
PRE-BID CONFERENCE

INVITATION TO BID (ITB)

ON-CALL LANDSIDE PAVEMENT REPAIR SERVICES FOR THE HOUSTON AIRPORT SYSTEM SOLICITATION # H73-OCLPR-2023-005

Gabriel Carey, MBA
Sr. Procurement Specialist
Houston Airport System

Wednesday, September 7, 2022 10:00 A.M.
18600 Lee Road
Houston, Texas 77032

Pre-Qualification Meeting Agenda



- I. Opening Remarks
Andre' Morrow
Sr. Procurement Specialist

- II. Solicitation Overview
Gabriel Carey
Sr. Procurement Specialist

- III. Office of Business Opportunity
Kellie Irving
Deputy Asst. Director, HAS OBO

- IV. Project Scope and Overview
Jason Steen
Senior Project Manager

- V. Questions/Answers

Procurement Process Reminder

Quiet Period



- The Quiet Period begins on the date the solicitation is advertised and extends until an award recommendation appears on a City Council Agenda, or a City Council Committee Meeting Agenda.
- Actual and prospective bidders (including their representatives or persons acting on their behalf) are prohibited from contacting members of City Council or any City employees other than the contracting officer.
- Actual and prospective bidders (including their representatives or persons acting on their behalf) are expressly prohibited from offering, presenting or promising gratuities, favors, or anything of value to any member of an evaluation committee or any appointed or elected official or employee of the City of Houston, their families or staff members.
- As part of the solicitation, bidders shall attest that they understand and agree not to contact any members of City Council or City employees – other than the solicitation contact person – during the Quiet Period.
- Only the designated procurement specialist, [Gabriel Carey](#) should be contacted during this time.

PURPOSE:

The City of Houston (City), Houston Airport System (HAS) invites interested firms to submit bids for the On-Call Landside Pavement Repair Services for the Houston Airport System.

Solicitation Overview



SOLICITATION DUE DATE AND TIME:

Thursday, October 13, 2022, 10:30 A.M. CST

QUESTIONS AND REQUESTS FOR ADDITIONAL INFORMATION ARE DUE BY:

Thursday, September 15, 2022, 2:00 P.M., CST

Must be received electronically and directed via email to:

gabriel.carey@houstontx.gov

Add'l Info/Specification Changes

LETTER OF CLARIFICATION(s):

Responses to questions received from potential Firm(s) and any changes to the scope shall be confirmed in writing and will be posted to the HAS website (www.fly2houston.com) prior to submittal due date.

Submittal Procedures



Provide sealed bids, in triplicate, one (1) original bid signed in BLUE ink and marked “original” also two (2) copies of the bids, must be received at the address below no later than Thursday, October 13, 2022 10:30 A.M., CST.

Address to send/submit to

Attn: City Secretary

City Hall Annex, Public Level

900 Bagby Room P101

Houston, Texas 77002

Please include the phrase **“ITB No. H73-OCLPR-2023-001, On-Call Landside Pavement Repair Services”** in the subject line and provide all applicable contact information.

Procurement Timeline



Description	Scheduled Date
Advertisement of Solicitation	08/26/22
Pre-Proposal Conference	09/07/22
Questions from Respondents Due to City	09/15/22
Bids Due from Respondents	10/13/22
Notification of Intent to Award (Estimated)	01/26/23
City Council Agenda Date (Estimated)	02/15/23
Contract Start Date (Estimated)	03/16/23

HAS Office of Business Opportunity

has.obo@houstontx.gov

DIVERSITY REQUIREMENTS

The goals on the project are the following:

M/WBE Goal – 0%

CERTIFICATION

- Participating Firms Must Be Certified MBE or WBE with the City of Houston's Office of Business Opportunity.
- Firms Must Be Certified M/WBE At Time Of Qualification Submission. If Not Certified M/WBE, They Will Not Be Counted Towards Contract Participation.
- Questions About Certification, Visit <http://www.houstontx.gov/obo> Or By Phone (832) 393-0600.

HOUSTON AIRPORT SYSTEM

Jason Steen, Senior Project Manager

Contract Support - Stakeholders

Rajish Ramoutar, Deputy Assistant Director

Shantel Woods, Division Manager

William Baker, Senior Project Manager

Project Scope and Overview

Scope:

- On-Call Roadway Repair Services
- Work Orders For:
 - Roadways
 - Streets
 - Parking Lots
 - Sidewalks
 - Driveways
 - Wheelchair ramps
 - Curbs
 - Other associated pavement surfaces

The Contractor shall be required to provide all labor, materials, supplies, equipment, safety, insurance, transportation, traffic management, and permits necessary for concrete and asphalt repair/replacement and shall perform all work necessary at the Houston Airport System's roadways, streets, parking lots and sidewalks.

The project(s) shall be constructed in accordance with the Technical Specification and the referenced Sections of the City of Houston Construction Standard Specifications and/or the referenced Details of the City of Houston Construction Standard Construction Details and the requirements of Houston Airport System Building Standards.

The project(s) shall include repairs to roadways, streets, parking lots, sidewalks, driveways, wheelchair ramps, curbs, and other associated pavement surfaces.

Project Scope and Overview

Scope Continued:

- Key Aspects Of Work
 - Site Clean Up
 - Materials

All rubbish and debris of every type, kind and nature resulting from the Contractor's activities shall be cleaned during the duration of the project/repair. Debris removed from the project/worksite shall be delivered to a dumping location designated by the User Department Representative.

All ruts and depressions resulting from the Contractor's operations shall be filled in and leveled off to facilitate mowing the site.

Upon completion of the Contractor's work, including site cleanup, the area shall be returned to the same or better condition.

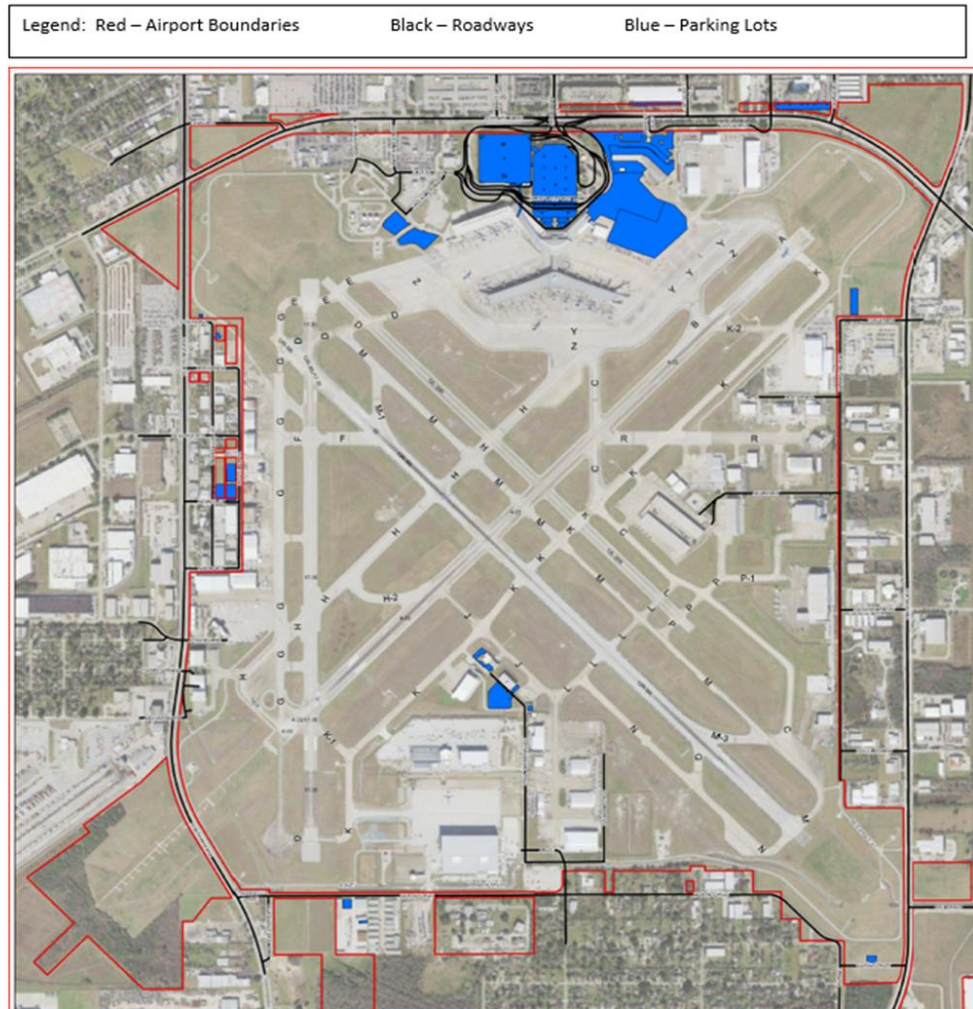
No separate payment will be made for cleanup and debris removal as described above.

The Contractor shall be required to remove all materials from the work site that do not conform to the applicable codes and shall replace them with materials that conform to the applicable codes.

The Contractor shall submit all invoices electronically in accordance with the specifications and shall invoice for work accepted by an HAS representative.

Project Scope and Overview

WILLIAM P. HOBBY AIRPORT (HOU)



Project Scope and Overview

BUSH INTERCONTINENTAL AIRPORT (IAH)

Legend: Red – Airport Boundaries

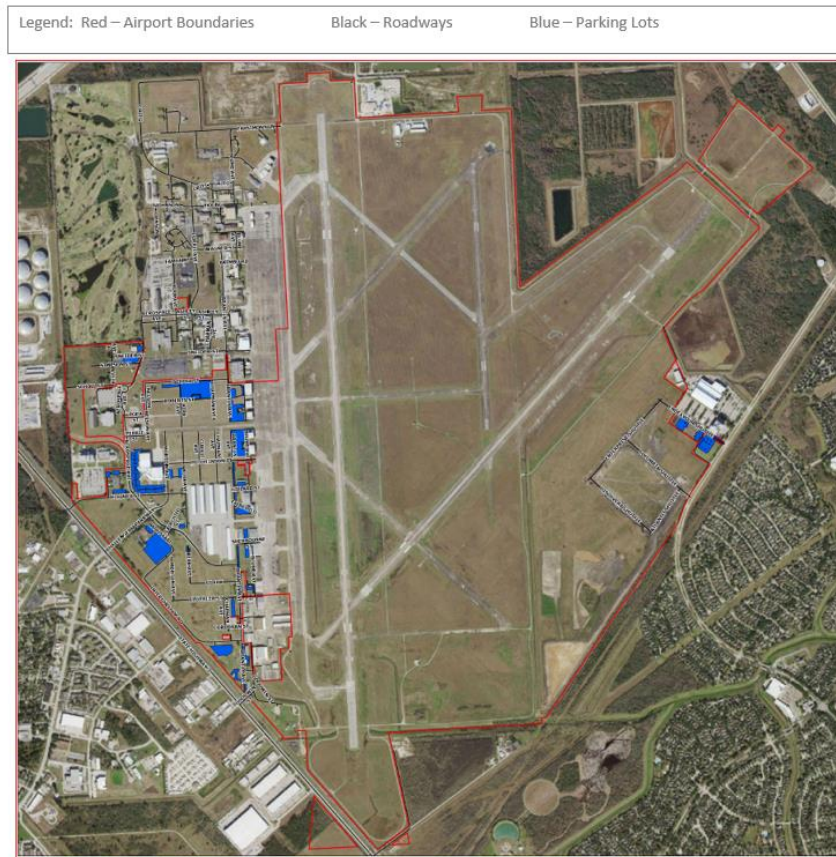
Black – Roadways

Blue – Parking Lots



Project Scope and Overview

ELLINGTON AIRPORT (EFD)



Questions

- Questions to be official must be in writing and submitted via email to:
gabriel.carey@houstontx.gov
- Answers will be posted in HAS website as Letter of Clarification:
<http://www.fly2houston.com>

Closing Remarks



H73-OCLPR-2023-005 ON-CALL LANDSIDE PAVEMENT REPAIR SERVICES

HOUSTON AIRPORT SYSTEM

Thank you!