materials or assemblies to perform to their full life expectancy, that materials are compatible to adjoining substrates, finishes, materials and work by other trades, and that the individual parts and overall systems are effectively integrated and correct.
 - 2. Interpretations of Contract Drawings - Do not scale drawings for dimensions. Use only written dimensions provided on drawings, unless they are discrepancies found. Contractor is responsible for verifying all dimensions and conditions shown on drawings. The Designer is to be notified of any discrepancy in drawings or conditions requiring changes or that prevent a proper installation of the graphics elements.
 - 3. Site Conditions - Most of this sign project scope involves removing and changing out of graphics of existing sign elements in the terminal. Contractor to coordinate with existing conditions and documents. Field inspection and measurements must be done by the contractor for all elements in this project to insure the scope is clear and the approach taken to retrofit these signs will assure customer service will not be adversely affected

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during the installation of these elements or the gate number change when airlines commence their operations.

2.2 STANDARDS

A. Typography

1. Refer to Graphics Standards Sheet in Sign Type Drawings.
2. Pedestrian Wayfinding Fonts
 - a. ClearviewText Medium – All standard wayfinding word messages
 - b. ClearviewOne Book Condensed – All supplemental wayfinding word messages (i.e. via, to, etc.)
3. Letter Spacing
 - a. Utilize letterspacing as indicated in sign type drawings. Provide full size samples of layouts for sign types specified in submittal section of this specification.

B. Colors (Note: PMS = Pantone Matching System; all paint, film and digitally printed colors to be perfectly matched to PMS colors as listed here)

1. Branded Terminal/Parking Garage Wayfinding Identification and Symbol Backgrounds:
 - a. Terminal A/Parking A = PMS 349C
 - b. Terminal B/Parking B = PMS 2597C
 - c. Terminal C/Parking C = PMS 300C
 - d. Terminal D/Parking D = PMS 187C
 - e. Terminal E/Parking E = PMS 1655C
2. Global Watermark Accent Graphics:
 - a. Terminal A = PMS 349C
 - b. Terminal B = PMS 2597C
 - c. Terminal C = PMS 300C
 - d. Terminal D = PMS 187C
 - e. Terminal E = PMS 1655C
3. Inter-Terminal Train Area Identification and Symbol Backgrounds:
 - a. Primary ID color = PMS 3965C
 - b. Global Watermark Accent Graphics = PMS 3975C
4. Wayfinding Sign Face Backgrounds = PMS 433C
5. Divider Line/Supplemental Background Graphics = PMS 432C
6. Wayfinding Message Text/Universal Symbol Artwork = White
7. Exposed/Decorative Mounting Hardware = match MAP paint #413425SP
8. Safety Red = PMS 186C
9. Warning Yellow = PMS 116C

C. Finishes

1. Standard paint finishes to be satin sheen (Matthews Acrylic Polyurethane or Owner approved equal)

2.3 SIGN TYPES

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- A. Refer to sign type drawings located on drawing sheets 1-13 thru 2-68 for Terminal C Wayfinding and 1-22 thru 2-46 for Terminal C Garage Wayfinding for specifications and information on individual sign types.

2.4 MATERIALS

A. Aluminum

1. Sheet and Plate - Utilize domestically sourced 6061 alloy, ASTM B221 unless otherwise notified, or other alloy is required to fulfill performance requirements. Utilize sizes, alloys, tempers and gauges as necessary to fulfill performance requirements, and to provide proper characteristics for fabrication, assembly and finishing as called for in the contract documents.
2. Extrusions and Tubing - Utilize domestically sourced 6061 alloy, ASTM B221 unless otherwise notified, or other alloy is required to fulfill performance requirements. Utilize sizes, alloys, tempers and gauges as necessary to fulfill performance requirements, and to provide proper characteristics for fabrication, assembly and finishing as called for in the contract documents. Minimum wall thickness is .125 inch unless otherwise specified.
3. Where attaching aluminum components to steel, provide coating or other barrier between metals to prevent galvanic oxidization.

B. Steel

1. Structural Tubing - Utilize domestically sourced sizes, alloys, tempers and gauges as necessary to fulfill performance requirements and to provide proper characteristics for fabrication, assembly and finishing as called for in the contract documents.
2. Sheet and Plate - Utilize domestically sourced sizes, alloys, tempers and gauges as necessary to fulfill performance requirements, and to provide proper characteristics for fabrication, assembly and finishing as called for in the contract documents.
3. Structural Assemblies - Fabricate and assemble in shop to the greatest extent possible, following AISC specifications.
4. Connections - Weld or bolt shop connections as called for in project documents or shop drawings. Bolt field connections unless welded connections are specifically called for in design or engineering specifications.
5. Welded Construction - Comply with AWS code for procedures, appearance, quality of welds and methods used in correcting welded work. Utilize only certified welders.
6. Galvanized Steel – Hot dipped galvanized after components have been cut to size.

C. Paint

1. Acrylic Polyurethane (Low VOC) - Multi-component catalytic opaque coating material consisting of pigmented base and activator. Follow manufacturer's specifications for ingredient ratios, surface preparation, priming, application methods, drying and handling of finishes.
2. Paint finish shall be smooth and consistent, free of surface imperfections, orange peel texture, scratches, gouges, drips, bubbles, uneven coating application, overspray or other surface imperfections.
3. Utilize Matthews Satin MAP or Owner Owner approved equal.

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4. Surface coatings are to be compatible with adhesives and other materials utilized to apply graphics or other elements to their surface, with no discoloration or other deterioration.
5. Provide MAP graffiti resistant satin clear coat on all sign surfaces.

D. Fasteners

1. Unless otherwise specified, utilize stainless steel fasteners for mechanical connections. Upon installation, paint finish any exposed fasteners to match surrounding finish.

E. Foam Tape

1. Double sided acrylic adhesive closed cell urethane foam tape, 3M Series A20, #4016 or equal. Preparation of sign and mounting surface and installation techniques to be in accordance with manufacturer's specifications.

F. Silicone Sealant

1. Clear silicone based commercial grade adhesive as manufactured by General Electric. Preparation of sign and mounting surface and installation techniques to be in accordance with manufacturer's specifications.

G. Vinyl Graphics

1. Utilize 3M vinyl products suitable for applicable installation surfaces.
2. Subject to compliance with requirements, provide 3M Diamond Grade DG3 Series 4090 white reflective sheeting or Owner approved equal with digitally printed image. Colors and images vary, refer to sign type layouts. The digital print shall be protected by 3M ElectroCut film series 1170 clear UV protection film or Owner approved equal with a PMMA top film.
3. Digital Image - The printing resolution shall be a minimum of 540 dots per inch (DPI). All numbers, letters, symbols and borders or backgrounds on signs shall be digitally printed (directly or through reverse image) before the sheeting is adhered to the panels, unless otherwise approved by engineer.
4. Digital Printing Process - The inkjet printer must be capable of printing with a resolution of 540 dots per inch on a media of 48 inches wide, at a minimum. Seamless digital printing must be performed using an environmentally friendly, flexible, UV incandescent, curable ink. The overlamine must be applied with the use of a laminator capable of heating to 170 degrees Fahrenheit with a nip pressure of 90 pounds per square inch. All digitally printing shall be done in a workmanlike manner and as recommended by the manufacturer of the reflective sheeting as needed for exterior signage.
5. Warranty - Image durability, special or custom colors that are used in the manufacturing of digitally printed graphics, which are not defined by ASTM D4965, must be warranted for a period of 8 years and shall not excessively fade, discolor, crack, peel, blister or lose reflectivity such that the signs become visually unsuitable for their intended purpose.

H. Painted Graphics

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1. Utilize correct paint products designed to adhere to the variety of installation surfaces occurring on this project.

I. Acrylic

1. Acrylic Sheet: ASTM D 4802, category as standard with manufacturer for each sign, Type UVF (UV filtering).

PART 3 - EXECUTION

3.1 FABRICATION

- A. Design, fabricate and install components to allow for expansion and contraction within a minimum of a 100-degree F temperature range, without causing excessive opening, buckling or overstressing of joints, adhesives, welds and fasteners.
- B. Form work to specified sizes, shapes and profiles, with true curves, lines and angles. Provide necessary brackets, lugs and mounting points as required for assembly. Use concealed fasteners wherever possible.
- C. Shop fabricate as much as is practical, minimizing field fabrication. Fasten joints flush to conceal attachments, or weld, grind smooth and finish joints where possible.
- D. Shop and field assembled joints are to be true and tight, with minimal use of filling compounds. Finish hollow sign elements with matching material on all faces, tops, bottoms and ends, so that elements have the appearance of solid material.
- E. Signs shall have a consistent, smooth surface, with even texture, straight edges and flat panel surfaces. Panel surfaces are to be flat and true with a maximum surface tolerance is 1/8 inch for 10 feet in length. Lines, joints and miters are to be smooth and sharp, with profiles accurate and ornament true to pattern.
- F. Extruded members are to be free of extrusion marks.
- G. Pre-drill holes for bolts and screws. Exposed ends and edges of panels are to be milled smooth with slightly eased edges.
- H. All painted surfaces are to have proper surface preparation and priming prior to application of finish coatings. Finish is to be even with no light application allowing substrate or primer to show.
- I. All moveable parts, including hardware are to be assembled and finished to allow for smooth operation without binding, deformation or distortion of adjoining members. All contact surfaces are to fit tight without forcing or warping components.
- J. Shop Applied Vinyl: Align vinyl film in final position and apply to surface. Firmly press film from the middle outward to obtain good bond without blisters or fish-mouths.

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3.2 INSTALLATION

- A. Protect products against damage during field handling and installation. Protect adjacent existing materials, finishes and landscaping as necessary to prevent damage. Touch up exposed hardware to match color and finish of surrounding surface after installation.
- B. Coordinate timing of installation work with HAS operations and project management to insure execution of work does not interfere with the smooth, normal operation of this facility.
- C. Mount signs in proper alignment, level and plumb in accordance with the contract documents. Where not otherwise specified, signs shall be installed where best suited to provide a consistent appearance throughout the project.
- D. Contractor shall own and be responsible for all signs that are damaged, lost or stolen while materials are on the job site, and until the final acceptance of the job by the owner.
- E. Correct or remove signs or installation work deemed by the owner as unsafe immediately upon notification.
- F. Upon completing installation, clean all sign surfaces and adjacent building surfaces affected by sign installation prior to calling for inspection. Replace any damaged landscaping materials to match condition prior to installation.
- G. For all sign elements related to gate number changes, make sign face changes to reflect new gate numbering, then provide easily removable cover so that current gate numbers can be easily changed to new gate numbers on the date of the change.
- H. Remove temporary protective coverings and strippable films as signs are installed.

END OF SECTION